MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JULY 23, 2012

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present:	Homer Nicholson, Mayor R. Mark Macy, Commissioner Diane Anderson, Commissioner Steve Hermann, Commissioner Craig Stephenson, City Manager Kevin Murphy, City Attorney Marc LaBossiere, Finance Director/City Clerk
Absent:	Lanita Chapman, Commissioner
Others Present:	Chris Henderson, Rhonda Skrapke, Terry Staggs, Mike Chapman, Jim Fairbanks, Terry Brown, Don Bohon, Butch Herring, David Horinek, Randy Tyner, Tana McKinley, Kevin Roe, City staff, citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:31 p.m.

2. Invocation – Pastor Danny Cox, Eastern Heights Christian Church

3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. OSU Fire Service Training – Regional Fire Training Thank You

****CONSENT AGENDA****

The Board of Commissioners found, #5, #6, #7, and #8 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, and Hermann. Nays; None. Motion carried.

5. Consider and vote upon minutes of the Ponca City Board of Commissioners work session held July 2, 2012, and regular session held July 9, 2012.

6. ***RESOLUTION NO. 5980***

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. Consider and vote on the agreement with the Ponca City Public Schools to receive reimbursement in the amount of $94,897.35 for providing school resource officers for the 2012-2013 school year.

8. Consider and vote on upon authorizing the City Clerk to advertise for bids for the Lansbrook Culvert Improvement Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Nicholson shared with the public that Ponca City Area Chamber of Commerce has chosen the City of Ponca City to be the business of the month.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the following:

Stoneridge Lift Station Elimination Project has received a Finding of No Significant Impact from Oklahoma Water Resources Board Environmental Review. This project entails the removing of one of the lift stations in Stoneridge, and replacing it with 3,300 feet of gravity flow sanitary sewer line. This will eliminate a failing lift station as well as eliminate continued maintenance on the lift station.

Ponca Energy continues to issue Peak Alerts on those days when the outside temperature hovers near the 100° mark.

To ensure that Union Street can still be open to all traffic by 5:00 p.m. July 27, 2012, the service line tie-ins will be done according to the revised dates. Stephenson then advised the Commission of the streets that would be open, and the times and dates.

Due to the extreme heat and drought, water demand in the community is high for July. The average flow for the month at the water plant is a little above 13 million gallons per day. It seems that the strain on the distribution system by the extreme weather has started to cause main breaks. The crew repaired four water main breaks over this past weekend: Albany by First Lutheran School; 1037 North Union; 300 West Gary, and 700 North Elm.

When is it time to water your lawn? How long do your sprinklers need to run? The Oklahoma Mesonet can help. Instead of constantly overwatering your lawn, use this link: http://sip.mesonet.org/ to figure out exactly how much water your lawn needs. Select between Simple Watering, Advanced Watering, or Advanced Watering +. You will be taken through a step-by-step process to determine exactly how much you should be watering your lawn. All the data you need is right there on the website.

Ponca Politics will be held on Friday, July 27, 2012, at 11:30 a.m. in the Commission Chamber of City Hall, located at 516 E. Grand Avenue. State Senator Eddie Fields and State Representative Steve Vaughan will be the presenters. The forum will be rebroadcast on the City of Ponca City's Channel 22 the following Monday through Sunday, each day at 10:30 a.m., 6:30 p.m. and 9:30 p.m.
Crazy Daze activities return to downtown with the following downtown events scheduled: Friday, July 27, 2012 Customer Appreciation with free hotdogs and pop at RCB Bank;

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Street Fair at 5:00 p.m. games, food, vendors and booths open to public; 6:00 p.m. Terrapin Derby; 7:00 p.m. Lawnmower Race; Block Party/Dance 8:30 p.m. to 11:30 p.m.; Bands playing at 3rd and Grand 9:00 p.m.; and free movie and popcorn. In addition a Crazy Days Queen Contest to be held at UnWined, with most stores open until 7:00 p.m. Then on Saturday, July 28, 2012 miscellaneous events begin at 9:00 a.m. including a Storyteller on the Ponca City Library lawn, at 10:00 a.m. a dog show and pet parade, and then have lunch at your favorite downtown restaurant. A free movie matinee will be shown again at the Poncan Theatre at 1:00 p.m.

Motocross is also this week; many of the riders are in town at the track. This is the first year with the AMBUCS' new promoter, who in cooperation with the City has rebuilt the track, and there have been some 160 plus comments about the track on the internet, and they were all positive.

****PUBLIC HEARINGS****

12A. Conduct a Public Hearing on Subparagraph (B) Hereof.

Development Services Director Chris Henderson introduced the topic. Henderson stated that the City enforces the National Electric Code. Henderson further advised that this code is updated every three years. Henderson added that each time it is updated it is reviewed by the Construction Appeals Board, and this Board met and voted unanimously to recommend the adoption of the 2011 NEC.

Mayor Nicholson opened the floor for the Public Hearing. Nicholson asked if there was anyone who would like to address the Commission on the new 2011 National Electric Code. There being no one to speak for or against the new code, Mayor Nicholson closed the Public Hearing.

12B. ***ORDINANCE NO. 6160***

AN ORDINANCE AMENDING SECTION 10-2-1 OF THE CITY CODE TO ADOPT THE 2011 EDITION OF THE NATIONAL ELECTRICAL CODE REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE OF SEPTEMBER 1, 2012.

Consider and vote on an Ordinance amending Section 10-2-1 of the City Code to adopt the 2011 Edition of the National Electrical Code, repealing Ordinances in conflict; providing for severability and establishing an effective date of September 1, 2012.

Commissioner Anderson made the motion to approve the Ordinance amending Section 10-2-1 of the City Code to adopt the 2011 Edition of the National Electrical Code repealing Ordinances in conflict; providing for severability and establishing an effective date of September 1, 2012. Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, and Hermann. Nays; None. Motion carried.

13A. Conduct a Public Hearing for a Program Modification to Contract 14841 CDBG 11.

Grant Administrator Rhonda Skrapke introduced the topic by saying that the City had previously entered into a contract with the Oklahoma Department of Commerce providing for a project, which consisted of construction of restrooms at Lake Ponca in the amount of $68,559.00, and Home Buyer Assistance in the amount of $20,000.00. Skrapke went on to explain that since that time the above contract was executed, the City has been successful in obtaining a grant from the Oklahoma Department of Wildlife Conservation to construct the restrooms at Lake Ponca without the necessity of utilizing the CDBG grant funding in the amount of $68,559.00; therefore, the proposed contract modification involves additional and substantially altered activities from the original contract, and a public hearing is required.

Skrapke advised that the modifications the staff is proposing is to maintain the $20,000.00 for the Home Assistance Program, and the $68,559.00 that was designated for the project at Lake Ponca, if approved, is to be broken up into three different projects. The first project is the Attucks Community Center for $29,500.00 for various items that need to be repaired at the Center, which they will match with their own funds of $29,500.00. The second item is demolition for removal of blighted structures in the community for $25,500.00, which will be matched with $20,000.00 of administrative time, as well as $5,500.00 city funds. The third and remainder of $13,559.00 will be designated for Special Services/Interim Assistance for owner-occupied properties of income-qualified residents for emergency repairs to their homes including but not limited to roof repairs, sewer line repairs, waterline repairs and handicapped ramps. Skrapke concluded that the match for these funds would be met by Development Services administrative staff hours.

Mayor Nicholson opened the floor to public comments on the above changes for the program modifications for these CDBG funds.

Dwaine West, Chairperson of Attucks Community Alliance encouraged the Commission to vote in support of the recommended budget that would assist in improvements at the facility.

13B. Consider and vote on a modification to Contract 14841 CDBG 11.

Commissioner Macy made the motion to approve the modification to Contract 14841 CDBG 11. Hermann seconded.

Roll: Yeas; Macy, Hermann, and Nicholson. Nays; Anderson abstained. Motion carried

13C. ***RESOLUTION NO. 5988***

A RESOLUTION OBLIGATING FUNDS TO BE USED AS LEVERAGE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AWARD FOR CONTRACT 14841 CDBG 11.

Commissioner Macy made the motion to approve the Resolution obligating funds to be used as leverage with the Community Development Block Grant (CDBG) award for contract 14841 CDBG 11. Hermann seconded.

Roll: Yeas; Macy, Hermann, and Nicholson. Nays; Anderson abstained. Motion carried.

****UNFINISHED BUSINESS****

None.

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****NEW BUSINESS****

14. Consider and vote upon the agreement with Pictometry International Corp. (Pictometry) for aerial Photography Services and Software and authorizing a sole source purchase and a pre-payment to Pictometry in the amount of $45,718.00.

    City Engineer Jim Fairbanks and GIS Specialist Terry Staggs explained the new system to the Commission and the cost for the proposed agreement with Pictometry.

    Commissioner Anderson made the motion to approve the agreement with Pictometry International Corp. (Pictometry) for aerial photography services and software and authorizing a sole source purchase and a pre-payment to Pictometry in the amount of $45,718.00. Macy seconded.

    Roll: Yeas; Anderson, Macy, Nicholson, and Hermann. Nays; None. Motion carried.

****CITIZENS COMMENTS****

15. None.

16. Commissioner Macy made the motion to adjourn the regular session of the Board of Commissioners. Anderson seconded.

    Roll: Yeas; Macy, Anderson, Nicholson, and Hermann. Nays; None. Motion carried.

    Mayor Nicholson adjourned the Board of Commissioners meeting at 6:23 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF AUGUST 2012.

PONCA CITY CORPORATE SEAL STATE OF OKLAHOMA

ATTEST:

CITY CLERK

MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
JULY 23, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Diane Anderson, Trustee
Steve Hermann, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Trustee

Others Present: Chris Henderson, Terry Staggs, Mike Chapman, Jim Fairbanks, Terry Brown, Butch Herring, David Horinek, Randy Tyner, Tana McKinley, City staff, Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 6:23 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, #4, and #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Hermann made the motion to approve the consent agenda. Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, and Anderson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held July 9, 2012.

3. ***RESOLUTION NO. 837***

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote on an annual "Pledge and Guarantee" Document which is a part of a Participation Agreement with the Association for Landfill Financial Assurance (ALFA).

5. Consider and vote on Acknowledging Receipt of Construction Permit No. SL000036120347 West Ranch Industrial Park Lift Station Rehab.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None.

7. Commissioner Macy made the motion to adjourn. Hermann seconded.

Roll: Macy, Hermann, Nicholson, and Anderson. Nays; None. Motion carried.

Mayor Nicholson adjourned the PCUA Board of Trustees at 6:30 p.m.

PASSED IN SESSION AND APPROVED THIS 13th DAY of August 2012.

CHAIRMAN:

ATTEST:

TRUST SECRETARY

PONCA CITY UTILITY AUTHORITY OFFICIAL SEAL OKLAHOMA