

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
MARCH 26, 2012

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Diane Anderson, Commissioner  
Steve Hermann, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: R. Mark Macy, Commissioner  
Lanita Chapman, Commissioner

Others Present: Jim Fairbanks, Mike Chapman, Chris Henderson, Jim Sindelar, Terry Brown, Earl Watkins, Butch Herring, Tana McKinley, City staff; Jayne Detten, Rich Cantillon, citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:33 p.m.
2. Invocation – Ponca City Corps Commanding Officer, Captain John Robbins
3. Pledge of Allegiance

**\*\*CEREMONIES AND PROCLAMATIONS\*\***

None.

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found #4 and #5, non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Hermann seconded.

Roll: Yeas; Anderson, Hermann, Nicholson, Nays; None. Motion carried.

4. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held March 5, 2012.

5. RESOLUTION NO. 5959

*A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.*

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

7. Mayor Nicholson recognized a guest in the audience, Kipson, who is with the US Chamber from Zimbabwe, Africa.

**\*\*REPORTS\*\***

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported to the Commission the following:

On Tuesday April 3, 2012, the residents of Ponca City will go to the polls to vote on the continuation of the Street Improvement Tax. This ½-cent sales tax is renewed every five (5) years by the people. The tax was first passed in 1987, and since that time has allowed for approximately 41 million dollars in expenditures along with another 10.5 million dollars in matching funds from outside agencies. This is not a tax increase, but a renewal of an existing revenue source.

Spring Clean up 2012 will be April 7, 2012 through April 14, 2012. During this time, Ponca City residents are encouraged to place unwanted items out with their regular refuse for removal free of charge. The landfill will be available for residents to dispose of items as well provided they are a current PCUA customer. They will need to provide a PCUA utility bill showing trash service and the address listed on their driver's license. Vehicles larger than a pickup will be charged commercial rates to minimize unauthorized commercial use and will be limited to six (6) visits. The landfill will be open 8:00 a.m. to 5:00 p.m. Monday through Saturday. Regular landfill rules apply as to material allowed, no car batteries, chemicals, poisons, explosives or items containing Freon. Tires will only be accepted at the landfill, and will not be picked up on the routes, so do not set them out. Tires must be 24 inches or smaller, tires on rims, tractor or heavy equipment tires will not be accepted.

This Thursday at noon the City's Emergency Management Division will test the Cable Override System along with the sirens.

The Park and Recreation Department is having a free "Health and Wellness Fair" on Thursday, March 29, 2012 from 6:00 p.m. to 8:00 p.m. at the Hutchins Memorial. There will be Health Screenings, the Lion's club Mobile Screening Unit, and question and answer resources will be available.

Main Street and the City of Ponca City are teaming up to present the Earth Day Enviroman Super Hero Sculpture Contest to local students. The contest will feature life size sculptures made of recycled materials creating the super hero "Enviroman or Envirowoman". Sculptures should be turned in to the City Hall on Friday, April 20, 2012 between 3:30 and 4:30 p.m. The contest will be judged the weekend of April 22, 2012 (Earth Day). The artworks will be displayed the week of April 23, 2012 to April 27, 2012 in the lobby area of City Hall.

Stephenson further provided handouts to the Commission of the first notice to be sent out to residents alerting them of high grass and weeds. The second handout is what will be sent to all lawn service providers telling them not to blow grass clippings into the street, as it is a violation and they will be cited. Stephenson further added that the City is becoming more aggressive with this, as it is very important for the City's Storm Water Program.

MAIN STREET REPORT

9. Jayne Detten, Main Street Director, gave some background of the Ponca City Main Street for the new Commissioners. Detten gave an overview of Main Street's Vision Statement, Main Street's overall goals for 2012-13, and provided the Commissioners with a list of Main Street accomplishments, which highlights most of the items that Main Street has covered in the past nine years. Detten concluded by informing the Commission that this year is the 25<sup>th</sup> anniversary of Main Street.

**\*\*PUBLIC HEARINGS\*\***

None.

**\*\*UNFINISHED BUSINESS\*\***

None.

**\*\*NEW BUSINESS\*\***

10. Consider and vote on the State-Local Disaster Assistance Agreement between the State of Oklahoma (Oklahoma Emergency Management) and the City of Ponca City in the amount of \$179,650.00 for Project FEMA-1926-DR-OK, Ponca City Lansbrook Culvert Project #004.

Commissioner Anderson made the motion to approve the State-Local Disaster Assistance Agreement between the State of Oklahoma (Oklahoma Emergency Management) and the City of Ponca City in the amount of \$179,650.00 for Project FEMA-1926-DR-OK, Ponca City Lansbrook Culvert Project #004. Hermann seconded.

Roll: Yeas; Anderson, Hermann, and Nicholson. Nays; None. Motion carried.

11. Consider and vote on request from Alan Keller, owner of the Red Barn, for use of "Self Contained Mobile Stage" at the Red Barn, March 30, 2012.

Jim Sindelar, Park & Recreation Director, explained to the Commission that the rules and regulations for use of the mobile stage is that it is used on City owned property, and this request is for use on private property, and requires the approval of the Commission.

Sindelar advised that this item had been before the Park Board and the advisory board recommends approval of the request for variance in location allowing the use of the stage at the Red Barn, 2309 E. Lake Road, Ponca City, OK. Discussion ensued with the Commissioners comments regarding reasons why the stage should not be used for this event.

Commissioner Anderson made the motion to approve the request of Alan Keller, owner of the Red Barn, for the use of the "Self Contained Mobile Stage" at the Red Barn, March 30, 2012. The motion died for the lack of a second.

**\*\*CITIZENS COMMENTS\*\***

12. None.

13. Commissioner Anderson made the motion to adjourn the Board of Commissioners.  
Hermann seconded.

Roll: Yeas; Anderson, Hermann, and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:13 p.m.

*PASSED IN SESSION AND APPROVED THIS 9<sup>TH</sup> DAY OF APRIL 2012.*

*Nona Nicholson*  
\_\_\_\_\_  
MAYOR

ATTEST  
*[Signature]*  
\_\_\_\_\_  
CITY CLERK  
**SEAL**  
STATE OF OKLAHOMA

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
MARCH 26, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Diane Anderson, Trustee  
Steve Hermann, Trustee  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Secretary

Absent: R. Mark Macy, Trustee  
Lanita Chapman, Trustee

Others Present: Jim Fairbanks, Mike Chapman, Chris Henderson, Jim Sindelar, Terry Brown, Earl Watkins, Butch Herring, Tana McKinley, City staff; Jayne Detten, Rich Cantillon, citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:13 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Hermann seconded.

Roll: Yeas; Chapman, Anderson, Nicholson, and Hermann. Nays; None. Motion carried.

2. **RESOLUTION NO. 823**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

3. Consider and vote upon authorizing Chairman to submit Monthly Operating Statement to OWRB.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None

**\*\*NEW BUSINESS\*\***

None.

5. Trustee Hermann made the motion to adjourn the Ponca City Utility Authority. Anderson seconded.

Roll: Yeas; Hermann, Anderson, Nicholson, and Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority at 6:15 p.m.

*PASSED IN SESSION AND APPROVED THIS 9<sup>th</sup> DAY OF APRIL 2012.*

*Homer Melanson*  
\_\_\_\_\_  
CHAIRMAN:

