

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
NOVEMBER 14, 2011

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Krueger, Commissioner
Diane Anderson, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner
Lanita Chapman, Commissioner

Others Present: Jim Sindelar, Butch Herring, Don Bohon, Tana McKinley, Phil Johnston, Rhonda Skrapke, Rob Dick, Jim Fairbanks, Mike Chapman, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Larry Newsom, Life Center
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Mayor's Honor Awards: Brandon Mason, Mark Rau and Lindel Senseman
5. Character Trait for November: Contentment

****CONSENT AGENDA****

The Board of Commissioners found #6, #7, #8, #9, and #10 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Krueger seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

6. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held October 17, 2011 and regular session held October 24, 2011.

7. RESOLUTION NO. 5937

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

8.

RESOLUTION NO. 5938

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Senior Advisory Board	Jenny Ellis	Appointed	2012

9. Consider and vote on a contract with Oklahoma Department of Commerce in the amount of \$88,559.00 for the FY-2011 Community Development Block Grant (CDBG) Small Cities Program.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Mayor Nicholson expressed gratitude to City crews who were out putting up Christmas decorations.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the following to the Commission:

L.A. Cann has been opened back to vehicle traffic.

Senator David Myers funeral services will be tomorrow at 2:00PM at the First Baptist Church.

The City of Ponca City is sponsoring the annual Community Tree Lighting, which will be held Wednesday, November 23, at 6:00 p.m. in Centennial Plaza, in front of City Hall. The Festival of Angels will turn on their Christmas light displays at this time as well and their displays will be nightly from 6 p.m. to 10 p.m. through Christmas.

The 2nd Annual "Winter Renaissance Ball", will be held Friday, December 9 at the Marland Mansion and Estate. An Oklahoma woman will be named "Pioneer Woman of the Year." David Keathly is the contact for more information.

The Annual "Lighted Christmas Parade" will be held on Grand Avenue Friday, December 2, at 6:00 p.m. Parade entry forms are being accepted at the Park and Recreation office, 905 W. Hartford, through November 28. The Fire Department will pick up Santa, bring him to Centennial Plaza, and turn on the lights. The Salvation Army will provide hot chocolate and coffee.

Since we are in Earthquake season/territory, we will be putting on our web page information on proper actions to take during an earthquake.

City crews have begun the picking up leaves for this year's leaf season. We will be picking up leaves from today through January 20th. A great option for getting rid of leaves is to backyard compost them, as composting provides a rich soil for next spring's plantings. Residents who do not compost and want to have their leaves removed are asked to follow these guidelines for bagged leaves and loose leaves:

Bagged leaves placed in the regular refuse collection area will be collected free of charge until January 20, 2012. Bagged leaves will be picked up at the rate of 10 bags per regular refuse pickup day. Special pick up for bagged leaves is also available by anytime during the year. Special pickups carry a minimum charge of thirty-one dollars and sixty-four cents (\$31.64). Call 767-0411 for information on special pickups.

The City of Ponca City's Autumn Leaf Collection will be held November 14, 2011 through January 20, 2012. Loose leaves should be placed within three feet of the front curb, but NOT in the street gutter. If leaves are raked or blown into the street gutter, they may clog the storm drains and may result in a citation per City code.

Leaves that are not bagged or not containerized will NOT be collected in alleyways. City crews will pick up leaves section by section throughout the City, so it may take two weeks or more to collect leaves in a section due to large volumes expected. Residents may call 767-0456 and listen to a brief automated message to find out the current section where the leaf crew is working.

OML President Homer Nicholson, Mayor of Ponca City, and Executive Director Carolyn Stager joined over 1,600 municipal officials and more than 40 municipal officials from Oklahoma Cities and Towns in Phoenix to attend the NLC Congress of Cities annual event. Municipal officials from around the U.S. are participating in the three-day event which features discussions on many issues of municipal interest including "Green Cities" "Economic Development," "Infrastructure," & "Your Cities Families." Immigrations, CDBG, Military Community Networking, and Small Business Development are just a few issues that will be discussed.

13. RECEIVE BUDGET STATUS REPORT FOR THE FIRST QUARTER ENDED SEPTEMBER 30, 2011.

Finance Director Marc Labossiere gave a summary review of operations for the first quarter ended June 30, 2011

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

- 14A. Consider and vote upon request for acceptance of an agreement with ConocoPhillips Company for the "Circle Drive Pavement Repairs-Intersection of 4th Street and Standing Bear Parkway" Project No. Gen 12-1.

Commissioner Krueger made the motion to approve the request for acceptance of an agreement with ConocoPhillips Company for the "Circle Drive Pavement Repairs-Intersection of 4th Street and Standing Bear Parkway" Project No. Gen 12-1. Anderson seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

- 14B. Consider and vote upon request for authorization to advertise for bids for "Circle Drive Pavement Repairs-Intersection of 4th Street and Standing Bear Parkway" Project No. Gen 12-1.

Commissioner Krueger made the motion to approve the request for authorization to advertise for bids for "Circle Drive Pavement Repairs-Intersection of 4th Street and Standing Bear Parkway" Project No. Gen 12-1. Anderson seconded.

Roll: Yeas; Krueger, Anderson, and Nicholson. Nays; None. Motion carried.

15. Consider and vote on purchase of four In Car Video Systems and related Software/Hardware/Installation in the amount of \$40,245.68 from Pannin Technologies for Police Department vehicles.

Commissioner Anderson made the motion to approve the purchase of four In Car Video Systems and related Software/Hardware/Installation in the amount of \$40,245.68 from Pannin Technologies for Police Department vehicles. Krueger seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

16. Consider and vote on submission of an application for the Oklahoma Department of Wildlife Conservation for Boating/Fishing Access Facilities Development Program for funding in the amount of \$292,125.00 and authorize the Mayor to execute all supporting documents.

Commissioner Krueger made the motion to approve the submission of an application for the Oklahoma Department of Wildlife Conservation for Boating/Fishing Access Facilities Development Program for funding in the amount of \$292,125.00 and authorize the Mayor to execute all supporting documents. Anderson seconded.

Roll: Yeas; Krueger, Anderson, and Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

17. None.

18. Commissioner Anderson made the motion to adjourn the regular session of the Board of Commissioners. Krueger seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners at 6:23 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF NOVEMBER 2011.

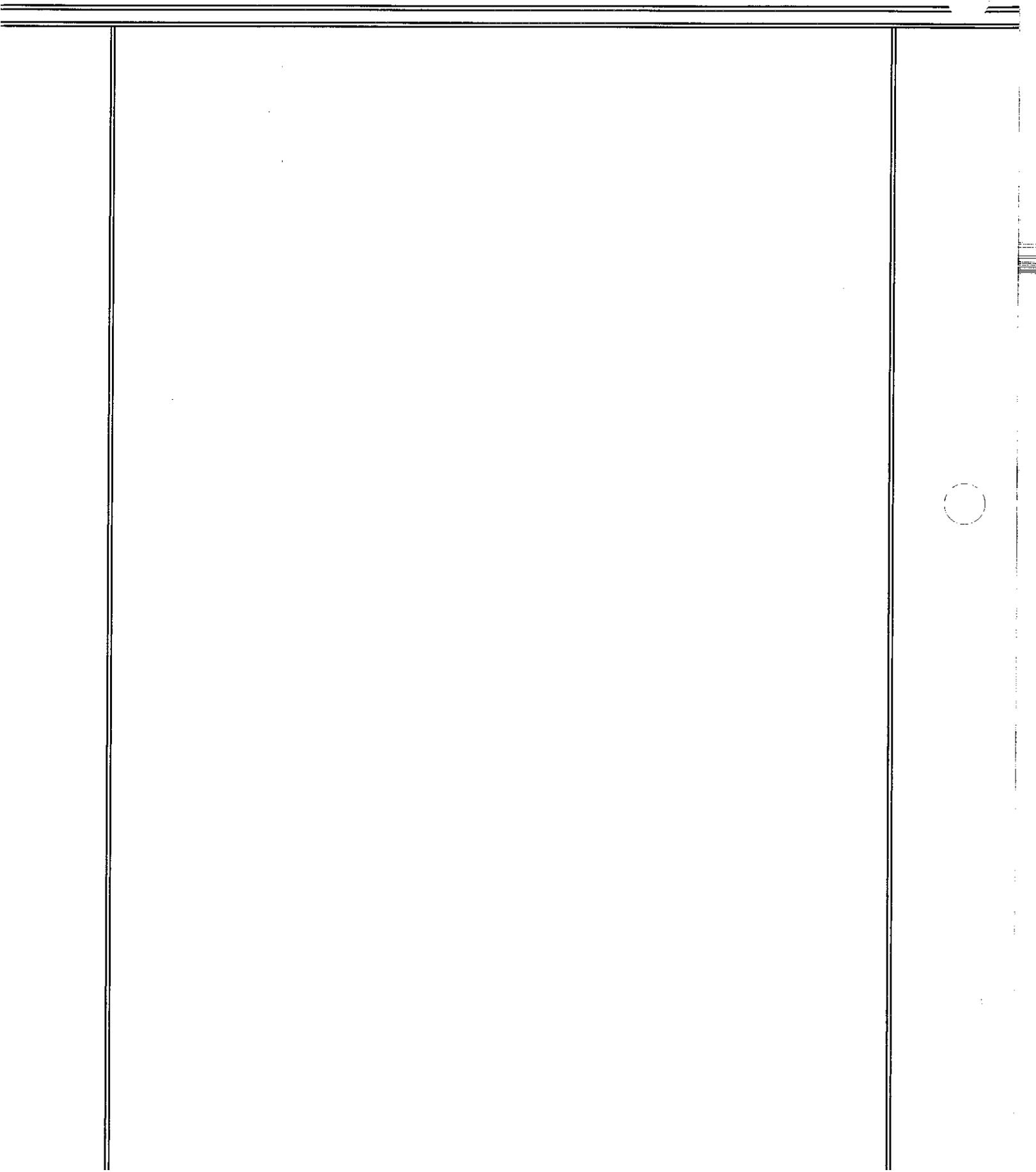


Howard Nicholson

MAYOR

Anna Johnson

CITY CLERK



.MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
NOVEMBER 14, 2011

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Paul Krueger, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Secretary

Absent: Bill Flegler, Trustee
Lanita Chapman, Trustee

Others Present: Hong Fu, Mike Chapman, Tana McKinley, Phil Johnston, Don Bohon, Rob Dick, Butch Herring, Jim Fairbanks, City staff, Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:23 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Krueger made the motion to approve the consent agenda. Anderson seconded.

Roll: Yeas; Krueger, Anderson, and Nicholson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held October 24, 2011.

3. **RESOLUTION NO. 809**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None.

****NEW BUSINESS****

5. Consider and vote on addendum to the Power Sales Contract with OMPA placing Dorada Foods on the Economic Development Rate.

Trustee Krueger made the motion to approve an addendum to the Power Sales Contract with OMPA placing Dorada Foods on the Economic Development Rate. Anderson seconded.

Roll: Yeas; Krueger, Anderson, and Nicholson. Nays; None. Motion carried.

6. Consider and vote on contract with Meshek & Associates, PLC in the Not-to-Exceed amount of \$24,500.00 to prepare Breach Inundation Maps for West Lake Ponca Dam and East Lake Ponca Dam.

Trustee Anderson made the motion to approve the contract with Meshek & Associates, PLC in the Not-to-Exceed amount of \$24,500.00 to prepare Breach Inundation Maps for West Lake Ponca Dam and East Lake Ponca Dam. Krueger seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

7. Trustee Anderson moved to adjourn the Ponca City Utility Authority meeting. Krueger seconded.

Roll: Yeas; Anderson, Krueger, and Nicholson. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 6:40 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF NOVEMBER 2011.

Homer Nicholson

CHAIRMAN:

