

Minutes to be approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
February 16, 2012

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on February 16, 2012 in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Cox, Moore, Rathbun, Riley, Throop, Troutman, Wilson, and Young.

MEMBERS ABSENT: Wentroth.

OTHERS PRESENT: Beverly Bryant, Ponca City News; Terri Sherbon, Recreation Superintendent; Jim Sindelar, Director Park and Recreation Dept, Katie Goss, staff.

1. Call to Order.

The meeting was called to order by Wes Young.

2. Consider and vote on the minutes of the January 26, 2012 special meeting.

A motion was made by Moore and seconded by Wilson to accept the minutes of the January 26 meeting as written. There being no discussion the vote was as follows: Yes - Cox, Moore, Rathbun, Riley, Throop, Troutman, Wilson, and Young. No – None. Abstention – None.

3. Director's Report.

Sindelar reviewed capital requests totaling approximately \$647,000 for the 2012-2013 fiscal budget year as follows:

Park Maintenance –	Themed play structure
	Dredge three ponds at Lake Ponca Park
	Erosion control for ponds at Lake Ponca Park
	Replace existing restroom at Pioneer Park
	Purchase approximately 100 trees
	30 x 40 steel building for horticulture
	Shielded sprayer
	Grapple attachment for loader
	Replace one of the vehicles
AMBUC Pool -	Request ADA compliant handicap lift
Recreation -	Dog Park
Wentz Camp -	Request ADA compliant handicap lift
	Tuck point, clean and seal two camp bathhouses, concession and dining hall
	Leak detection on pool

Bryant asked about the recent vandalism at Dan Moran Park. Sindelar described the recent vandalism to the newly constructed restrooms. Because this is the third time in recent months

the restroom has been vandalized, the restroom will now be kept locked unless there is a special event going on. Staff will be checking into cameras for the facility. Wilson said that as one of the "Extra Eyes" when he is on patrol he tries to go through this park as well as the Tennis Center.

Sindelar reported that Ponca City Energy is working with us to put additional lighting back along the Hutchins Trail. The lighting on Ruby Gate, at Pioneer Park, has been completed.

Public Hearings- None.

Old Business-None.

New Business

4. Discuss and take action as needed regarding facility and programming fees.

Sindelar reported the Park Committee had submitted the fee change for L. A. Cann Garden for events at the garden. The recommendation is to increase the fee from \$150 for 5 hours to \$300 for 5 hours. Personnel, cleanup and maintenance of the area were considered. Events may be held on the brick patio.

Cox reported the Recreation Committee reviewed the fees for Wentz Camp. It was felt there needed to be a system to be sure to capture the campers who are also swimming. Group camps up to 30 campers with no swimming will pay \$225.00 per day. If swimming will be included the fee will be \$255 per day. Camps with over 30 campers and no swimming will be charged \$8.00 per camper per day. If swimming is included the charge will be \$9.00 per camper per day. Arm bands will be issued for each camper who wishes to swim and the swimming dates will be written on the arm bands. Previously camps have been on the honor system to let staff know how many campers were swimming daily.

A motion was made by Throop and seconded by Troutman to accept the recommendations presented. Vote was as follows: Yes - Cox, Moore, Rathbun, Riley, Throop, Troutman, Wilson, and Young. No – None. Abstention – None.

5. Review capital budget requests for 2012-2013.

(Refer to Director's Report Item 3)

6. Receive Park Committee Report and take action as needed.

Throop reported the committee was unable to meet. A visit to other dog parks is being planned.

7. Receive Recreation Committee Report and take action as needed.

Cox reported the Recreation Committee is currently working on the Health & Wellness Fair to be held at Hutchins Memorial March 29, 2012 from 6:00 – 8:00 pm. To date 27 vendor responses have been received. Cox reviewed the list of vendors received and said the event is geared towards screenings, questions and answers. Vendors will not be selling product at the event.

Sherbon reported the Lions Mobile Screening Unit will be a part of the evening. The Noon Lions Club will be providing three paid ads in the local newspaper. The event will be listed on

the marquee at The Ranch Wellness Center and at RCB Bank. In lieu of a registration fee, vendors are providing door prizes of \$25 or more.

It was suggested the committee consider doing radio spots.

8. Receive Lake Committee Report and take action as needed.
No report.

9. Comments from chairperson or board members.
Riley reported he and Jim had attended the Commission meeting Monday evening and the City Commission approved the request to hold wine tasting as part of the 2012 Herb Festival.

Sindelar informed the board commissioners will discuss the deer population in Ponca City and current concerns during Work Session this coming Monday.

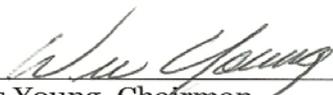
10. Discuss March Agenda.
Dog Park
Lake Cleanup
Committee Reports

CITIZEN COMMENTS

11. Citizen Comments.
None.

12. Adjourn
There being no further business a motion was made by Wilson and seconded by Rathbun to adjourn. Vote was as follows: Yes - Cox, Moore, Rathbun, Riley, Throop, Troutman, Wilson, and Young. No – None. Abstention – None.

Passed and Approved this 15 day of March, 2012.



Wes Young, Chairman



Secretary (minutes prepared by Katie Goss)