

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 6, 2013

Southwest Business Products E815989JB

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Diane Anderson, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: Chris Henderson, Tana McKinley, Don Bohon, Dwaine Vincent, Rob Dick, Don Nuzum, City Staff; Shane Harland, YMCA; DJ Combs, citizens; Beverly Bryant Ponca City News.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:04 p.m.

3. RECEIVE UPDATE ON PONCA CITY REGIONAL AIRPORT FUELING OPERATIONS. (ITEM TAKEN OUT OF ORDER)

Airport Manager Don Nuzum presented an update on negotiations for a private company to take over the fueling operations at the Ponca City Municipal Airport. The proposal includes that the City will stay in control and maintain equipment over the next three years. Commissioners questioned Nuzum regarding contract terms, including current City staff members as they relate to past and future fuel service at the airport. Mayor Nicholson gave a summary of the importance of airport operations and the fueling service provided there for the industry. Chapman praised Nuzum for his dedication and the long hours he has spent at the airport.

5. DISCUSS AN ORDINANCE AMENDING THE CITY CODE REPEALING PROVISIONS RELATED TO "SHOOTING GALLERIES;" PROVIDING FOR ESTABLISHMENT OF COMMERCIAL FIRING RANGES IN CONFORMITY WITH BUILDING CODES ADOPTED BY CITY; CONFORMING OFFENSES INVOLVING FIREARMS TO STATE LAW; CONFERRING JURISDICTION ON THE MUNICIPAL COURT TO HEAR MISDEMEANOR FIREARM OFFENSES WHICH ARE PROHIBITED BY STATE LAW BUT NOT PRESENTLY SUBJECT TO MUNICIPAL COURT JURISDICTION; REPEALING ORDINANCE IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY. (ITEM TAKEN OUT OF ORDER)

Development Services Director Chris Henderson discussed provisions of a Tulsa ordinance in relation to firing ranges and conceal to carry provisions of State law. Police Chief Don Bohon gave a summary of the proposed ordinance to be presented at the May 13, 2013 commission meeting.

Mayor Nicholson spoke in favor of the proposal and its positive impact on the local economy, as well as promoting gun safety and providing an outlet for sporting enthusiasts. Commissioner Macy asked Combs questions related to the business operations and the building construction. Commissioner Hermann thanked Bohon and Henderson for their knowledge and presentation.

2. RECEIVE SEMI-ANNUAL REPORT ON THE PONCA CITY AQUATIC AND FAMILY CENTER YMCA.

YMCA Director Shane Harland and Stephanie Williams gave a report and presentation, including membership/retention rates, scheduled birthday parties, facility rentals, after prom events, school rentals/field trips, swim lessons, the Healthy Kids Day celebration, among others. The use of outdoor fields for adult softball leagues and junior baseball was also discussed. Staff then described the upcoming Camp Whatchuwant, that will serve 150 area children per day during a 10 week summer camp. Harland also discussed staff development and training for the staff of 120 part-time and 30 summer seasonal employees. Mayor Nicholson expressed appreciation to Stephanie Williams for her work and dedication. Commissioner Macy also expressed appreciation for the summer program.

4. REVIEW THE CITY'S CURRENT ZONING CODES AS THEY RELATE TO THE SIZE AND LOCATION OF ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS AND DISCUSS RECOMMENDED AMENDMENTS TO SAID CODES.

Development Services Director Chris Henderson presented various concepts and philosophies regarding limitations on the size and height of accessory buildings in residential areas. Henderson elaborated on concerns of looming, where a building is too close and negatively effects neighboring property. Commissioners asked a variety of questions and discussed concerns on the issue of accessory buildings and continued changes to related ordinances. Discussion ensued. Commissioner Anderson exited the meeting at 3:35 p.m.

Mayor Nicholson questioned roof-types and height limitations to be proposed. Discussion continued on the matter and no consensus was reached. Henderson stated he would bring a recommendation to the following meeting with visual presentations.

6. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Macy expressed appreciation to Development Services Director Chris Henderson for his work on the gun range request and zoning codes.

7. CITY MANAGER COMMENTS.

City Manager Craig Stephenson announced that FOX 25 was in Ponca City again this morning promoting our city, as well as Marland's Grand Home and the Marland Mansion. Stephenson gave an update on the current status of the proposed Fiscal 2013-14 budget, and that the legal publication was in the May 5, 2013 Ponca City News. The Public Hearing for the proposed budget is scheduled for the May 13, 2013 regular Commission Meeting, with budget adoption scheduled for June 10, 2013, and implementation on July 1, 2013.

Stephenson stated that the Pioneer Technology Center is using the Airport's property located on West Hartford on a temporary basis to hold a portion of their CDL Classes

Stephenson continued, noting that the tentative date for a ribbon cutting on the new Lake Ponca Bridge is May 28, 2013 at 4:00 p.m. The Oklahoma Department of Environmental Quality is in town today, doing their annual inspection of the Landfill. Stephenson then gave an update on the Housing Incentive Program (HIP), and that three building permits have been taken out as of today, with discussions continuing with other individuals interested in the program. Approximately half of the funding has been committed.

Stephenson concluded, informing all that the City will begin advertising for the new position of Assistant Technical Services Director sometime this month, with the hope of having someone on board early in the beginning of the next fiscal year.

8. ADJOURN.

A motion to adjourn was made by Commissioner Chapman, and seconded by Commissioner Macy.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:55 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF MAY 2013.



Henry Nicholson

MAYOR

ATTEST:

[Signature]

CITY CLERK

