

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
NOVEMBER 28, 2011

Southwest Business Products E815989JE

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Paul Krueger, Commissioner  
Bill Flegler, Commissioner  
Diane Anderson, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Holly LaBossiere, Chris Henderson, Mike Lane, Don Nuzum, Rob Dick, Earl Watkins, Jim Fairbanks, Hong Fu, City staff; Perry Schauvliege, Rich Cantillon, Crystal Bickford, citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Kelly Bristow, P.C. Cowboy Church
3. Pledge of Allegiance

**\*\*CEREMONIES AND PROCLAMATIONS\*\***

4. Presentation of Oklahoma Municipal Power Authority's Competitive Utility Program Certification Award.

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found #5, #6, #7, #8, and #9 non-controversial and routine in nature. Commissioner Flegler made the motion to approve the consent agenda. Anderson seconded.

Roll: Yeas; Flegler, Anderson, Nicholson, and Krueger. Nays; None. Motion carried.

5. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held November 7, 2011 and regular session held November 14, 2011.

6. RESOLUTION NO. 5937

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

Consolidated Oil Well Services will be appearing before the Planning Commission on December 6th, seeking a zoning change to permit the construction of their corporate offices and storage yard. The property is located east of the intersection of Flormable and South Avenue. The matter will come before the Mayor and Board of Commissioners at their December 12th regularly scheduled meeting.

13. CABLE ONE LINE-UP CHANGES

Mike Slyman, General Manager of Cable One operations informed the Commission about upcoming channel changes with the cable system line up. Slyman explained that the FCC has changed the rules and as of January 1, 2012, the first mandatory changes will be when contracts with KOTV and KTUL of Tulsa will expire, and these channels will be removed from the lineup. Slyman went on to say that the channel space for KOTV and KTUL will be replaced by two mandatory channels: a TBN affiliate from Shawnee on Channel 6; and a Telemundo affiliate from Oklahoma City on Channel 8. Slyman further added that by the third quarter of 2012, they hope to go entirely digital, and then they would be able to add channels and improve the clarity of the picture. Slyman concluded by saying that after the change-over customers should not have to have the converter boxes.

14. TOURISM REPORT

Crystal Bickford of the Chamber of Commerce gave the Commissioners a review of the Tourism Bureau's mission, its members, and direction of marketing. Bickford then distributed the most recent visitor's guide that is being printed. Bickford reviewed advertising medium for local tourism, and ways in which they promote local events. Bickford stated that they had attended four trade shows and distributed personally the tourism guide.

**\*\*PUBLIC HEARINGS\*\***

None.

**\*\*UNFINISHED BUSINESS\*\***

None.

**\*\*NEW BUSINESS\*\***

15. RESOLUTION NO. 5941

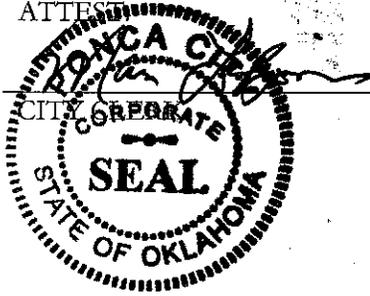
*A RESOLUTION SETTING DATE FOR MUNICIPAL ELECTION AND RUNOFF ELECTION, IF NECESSARY, STATING OFFICES TO BE FILLED, SETTING FILING PERIOD, STATING TERM OF OFFICE, SPECIFYING QUALIFICATION FOR SAID OFFICES IN ACCORDANCE WITH CITY CODE, THAT ALL OFFICES MAY BE FILLED BY VOTING, AT LARGE, DIRECTING THE ELECTION BE CONDUCTED BY THE COUNTY ELECTION BOARD; AND AUTHORIZING THE MAYOR TO SIGN A PROCLAMATION CALLING AN ELECTION.*

Mayor Nicholson adjourned the Board of Commissioners at 6:35 p.m.

*PASSED IN SESSION AND APPROVED THIS 12<sup>TH</sup> DAY OF DECEMBER 2011.*

*Howes*  
\_\_\_\_\_  
MAYOR

ATTEST



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
NOVEMBER 28, 2011

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Paul Krueger, Trustee  
Bill Flegler, Trustee  
Diane Anderson, Trustee  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Chris Henderson, Earl Watkins, Hong Fu, Butch Herring, City staff; citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:35 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2, #3, #4, #5, #6, #7 and #8 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Flegler made the motion to approve the consent agenda. Krueger seconded.

Roll: Yeas; Flegler, Krueger, Nicholson, and Anderson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held November 14, 2011.

3. **RESOLUTION NO. 810**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

4. **RESOLUTION NO. 811**

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR THE FISCAL YEAR 2011-12.***

5. Consider and vote on contract with Cabiness Engineering, LLC in the not-to-exceed Amount of \$14,000.00 to provide design, bidding services, and construction administration for the US-60 Water Utility Relocation Project.
6. Consider and vote on agreement Reaffirming Ponca City Energy's Commitment to Municipal Electric Systems of Oklahoma's Mutual Aid Agreement.
7. Consider and vote upon authorizing Chairman to submit Monthly Operating Statement to OWRB.