

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
SEPTEMBER 26, 2011

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Bill Flegler, Commissioner
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, City Clerk/Finance Director

Absent: Paul Krueger, Commissioner

Others Present: Jim Sindelar, Chris Henderson, Butch Herring, Dwaine Vincent, Tana McKinley, City staff; Jayne Detten, Terry Vandell-Bell, Ponca City Main Street; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. Invocation – Michael Schlichting, Salvation Army
3. Pledge of Allegiance

****CONSENT AGENDA****

The Board of Commissioners found, #4, #5, and #6, non- controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Flegler seconded.

Roll: Yeas; Anderson, Flegler, Nicholson, and Chapman. Nays; None. Motion carried.

4. Consider and vote upon minutes of the Ponca City Board of Commissioners regular sessions held August 22, 2011 and September 12, 2011 and Work Session held September 6, 2011.
5. **RESOLUTION NO. 5929**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

6. **RESOLUTION NO. 5930**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Animal Control Commission	Alan Loch	Re-Appointed	2014

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. None.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported on the following:

Diane Anderson is being honored at the Journal Record's 2011 Woman of the Year Award Gala and Dinner, which will recognize "50 Making a Difference". This event will be held on October 6, 2011 at the National Cowboy and Western Heritage Museum. Congratulations Diane!

Updates on the water line projects are as follows: 18" water main just west of the water plant, failed on September 10, 2011. Parts have been ordered and the plan is to replace 500' of 18" pipe along with two 18" valves and associated fittings. This work will also necessitate the removal of several trees, equipment rental, dirt and rock work for an estimated cost of \$71,000.00. This project is expected to begin within the next 30 days, currently waiting on the valves to be constructed.

Early last week a water main serving Bois D'Arc customers had structural failures that necessitated emergency repairs requiring the boring of 300' of 6" poly pipe and associated fittings at an estimated cost of \$14,200.00.

There is a contingency budget of \$50,000.00 each year for this type of repair in the water distribution budget. Obviously, it has been depleted and staff will bring to the Commission at a future meeting a resolution to appropriate additional funds from their fund balance.

Evans and Associates is scheduled to begin the Grand Avenue mill and overlay project this Friday after the Homecoming Parade. This will be between Ash Street and 10th Street. This project should be completed by the end of October 2011. ODOT will be holding a pre-construction conference tomorrow here at City Hall.

Fire hydrant testing is still occurring on Monday through Thursday each week between the hours of 8:30 a.m. and 4:30 p.m. Hydrant testing will be completed in approximately three weeks. The Marland Mansion's annual Oktoberfest event will be held Saturday, October 8, 2011, from 10:00 a.m. to 7:00 p.m., and Sunday, October 9, 2011 from 11:00 a.m. to 5:00 p.m.

Children 12 and under are invited to join us to make a scarecrow they can take home on October 15, 2011, from 9:00 a.m. to 11:00 a.m. at Lake Ponca Park Shelter House #1. This event is sponsored by Sage, Rosemary and Thyme Garden Club and the Park and Recreation Department. For more information contact Park and Recreation at 767-0430.

Annual Senior Center Craft Fair on November 5th is the same day as the Veterans Parade. Last year there were several hundred who visited the fair, enjoyed the hot coffee, fellowship and watched the parade. There are no fees for tables, but each vendor is asked to donate a door prize to be given away at 3:00 p.m. Limited numbers of tables are available, so call the center, 763-8051, to reserve your table today.

Splash pad is to be turned off this Friday, but will not be winterized just in case we have some unseasonably warm weather. Plans to winterize will be at the end of October.

10. MAIN STREET REPORT

Main Street Executive Director Jayne Detten reviewed the mission statement of Main Street and strategies to fulfill it. Detten then reviewed goals for 2011, and their annual budget. Detten outlined areas of emphasis, programs, and partnerships to further their successes. Detten concluded by noting that next year will mark the 25th anniversary of Ponca City Main Street.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

11. Consider and vote on authorizing staff to pursue the resignation of the Bank of America as the Cann Estate Trust Trustee and transition to Heritage Trust Company as local trustee for the trust.

Marc LaBossiere, Finance Director gave an update on the Cann Estate Trust, saying that Bank of America, currently the manager of the trust, has had limited communication in recent years with staff. LaBossiere advised that staff unanimously feels that the time has come to pursue a local trustee once again. LaBossiere stated that Heritage Trust, a local trust company, has made a competitive proposal to manage the trust, and staff recommendation is to approve the resignation of the Bank of America as the Cann Estate Trust trustee and transition to Heritage Trust Company as local trustee for the trust.

Commissioner Anderson made the motion to approve the authorization of staff to pursue the resignation of the Bank of America as the Cann Estate Trust Trustee and transition to Heritage Trust Company as local trustee for the trust. Flegler seconded.

Roll: Yeas; Anderson, Flegler, Nicholson, and Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

12. None.

13. Commissioner Flegler made the motion to adjourn the meeting. Chapman seconded.

Roll: Yeas; Flegler, Chapman, Nicholson, and Anderson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners at 5:53 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF OCTOBER 2011.

MAYOR

ATTEST:

CITY CLERK

.MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
SEPTEMBER 26, 2011

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Bill Flegler, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Paul Krueger, Trustee

Others Present: Chris Henderson, Butch Herring, Dwaine Vincent, Tana McKinley, City staff;
Terry Vandell-Bell, citizen; Beverly Bryant, Ponca City News

1. Chairman Homer Nicholson called the meeting to order at 5:53 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, and #4, noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Flegler made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Flegler, Chapman, Nicholson, and Anderson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held August 22, 2011 and September 12, 2011.

3. **RESOLUTION NO. 805**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote upon authorizing Chairman to submit Monthly Operating Statements to OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None.

6. Trustee Anderson moved to adjourn the Ponca City Utility Authority meeting. Flegler seconded.

Roll: Yeas; Anderson, Flegler, Nicholson, and Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 5:55 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF OCTOBER 2011.

CHAIRMAN:

ATTEST:

TRUST SECRETARY