

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
AUGUST 8, 2011

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Krueger, Commissioner
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Jim Sindelar, Holly LaBossiere, Phil Johnston, Rob Dick, Don Nuzum, Hong Fu, Dwaine Vincent, Terry Brown, Butch Herring, Mike Lane, Don Bohon, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – John Young, First Baptist, Tonkawa
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Award from the State of Oklahoma Department of Environmental Quality.
5. Character Trait for August; Flexibility

****CONSENT AGENDA****

The Board of Commissioners found #6, #7, #8, #9, and #10 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

6. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held July 18, 2011, and regular session held July 25, 2011.

7. **RESOLUTION NO. 5920**
A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

8.

RESOLUTION NO. 5921

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Housing Authority	James Roland	Appointed	2014

9. Consider and vote upon update of Library Policies and Procedures Manual.
10. Consider and vote on lease agreement between the City of Ponca City (Lessor) and Ponca City Christian Academy, Inc. (Lessee) commencing on August 14, 2012.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Mayor Nicholson welcomed Sam Flowers, who is doing a project on government.
Commissioner Anderson requested citizens be careful as we are still under a burn ban.
Commissioner Chapman reminded all that school starts this week and to drive carefully.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated that the long awaited party will occur this Friday at 12:30 p.m. Stephenson further explained that Police Chief Clayton Johnson will retire from the Ponca City Police Department, as he has received his confirmation as a U.S. Marshall of the Northern District of Oklahoma, and will represent 11 counties, and will be relocating to the Tulsa area.

Stephenson also advised that the Aging Expo will be held August 20, 2011 at the First Christian Church from 9:00 a.m. to 3:00 p.m.

Stephenson reminded the public to take heed of school zones, as the speed limits will be aggressively enforced. Stephenson also said that the Highland & 7th Street Project will open tomorrow in time for school to start.

Stephenson concluded by saying that tonight Monday, August 8, 2011, would be the last Full Moon over Wentz free family swim. Stephenson further noted that children must be accompanied by an adult. Stephenson further informed everyone that with the beginning of school, pool hours would be changing.

14. Receive report on new requirements of the *Manual on Uniform Traffic Control Devices* pertaining to the operation of left turn traffic signals and specifically the left turn signals at 7th Street and Highland Avenue.

Traffic Engineering Director Mike Lane explained new requirements of the *Manual on Uniform Traffic Control Devices* pertaining to the operation of left turn traffic signals and specifically the left turn signals at 7th Street and Highland Avenue.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

15. Consider and vote on the purchase of four (4) hydraulic hanger doors in the amount of \$163,901.00 from Higher Power Hydraulic Doors, Benton Harbor, MI for the Public Works Department-Airport Division and authorize the Finance Director to make a prepayment in the amount of \$81,951.00.

Commissioner Chapman made the motion to approve the purchase of four (4) hydraulic hanger doors in the amount of \$163,901.00 from Higher Power Hydraulic Doors, Benton Harbor, MI for the Public Works Department-Airport Division and authorize the Finance Director to make a prepayment in the amount of \$81,951.00. Krueger seconded.

Roll: Yeas; Chapman, Krueger, Nicholson, and Anderson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

16. Carol Sloan, 2100 Berkshire Drive, rose and spoke in opposition to the YMCA's restriction of family memberships to only those families where the couple is legally married under Oklahoma Law.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Anderson made the motion to recess to the Ponca City Utility Authority at 6:11 p.m. Krueger seconded.

Roll: Anderson, Krueger, Nicholson, and Chapman. Nays; None. Motion carried.

17. Commissioner Anderson made the motion to enter into executive session at 6:17 p.m. pursuant to Title 25 Section 307 Oklahoma Statutes for purposes of discussion on the following:

- A. Discuss the appointment of an Interim Police Chief upon the departure of the present Police Chief and possibly return to open session for any business related thereto.

- B. Discuss acquisition of real estate and possibly return to open session for any business related thereto.

Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

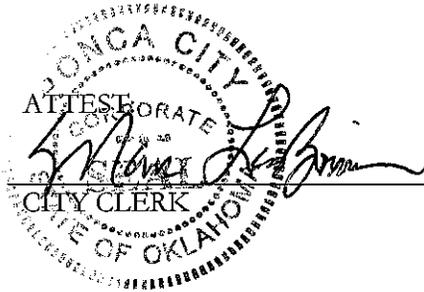
18. **RETURN TO REGULAR SESSION**

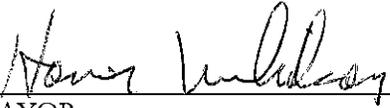
At 6:17 p.m., the Board of Commissioners returned to regular session with Commissioner Paul Krueger making the motion to appoint Dwaine Vincent Interim Police Chief upon the retiring of Police Chief Clayton Johnson. Anderson seconded.

Roll: Krueger, Anderson, Nicholson, and Chapman. Nays; None. Motion carried.

19. Mayor Nicholson adjourned the Board of Commissioners at 6:27 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF AUGUST 2011.





MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
AUGUST 8, 2011

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Diane Anderson, Trustee
Lanita Chapman, Trustee
Paul Krueger, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Trustee

Others Present: Jim Sindelar, Phil Johnston, Rob Dick, Don Nuzum, Hong Fu, Dwaine Vincent, Terry Brown, Butch Herring, Mike Lane, Don Bohon, City staff; citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:11 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Krueger seconded.

Roll: Yeas; Anderson, Krueger, Nicholson, and Chapman.. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held July 25, 2011.

3. **RESOLUTION NO. 801**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

- 5A. Consider and vote on contract with Asplundh Tree Expert Co. in the amount of \$249,321.71 for tree and brush trimming of Areas 1, 2, 10, 14, 17, and 20.

Trustee Chapman made the motion to approve the contract with Asplundh Tree Expert Co. in the amount of \$249,321.71 for tree and brush trimming of Areas 1, 2, 10, 14, 17, and 20. Anderson seconded.

Roll: Yeas; Chapman, Anderson, Nicholson, and Krueger. Nays; None. Motion carried.

5B. Consider and vote on contract with Asplundh Tree Expert Co. for hourly tree and brush trimming.

Trustee Chapman made the motion to approve the contract with Asplundh Tree Expert Co. for hourly tree and brush trimming. Anderson seconded.

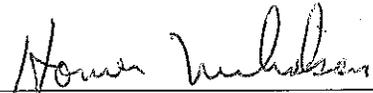
Roll: Yeas; Chapman, Anderson, Nicholson, and Krueger. Nays; None. Motion carried.

6. Trustee Anderson moved to adjourn the Ponca City Utility Authority meeting at 6:16 p.m. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 6:16 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF AUGUST 2011.



CHAIRMAN:

