

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
NOVEMBER 26, 2012

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Steve Hermann, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: R. Mark Macy, Commissioner

Others Present: Butch Herring, Tana McKinley, Don Bohon, Chris Henderson, City staff; Rich Cantillon, Crystal Bickford, Tourism Bureau; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Reverend Kelly Bristow, Calvary Fellowship-Ponca City Cowboy Church
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

None.

****CONSENT AGENDA****

The Board of Commissioners found #4 and #5 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Hermann seconded.

Roll: Yeas; Anderson, Hermann, Nicholson, and Chapman. Nays; None. Motion carried.

4. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held November 12, 2012.

RESOLUTION NO. 6006

5. ***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Commissioner Hermann expressed gratitude to City staff for the festive holiday decorations and music downtown.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the following:

The Annual Lighted Christmas Parade will be held on December 7, 2012 and begin at 6:00 p.m. Parade entries should be turned in by Monday, December 3, 2012. The entry forms are available online at www.poncacityok.gov.

The Oklahoma Community Institute will be holding one of their regional meetings here in Ponca City next week December 6th and 7th, 2012. There will be approximately 40 individuals in town for the event.

The City will begin its Winter Safety Training Program beginning this week and going throughout the winter months.

9. TOURISM REPORT

Crystal Bickford gave the background on the current Tourism Bureau, its members, recent initiatives, and advertising to promote tourism in Ponca City.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

10. RESOLUTION NO. 6007

A RESOLUTION SETTING DATE FOR GENERAL MUNICIPAL ELECTION FOR OFFICE OF MAYOR, SETTING FILING PERIOD, STATING TERM OF OFFICE, SPECIFYING QUALIFICATION FOR SAID OFFICE IN ACCORDANCE WITH CITY CHARTER, THAT OFFICE WILL BE FILLED BY VOTING AT LARGE AND AUTHORIZING THE MAYOR TO SIGN A PROCLAMATION CALLING AN ELECTION.

Commissioner Hermann made the motion to approve the resolution setting date for general Municipal Election for office of Mayor, setting filing period, stating term of office, specifying qualification for said office in accordance with City Charter, that office will be

filled by voting at large and authorizing the Mayor to sign a Proclamation calling an election. Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, and Anderson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

11. None.

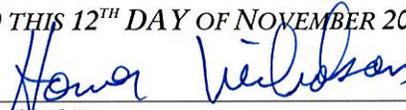
12. The motion to adjourn was made by Commissioner Hermann and seconded by Commissioner Anderson.

Roll: Yeas; Hermann, Anderson, Nicholson, and Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting 5:50 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY OF NOVEMBER 2012.





MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
NOVEMBER 26, 2012

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Diane Anderson, Trustee
Lanita Chapman, Trustee
Steve Hermann, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: R. Mark Macy, Trustee

Others Present: Butch Herring, Tana McKinley, Don Bohon, Chris Henderson, City staff; Rich Cantillon, Crystal Bickford, Tourism Bureau; Beverly Bryant, Ponca City News

1. Chairman Homer Nicholson called the meeting to order at 5:50 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, and #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Hermann made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, and Anderson . Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held November 12, 2012.

3. **RESOLUTION NO. 847**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote on Change Order No. 1 to construction contract with Matthews Trenching Company for the Stoneridge Liftstation Elimination Project in the add amount of \$1.00.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None.

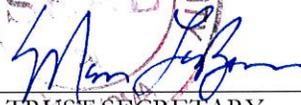
- Trustee Anderson made the motion to adjourn the meeting of the Ponca City Utility Authority. Chapman seconded.

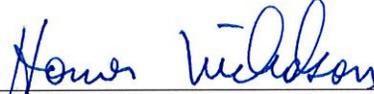
Roll: Yeas; Anderson, Chapman, Nicholson, and Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:53 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY of DECEMBER 2012.



ATTEST:

TRUST SECRETARY


CHAIRMAN: