

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JULY 8, 2013

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Diane Anderson, Commissioner
Steve Hermann, Commissioner

Others Present: Randy Tyner, Rhonda Skrapke, Terry Brown, Chris Henderson, Butch Herring, Tana McKinley, staff; Rich Cantillon, Chamber of Commerce; Jayne Detten, Main Street; citizens, Beverly Bryant, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:32 p.m.
2. INVOCATION – Erin Newsome, Hope Crisis Center
3. PLEDGE OF ALLEGIANCE

****CEREMONIES AND PROCLAMATIONS****

4. Character Trait for July: Justice

****CONSENT AGENDA****

The Board of Commissioners found #5 through #16 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy and Nicholson. Nays; None. Motion carried.

5. Consider and Vote Upon Minutes Of The Ponca City Board of Commissioners Regular Session Held June 24, 2013.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6044

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #1, For Fiscal Year 2013-14.

RESOLUTION NO. 6045

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #1, FOR FISCAL YEAR 2013-14.

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6046

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>Term Expiration</u>
Senior Advisory Board	Glenda Hisey	Re-Appointed	2016

9. Consider And Vote On A Resolution Readopting The City Of Ponca City Citizen Participation Plan.

RESOLUTION NO. 6047

A RESOLUTION READOPTING THE CITY OF PONCA CITY CITIZEN PARTICIPATION PLAN.

10. Consider And Vote On Resolution Supporting The City Of Ponca City's Participation In The 2013 Oklahoma Main Street Program.

RESOLUTION NO. 6048

CONSIDER AND VOTE ON RESOLUTION SUPPORTING THE CITY OF PONCA CITY'S PARTICIPATION IN THE 2013 OKLAHOMA MAIN STREET PROGRAM.

11. Consider And Vote On An Agreement To Provide Funding For Community Wide Holiday Giveaway In The Amount Of \$5,000.
12. Consider And Vote On An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber To Operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting And Fostering The Convention And Tourism Development Of Ponca City.
13. Consider And Vote On Renewal Agreement Between The City Of Ponca City And Ponca City Main Street In The Amount Of \$30,000.
14. Consider And Vote On Renewal Agreement In The Amount Of \$15,000 Between The City Of Ponca City And The Northern Oklahoma Youth Services Center & Shelter, Inc. (NOYS).
15. Consider And Vote On Renewal Agreement Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit In The Amount Of \$25,000.

16. Consider And Vote On Authorizing The Mayor To Sign The Annual Agreement Between The City Of Ponca City And Wheatheart Nutrition Project, Inc. To Provide A Weekday Hot Lunch Program Directed At The Needs Of Older Citizens At The City Owned Senior Center Located At 319 West Grand.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

17. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

18. Mayor Nicholson reported that the City had a beautiful fireworks display for the 4th of July celebration and hoped that many of the citizens were able to enjoy it.

Commissioner Macy commented that the splash pad was a great success due to the large number of children and parents using it.

****REPORTS****

19. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that The Ponca City Healthy Community Coalition is gathering input from residents on the quality of life in Ponca City. Information given will be anonymous and will be used to help local organizations create a Community Health Assessment, in order to secure various grant funding opportunities for healthy initiatives in Ponca City. Surveys will be sent out in the utility bills on July 10th, 16th, and 25th, 2013 billing cycles. We are asking the residents to take a few minutes to fill out the front and back of a one-page survey. There is also an online version available at <http://kay.health.ok.gov>.

****NEW BUSINESS****

- 20A. Receive Public Comments On The Application By The Police Department For Grant Funds From The Fiscal Year 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

No comments given.

- 20B. Consider And Vote On The Application And Interlocal Agreement By The Police Department For Grant Funds In The Amount Of \$11,919 From The Fiscal Year 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

Commissioner Macy made the motion to support the JAG Program as presented. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson. Nays; None. Motion carried.

21. Consider And Vote To Submit An Application For The Small Cities Community Development Block Grant (CDBG) Program To The Oklahoma Department Of Commerce For FY-2013 Funding In The Amount Of \$85,686 And Execute Resolution In Support Of Application.

Commissioner Chapman made the motion to approve item 21 as read. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson. Nays; None. Motion carried.

22. Consider And Vote On A Resolution Obligating Funds To Be Used As Leverage With The Small Cities FY-13 Community Development Block Grant (CDBG) Award.

RESOLUTION NO. 6049

A RESOLUTION OBLIGATING FUNDS TO BE USED AS LEVERAGE WITH THE SMALL CITIES FY-13 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AWARD.

Commissioner Macy made the motion to accept item 22 as written. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson. Nays; None. Motion carried.

23. Consider And Vote On A Resolution To Affirm The City's Commitment To Take All Action Within Its Power To Facilitate The Receipt Of Assistance Of Community Development Funds If The City Of Ponca City Is Awarded A Community Development Block Grant From The Oklahoma Department Of Commerce.

RESOLUTION NO. 6050

A RESOLUTION TO AFFIRM THE CITY'S COMMITMENT TO TAKE ALL ACTION WITHIN ITS POWER TO FACILITATE THE RECEIPT OF ASSISTANCE OF COMMUNITY DEVELOPMENT FUNDS IF THE CITY OF PONCA CITY IS AWARDED A COMMUNITY DEVELOPMENT BLOCK GRANT FROM THE OKLAHOMA DEPARTMENT OF COMMERCE.

Commissioner Chapman made the motion to approve item 23 as stated. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson. Nays; None. Motion carried.

24. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Requesting The Oklahoma Municipal League To Support Legislation For The 2014 State Of Oklahoma Legislative Session.

RESOLUTION NO. 6051

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA REQUESTING THE OKLAHOMA MUNICIPAL LEAGUE TO SUPPORT LEGISLATION FOR THE 2014 STATE OF OKLAHOMA LEGISLATIVE SESSION.

Commissioner Macy made the motion to support item 24 as written. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson. Nays; None. Motion carried.

****CITIZENS COMMENTS****

25. Russ Hunter, 620 W. Grand, brought to the Commission's attention that there are several street lights out in his neighborhood that need to be fixed, and encouraged that it be done as soon as possible.

26. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:58 p.m.

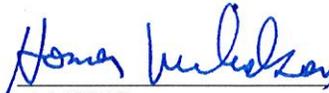
PASSED IN SESSION AND APPROVED THIS 22ND DAY OF JULY 2013.



ATTEST:



CITY CLERK



MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
July 8, 2013

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Secretary

Absent: Steve Hermann, Trustee
Diane Anderson, Trustee

Others Present: Randy Tyner, Terry Brown, Chris Henderson, Butch Herring, Tana McKinley, staff; Rich Cantillon, Chamber of Commerce; citizens, Beverly Bryant, Ponca City News

1. Chairman Homer Nicholson called the meeting to order at 5:58 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 24, 2013.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 869

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

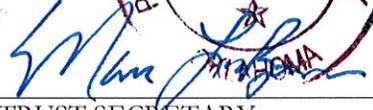
4. None.
5. Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson. Nays; None. Motion carried.

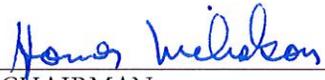
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:00 p.m.

~~PASSED IN SESSION~~ AND APPROVED THIS 22ND DAY of July 2013.

ATTEST:


TRUST SECRETARY




CHAIRMAN: