

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JULY 22, 2013

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
Steve Hermann, Commissioner
Craig Stephenson, City Manager
Marc LaBossiere, Finance Director/City Clerk

Absent: Kevin Murphy, City Attorney

Others Present: Tana McKinley, Terry Brown, Chris Henderson, Phil Johnston, David Horinek, Dwaine Vincent, Butch Herring, Tom Burg, City staff; David Myers, PCDA; Rich Cantillon, Ponca City Chamber of Commerce; citizens; Beverly Bryant, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:31 p.m.
2. INVOCATION – Lt. Bradley Hargis, Salvation Army
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Anderson, Hermann. Nays; None. Motion carried.

4. Consider and Vote Upon Minutes Of The Ponca City Board of Commissioners Regular Session Held July 8, 2013.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6052

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #2, For Fiscal Year 2013-14.

RESOLUTION NO. 6053

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #2, FOR FISCAL YEAR 2013-14.

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6054

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

| <u>BOARD OR COMMISSION</u> | <u>NAME</u> | <u>TERM</u> | <u>Term Expiration</u> |
|--------------------------------------|--------------------|--------------------|-----------------------------------|
| Historic Preservation Advisory Panel | Donna Reid | Appointed | 2016 |

8. Consider And Vote On An Application For A Rural Water Meter To Be Placed On A (Commercial) Tract Of Land Containing Less Than 5 Acres, Legally Described As Part Of The Southwest Quarter Of The Southwest Quarter Of Section 2, T26N, R2E, Located At 4501 North Highway 77
9. Consider And Vote On An Application For A Rural Water Meter To Be Placed On A (Commercial) Tract Of Land Containing Less Than 5 Acres, Legally Described As Part Of The Southeast Quarter Of Section 18, T27N, R2E, Located At 4205 West Doolin Avenue.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Anderson began to comment on the Crazy Days events this week, but then deferred to the City Manager to comment.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that next Monday July 29, 2013 is the 5th Monday of the month, and there will be no Commission meeting.

Stephenson then informed everyone that the Crazy Days event is this week and gave a brief summary of events scheduled.

Stephenson expressed appreciation to the 38th Annual Moto Cross for being in town this week. Mayor Nicholson then issued a Proclamation of Kawasaki Days in Ponca City to Kawasaki Motor Corporation representatives.

Stephenson introduced Mike Slyman of Cable One who gave information detailing upgrades which are being made to the system in coming months.

****NEW BUSINESS****

None.

****CITIZENS COMMENTS****

13. Russell Hunter, 620 W Grand, expressed gratitude to the City for repairing street lights that were out in his neighborhood previously, but were fixed soon after his comments at the last meeting. Hunter went on to complain about sidewalks on West Grand in the area of Osage and Elm streets.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Anderson made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority at 5:55 p.m.

At 6:09 p.m. the Commission returned to regular session.

14. **RECEIVE PONCA CITY DEVELOPMENT AUTHORITY REVIEW**

David Myers, Executive Director of the Ponca City Development Authority, gave an update to the community regarding the local economy, job growth in the region, and current projects.

15. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:25 pm a motion was made by Commissioner Macy to enter into executive session. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Chapman, Anderson. Nays; None. Motion carried.

16. The Board of Commission returned to regular session with no action being taken.

17. **ADJOURN**

The motion to adjourn was made by Commissioner Anderson and seconded by Commissioner Chapman.

Roll: Yeas; Anderson, Chapman, Nicholson, Hermann, Macy. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:50 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY OF AUGUST 2013.



ATTEST:

CITY CLERK

Henry Nicholson

MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
July 22, 2013

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Lanita Chapman, Trustee
Steve Hermann, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Marc LaBossiere, Secretary

Absent: Kevin Murphy, City Attorney

Others Present: Tana McKinley, Terry Brown, Chris Henderson, Phil Johnston, David Horinek, Dwaine Vincent, Butch Herring, Hong, Fu, Tom Burg, City staff; David Myers, PCDA; citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 5:55 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #7 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Hermann made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, Anderson, Macy. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held July 8, 2013.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 870

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #2, For Fiscal Year 2013-14.

RESOLUTION NO. 871

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #2, FOR FISCAL YEAR 2013-14.

5. Consider And Vote On An Annual "Pledge And Guarantee" Document Which Is Part Of A Participation Agreement With The Association For Landfill Financial Assurance (ALFA).

6. Consider And Vote On Completion And Delivery Of The 2012 Water Quality Report (CCR).
7. Consider And Vote On Acknowledging Receipt Of Construction Permit No. WL000036130353 To Relocate 2,027 LF Of 6-Inch And 51 LF Of 10-Inch Water Lines On Ash Street Between Overbrook And Emporia (An Improvement Associated With The Ongoing Street Project).

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None.

****NEW BUSINESS****

- 9A. Consider And Vote On Contract With Asplundh Tree Expert Co. In The Amount Of \$302,875.51 For Tree And Brush Trimming Of Areas 4, 5, 11, 21, And 22.

Trustee Anderson made the motion to accept a contract with Asplundh Tree Expert Co. in the amount of \$302,875.51 for tree and brush trimming of areas 4, 5, 11, 21, and 22. Trustee Hermann seconded.

Roll: Yeas; Anderson, Hermann, Nicholson, Chapman, Macy. Nays; None. Motion carried.

- 9B. Consider And Vote On Contract With Asplundh Tree Expert Co. For Hourly Tree And Brush Trimming.

Trustee Hermann made the motion to accept the contract. Trustee Anderson seconded.

Roll: Yeas; Hermann, Anderson, Nicholson, Chapman, Macy. Nays; None. Motion carried.

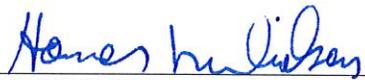
10. Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Anderson seconded.

Roll: Yeas; Macy, Anderson, Nicholson, Chapman, Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:09 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY of August 2013.

ATTN: 
 
 TRUST SECRETARY


 CHAIRMAN: