

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JANUARY 28, 2013

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Steve Hermannn, Commissioner
R. Mark Macy, Commissioner
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Jim Sindelar, Randy Tyner, Terry Brown, Chris Henderson, Rob Dick, Sam Whitecotton, Holly LaBossiere, Marcia Hull, Jim Fairbanks, Tana McKinley, Dwaine Vincent, Butch Herring, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Commissioner Mark Macy
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

None.

****CONSENT AGENDA****

The Board of Commissioners found, #5, #6, #7 and #8 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Hermannn, and Chapman. Nays; None. Motion carried.

4. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held January 14, 2013.
5. **RESOLUTION NO. 6014**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

6.

RESOLUTION NO. 6015

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF

<u>Board or Commission</u>	<u>Name</u>	<u>Term</u>	<u>Term Expiration</u>
Animal Control Commission	Vicki Means	Appointed	2015

7. Consider and vote on awarding a contract with Rick Scott Construction, Inc. in the base bid amount of \$46,200.00, with Alternate #1 Additional Unit Price Repair Work at \$38 Per Square Foot, for painting the interior of the Ponca City Library.
8. Consider and vote on the acceptance of the Paving, Drainage, Water Line And Sanitary Sewer Line Improvements serving The Fox Run Estates Subdivision, Located East of the 2600-2700 block of L.A. Cann Road, as public improvements.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Nicholson was excited to announce the City of Ponca City had received Ponca City Business Partner of the Year award.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the following.

The City of Ponca City received the Ponca City Business Partner of the Year award at the Ponca City Chamber of Commerce Annual Awards banquet last Thursday evening. This is awesome recognition for all the work done by the City employees for the community. The employees are very deserving of this recognition, and I was fortunate enough to get to receive it on their behalf. We truly do have a great workforce that understands and is committed to being on the Team and Public Service. We as employees also appreciate the support we receive from you as City Commissioners in the discharge of our duties. Without your support we would not be able to do the job necessary. Thank you.

We held Active Shooter training for all of the City employees last week. We received several positive comments on the training. We have filmed the session and will use it for future viewing by City employee groups.

The dates for the Annual Spring Cleanup for 2013 have been set. They will be April 6th through April 13th. We will be providing additional information and advertisement as the dates draw near.

We have received communication from Cable One that effective March 2013 billing period the Basic Cable package will increase by \$4.00 per month, and those with the Digital Value Pack will also increase by \$2.00 per month.

12. RECEIVE BUDGET STATUS REPORT FOR THE SECOND QUARTER ENDED DECEMBER 31, 2012.

Finance Director Marc LaBossiere gave the budget summary report for the 2nd quarter, which ended on December 31, 2012. LaBossiere advised that copies of the report could be located at the Library and the City Clerk's office for those wanting to look at the report.

13. RECEIVE PRESENTATION OF THE CITY OF PONCA CITY'S SNOW AND ICE CONTROL MANUAL.

Robert Dick, Assistant Public Works Director, gave a presentation and update on the City's Snow & Ice Policy.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

14. Consider And Vote Upon Request For Authorization To Advertise For Bids For "War Memorial Park-Walking Trails Reconstruction-Phase I" Project No. GEN 13-6.

Commissioner Hermann made the motion to approve the request for authorization to advertise for Bids for "War Memorial Park-Walking Trails Reconstruction-Phase I" Project No. GEN 13-6. Chapman seconded.

Roll: Yeas; Hermann, Chapman, Macy, Anderson and Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

15. None.

16. The motion to adjourn was made by Commissioner Hermann and seconded by Commissioner Macy.

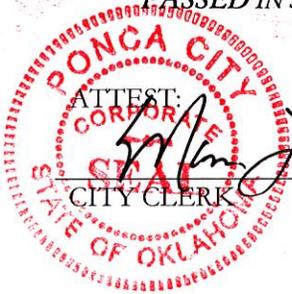
Roll: Yeas; Hermann, Macy, Chapman, Anderson and Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting 6:00 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF FEBRUARY 2013.

Homer Nicholson

MAYOR



[Signature]

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 28, 2013

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Steve Hermann, Trustee
R. Mark Macy, Trustee
Diane Anderson, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None.

Others Present: Randy Tyner, Terry Brown, Chris Henderson, Rob Dick, Jim Fairbanks, Tana McKinley, Dwaine Vincent, City staff; citizens; Beverly Bryant, Ponca City News

1. Chairman Homer Nicholson called the meeting to order at 6:01 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, and #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Hermann seconded.

Roll: Yeas; Anderson, Hermann, Macy, Chapman, Nicholson. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held January 14, 2013.
3. **RESOLUTION NO. 852**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and Vote Upon Authorizing Chairman to submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

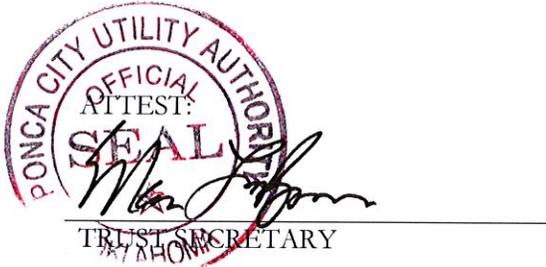
None

- Trustee Anderson made the motion to adjourn the meeting of the Ponca City Utility Authority. Macy seconded.

Roll: Yeas; Anderson, Macy, Chapman, Nicholson, and Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:03 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of FEBRUARY 2013.



Hong Nicholson
CHAIRMAN: