

Park and Recreation Advisory Board
MINUTES – SPECIAL MEETING
May 6, 2013

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on May 6, 2013 in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Moore, Rathbun, Troutman, Riley, Throop, and Wentroth.

MEMBERS ABSENT: Young, Cox and Polito.

OTHERS PRESENT: Bart Snyder, Phillips 66; Jim A. Sindelar, Director; Katie Goss, staff.

1. Call to Order

Riley called the meeting to order at 5:30 p.m.

2. Discuss and take action as needed regarding request from ConocoPhillips to use mobile stage for company event.

Bart Snyder, Phillips 66, stated the company was holding an employee celebration on May 23, 2013, for their good safety record and the one year anniversary of Phillips 66 in Ponca City. The event will be held in the north employee parking lot on Pine. The stage would be set up at the end of the tunnel in the North Parking Lot. There will be a tent on location. The event will host approximately 1,000 employees starting at 3:00 pm and ending at 8:00 pm.

Rathbun asked is liquor would be served. Although beer will be served, employees will only receive two drink tickets each, so the drinking is controlled. There will be on site security and the area is fenced. The event is not open to the public.

Because the event is not located on City property, in accordance with Standard Operation Procedure No. 30, the request must be presented to the Park and Recreation Advisory Board and the board will in turn make a recommendation to the City Commission.

A motion was made by Throop and seconded by Rathbun to recommend to the City Commission approval of the request for rental of the mobile stage in accordance to SOP No. 30 by ConocoPhillips/Phillips 66 for their company event. Vote was as follows: Yes – Rathbun, Troutman, Riley, Throop and Wentroth. No – None. Abstention – Moore.

Motion carried and the request will be presented to the City Commission at the May 13, 2013, City Commission Meeting.

3. Adjourn

A motion to adjourn was made by Wentroth and seconded by Troutman. Vote was as follows: Yes – Moore, Rathbun, Troutman, Riley, Throop, and Wentroth. No – None. Abstention – None.

Attest:



Robin Riley, Chairperson

Katie Goss

Minutes prepared by Katie Goss, staff