

Park and Recreation Advisory Board
MINUTES REGULAR MEETING
July 21, 2011

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on July 21, 2011 in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Young, Moore, Wentroth, Wilson, and Troutman.

MEMBERS ABSENT: Cox, Rathbun, Riley, and Throop.

OTHERS PRESENT: Kevin Main, Special Olympics Fundraiser; Greg Husen, Lake Lot 5 West Lessee; Connie Parker, Citizen; Beverly Bryant, Ponca City News; Jim Sindelar, Director, Parks and Recreation; Katie Goss, staff.

1. Call to Order

Young called the meeting to order and welcomed new board member Jason Troutman.

2. Citizen Comments.

None.

3. Consider and vote on the minutes of the June 16, 2011, meeting.

A motion was made by Moore and seconded by Wentroth to accept the minutes of the June 16, 2011, meeting as presented. Vote was as follows: Yes - Young, Moore, Wentroth, Wilson, and Troutman. No – None. Abstention – None.

4. Directors Report

Sindelar reported the lake is low. Construction of the splash pad has started and is located south of the tennis center. The concrete pour will be started next week. Project completion is projected for August 9. July 25 KOCO Helping Hands Tour will be at the Y, Motocross, and Wentz. There will be free swim at Wentz. Operation Pioneer Spirit will prepare packages to be shipped to soldiers overseas. Sindelar distributed copies of the 2011-2012 Budget and the updated Park and Recreation Information Manual.

Public Hearing – None.

Old Business

5. None.

New Business

6. Receive request to extend walkway to dock on Lake Lot 5 West shore of West Lake Ponca and take action as needed.

Greg Husen, Lot 5 West lessee, described where his lease is located. Husen submitted a request for a variance extending the walkway to his dock. They have previously had jet skis and the depth of the lake has not been an issue. The Husen's recently purchased a boat and are unable to get to their dock. Because of the contour of the area the requested extension of the walkway would not cause the dock on Lot 5 to be out as far as the dock located on Lot 4. Husen said he would move his dock and line it up with the cabin 25 feet from the lake lot property line. The dock is currently anchored with cables; however, with the requested extension pencils will be used to secure the walkway. Pencils cannot be installed in hard rock but will be secured in gravel 75-85 feet out.

Sindelar stated after looking at the proposal and the contour of the lot shoreline staff does not have a problem with the requested extension. Currently the dock is not floating it is sitting on a rock ledge. The dock is currently located 50 feet 9 inches from shore another 35-40 feet would allow the dock to float. Due to the contour of the land the dock would not be located any further out than the neighboring dock and would still be located inside the wake zone.

Husen suggested a caution buoy be placed for a large rock which is 30-40 feet East of Lot 5 West within the buoy area.

Moore expressed concern about future requests. Wentroth asked if the SOP needs to be reworded. It was agreed requests made would be considered on an individual basis. The basis for the request from 5 west is the water is shallow and the dock sits on a rock ledge. Moore expressed concern regarding length of the walkway. The location of this lot is the windiest point of the lake. Husen will use his existing 12 x 14 dock. Concrete pillars will be installed and the first 40 feet of the walkway will be fixed.

Moore asked if Husen should come back when his plans are finalized. Staff said he could do that or the board could set a limit on what he can do. Husen asked if the length could be set so contractors would work with him. A motion was made by Moore and seconded by Troutman to approve the variance request with the maximum length to the lake side of the dock no more than 100 feet and the walkway be secured by pencils. Vote was as follows: Yes - Young, Moore, Wentroth, Wilson, and Troutman. No - None. Abstention - None.

7. Receive request to hold fundraiser for Special Olympics and take action as needed.
Kevin Main, Kay County Detention Center, presented a request to hold a Police vs. Fire Chili Cook-off. They are hoping to have twenty teams. Teams are 4 people with at least 2 members being either Fire or Police personnel. There are three Special Olympic teams in Kay County and the proceeds will be divided between the three teams.

Set up and start cooking will be at 6:30 am and event will be over by 4:00 pm. They will have tasting kits. Awards will be given for Overall Grand Champion, 1st, 2nd, and 3rd place. Entry fee is \$20 per team. Kay County Detention Center has agreed to be the contact point for this event. The event will be held August 27, 2011 in the Lake Ponca Event Area. A motion was made by Moore and seconded by Wilson to approve the request to hold the event. Vote was as follows: Yes - Young, Moore, Wentroth, Wilson, and Troutman. No - None. Abstention - None.

8. Receive Park Committee Report and take action as needed.
The Park Committee was not able to meet in July. Young reported a Dog Park will be the premier project of the committee this year. The replacement of worn out equipment in City parks will be the second project of the committee. The Committee plans to involve the public to work on the Dog Park proposal.
9. Receive Recreation Committee Report and take action as needed.
No report
10. Receive Lake Committee Report and take action as needed.
Moore reported the committee has not met. Riley is currently out of town. The committee plans to meet next week.

Staff recommended the board table items 11 and 12 until the August meeting. A motion was made by Wilson and seconded by Moore to table items 11 and 12 until the August Park and Recreation Advisory Board meeting. Vote was as follows: Yes - Young, Moore, Wentroth, Wilson, and Troutman. No – None. Abstention – None.

11. Election of Chairperson for Park and Recreation Advisory Board.

Item tabled by motion and vote.

12. Election of Vice-Chairperson for Park and Recreation Advisory Board.

Item tabled by motion and vote.

13. Comments from chairperson or board members.

None.

14. Discuss August Agenda.

Elect Chairperson and Vice Chairperson

Select committees

15. Adjourn.

A motion was made by Moore and seconded by Wilson to adjourn the meeting of the Park and Recreation Advisory Board. Vote was as follows: Yes - Young, Moore, Wentroth, Wilson, and Troutman. No – None. Abstention – None.

PASSED AND APPROVED THIS 18 DAY OF August 2011.

ATTEST:



Chairman (i.e. the advisory board chair)



Secretary (minutes prepared by)