

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
APRIL 22, 2013

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in special session at 5:30 p.m. in the Hutchins Memorial Auditorium, 5th Street and Overbrook, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Others Present: Tana McKinley, Holly LaBossiere, Rob Dick, Chris Henderson, Terry Brown, Hong Fu, Don Bohon, Craige Baird, Butch Herring, Rhonda Skrapke, Steve Sullivan, Terry Sherbon, Pam Salisbury, David Keathly, Rod Alexander, Jim Fairbanks, Marcia Hull, Dwaine Vincent, City staff; Carolyn Stager, OML; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:35 p.m.
3. Pledge of Allegiance (item taken out of order)
2. Invocation – Mr. Allen Popken and Reverend Bruce Taylor with First Presbyterian Church.

****CEREMONIES AND PROCLAMATIONS****

4. Proclamation: Municipal Clerks Week
5. Ponca City Police Department Police Office of the Year
Patrolman Jason Ivers
6. Ponca City Police Department Civilian of the Year
June Miller

****CONSENT AGENDA****

The Board of Commissioners found, #7, #8, #9, #10 and #11 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the Consent Agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, Hermann, Macy. Nays; none. Motion carried.

7. Consider and vote upon minutes of the Ponca City Board of Commissioners Work Session held April 1, 2013, Regular Session held April 8, 2013 and Special Sessions held April 15, 2013 and April 16, 2013.

8. **RESOLUTION NO. 6030**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

9. Consider and vote on contract in the not-to-exceed amount Of \$119,000 with Cabbiness Engineering to provide full engineering services for the OMPA Water Transmission Main Project.
10. Consider and vote upon awarding the bid in the base amount of \$78,800, add Alternate #1 (Removal of the stacks), and a unit price of \$8 per square foot (Replacement of the metal panels) to American Roofing and Construction LLC of Ponca City, Oklahoma for the April 8, 2011 storm related roof repairs to Building #3 at The Ponca City Regional Airport and authorize the Mayor to sign the documents.
11. Consider and vote on the acceptance of the paving extension of Hall Boulevard from Sykes Boulevard to the north 535 feet as a public improvement.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. Mayor Nicholson wished Fire Chief Butch Herring a happy birthday. Nicholson also expressed appreciation to residents turning out for the Municipal Showcase Event, and congratulated Commissioner Chapman for induction into the N.O.C. Hall of Fame.

Commissioner Macy expressed gratitude to City staff for putting together the Municipal Showcase event to help show the public the extent of what the City does.

****REPORTS****

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson also thanked staff for putting the Municipal showcase event together. Stephenson then gave some statistics from the recent Spring Clean up, and reminded residents that with the growing season upon us, to keep lawns mowed and shrubs and trees trimmed.

Stephenson invited commissioners to the May 2, 2013 Safety banquet for City staff earning awards.

Stephenson noted that Lake Ponca Bridge should be open to the public on May 1, 2013.

Next, Stephenson relayed news of upcoming water plant maintenance on basins, and that the lime softening system would be off.

Stephenson informed all that the Drug Enforcement Administration (DEA) has scheduled another National Prescription Drug Take-Back Day for Saturday, April 27, 2013 from 10:00 a.m. until 2:00 p.m. at 5th Street and Grand Avenue.

Stephenson concluded with news of attending the Oklahoma Journalism Hall of Fame induction ceremonies recently in Oklahoma City, Oklahoma where Ponca City News publisher Tom Muchmore was inducted.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

15. Consider and vote upon the agreement establishing The OML Medical Benefits Group.

Commissioner Macy made the motion to approve the agreement establishing the OML Medical Benefits Group. Commissioner Anderson seconded.

Roll: Yeas; Macy, Anderson, Nicholson, Hermann, Chapman. Nays; none. Motion carried.

16. Consider and vote upon a construction contract in the amount of \$1,014,806.25 with Downey Contracting, LLC of Oklahoma City for the installation of a Booster Pump Station, Custody Meter, and Well Service Lines.

Commissioner Hermann made the motion to approve a construction contract in the amount of \$1,014,806.25 with Downey Contracting, LLC of Oklahoma City for the installation of a Booster Pump Station, Custody Meter, and Well Service Lines. Commissioner Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Chapman, Anderson. Nays; none. Motion carried.

****CITIZENS COMMENTS****

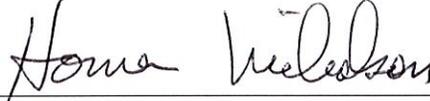
17. None.

18. The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson, Anderson, Hermann. Nays; none. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:07 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF MAY 2013.


MAYOR

ATTEST:


CITY CLERK

