

Park and Recreation Advisory Board  
MINUTES REGULAR MEETING  
August 18, 2011

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on August 18, 2011 in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Moore, Riley, Throop, Troutman, Wentroth, and Young.

MEMBERS ABSENT: Cox, Rathbun, and Wilson.

OTHERS PRESENT: Jeremy Sacket, 125 S. Walnut, Newkirk – Disc Golf; Beverly Bryant, Ponca City News; Jim Sindelar, Director, Parks and Recreation; Katie Goss, staff.

1. Call to Order

Young called the meeting to order.

2. Citizen Comments.

Jeremy Sacket with disc golfers expressed the appreciation of the golfers for the work done at the Lake Ponca disc golf course by the Park and Recreation Department. Young thanked Sacket on behalf of the board for his comment of appreciation.

3. Consider and vote on the minutes of the July 21, 2011, meeting.

A motion was made by Moore and seconded by Wentroth to approve the minutes of the July meeting as written. Vote was as follows: Yes - Moore, Riley, Throop, Troutman, Wentroth, and Young. No – none. Abstention – none.

4. Directors Report

Sindelar distributed an area photo of the Hubbard Rd Bridge at Jaycee Park which is going to be redone by the County. The parking area will be redone, the bridge is to be raised, and there will be a walkway on the bridge and a stairway to the bridge walkway. Funding for the project will be provided by Kay County and the Kaw Tribe.

The splash pad is now open and is heavily used. The Senior Center kitchen renovation project is almost complete. Work continues on the Lake Ponca restroom. The DEQ permit application is currently being prepared. The mooring dock has been ordered.

Troutman commented “No Smoking” signs should be installed at the new playground in AMBUC Park. Sindelar said the City sign machine is currently being repaired and signs are scheduled to be made and installed regarding smoking, food and drink, and pets on the playground surface.

**Public Hearing – None.**

**Old Business**

**New Business**

5. Election of Chairperson for Park and Recreation Advisory Board.

A motion was made by Moore and seconded by Riley to nominate Young as Chairperson. Throop moved the nominations close. Young was elected Chairperson by acclamation.

6. Election of Vice Chairperson for Park and Recreation Advisory Board.  
Wentroth nominated Riley to serve as Vice Chairperson. There were no other nominations. Riley was elected by acclamation.

7. Committee assignments.

A list of Park and Recreation Advisory Board committees was distributed. The committees are as follows:

- a. **Lake Committee:** - reviews and makes recommendations regarding the policies and guidelines for Lake Ponca. Lake Ponca includes the water use, docks, and lake lots.
- b. **Recreation:** - addresses issues concerning sports, programming, Unity Gym, Tennis Center, AMBUC Pool and Wentz Camp & Pool
- c. **Parks:** - addresses issues concerning how the parks are to be used. This committee also includes all trails, the Lake Ponca Campground and Cann Garden.

Board members were asked to review the committee descriptions, which included the goals set by the committees for the 2010-2011 fiscal year. Sindelar explained we would like to have a least three people on each committee and if a person was interested in more than one committee that was fine.

Riley, Moore, and Wentroth will continue on the Lake Committee. Young, Throop and Troutman will be on the Park Committee. Those members not at the meeting will be contacted by email regarding which committee they would like to be on. The Park Committee will continue to meet the second Tuesday of the month at 5:30 at the Park Department.

8. Receive Park Committee Report and take action as needed.

Throop reported the Park Committee was unable to schedule a meeting due to various conflicts. The committee plans to meet the 2<sup>nd</sup> Tuesday of the month at 5:30 pm at the Park Department. Staff will send out email reminders.

9. Receive Recreation Committee Report and take action as needed.

No report

10. Receive Lake Committee Report and take action as needed.

No report

11. Comments from chairperson or board members.

Troutman commented if there are projects that service oriented the new Leadership Class is starting and is looking for projects.

Beverly Bryant reported she has a new column for volunteer opportunities in the MidWeek Section of The Ponca City News.

Young commended Sindelar and staff on the new spray pad. Sindelar commented the first one has been a success and plans are to build another spray pad every year or so in difference City parks. Wentroth asked about the timing of the water. Sindelar explained the splash pad is on a timer and will only come on during the hours of 8 am and 9 pm. The water does not run continually, a button is pushed by the user which starts a 4 minute cycle of water sprays.

Young asked if turning the flour mill into an indoor climbing wall has ever been talked about. Oklahoma City and Sand Springs have both converted flour mills for this purpose. Troutman said the project had come across the table for discussion by his Leadership Class last year. It would have to be brought up to all the current building codes which could be very costly.

Wentroth asked the status of trail funding. Sindelar said the park trails are supposed to be on the next round of funding applications.

12. Discuss September Agenda.

No discussion.

13. Adjourn.

A motion was made by Moore and seconded by Throop to adjourn. Vote was as follows: Yes - Moore, Riley, Throop, Troutman, Wentroth, and Young. No – none. Abstention – none.

PASSED AND APPROVED THIS 20 DAY OF October 2011.

ATTEST:

  
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Wes Young, Chairman

  
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Secretary (minutes prepared by Katie Goss)