

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
July 18, 2013

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 p.m., July 18, 2013, in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Amy Cox, Robin Riley, Tom Throop, Bill Wentroth, Wes Young, and Kara Polito.

MEMBERS ABSENT: Al Moore, Tim Rathbun, and Jason Troutman.

OTHERS PRESENT: Jim Sindelar, Director, Park and Recreation Department; Katie Goss, staff.

1. Call to Order
Riley called the meeting to order at 5:30 pm.
2. Consider and vote on the minutes of the June 20, 2013, regular meeting.
A motion was made by Wentroth and seconded by Polito to approve the minutes of the June 20, 2013, minutes as presented. Vote was as follows: Yes - Robin Riley, Tom Throop, Bill Wentroth, Wes Young, and Kara Polito. No – None. Abstention – None. Motion was approved.
3. Director's Report.
Sindelar reported the following:
 - Currently having a problem with cars in our parks. A meeting has been set up with the City Manager and Community Development Director to discuss how to resolve the issue.
 - Staff has started working on capital items.
 - Request for Bids have been sent out for a Chipper and replacement crew cab truck for Unit 260.
 - Written quotes have been received for mowers. We are currently looking at a mower which uses propane.
 - Getting ready for a new restroom at Pioneer Park.
 - Request for Proposals for the Splash Pad at Dan Moran Park.
 - Room Diver at the Senior Center
 - Aerating fountains
 - There have been no more problems at the new restroom at Lake Ponca; however, we are now having problems at the restrooms located at the tennis courts on 7th Street.
 - Lake is currently down 4 foot.

Riley asked Wentroth about how deep the water needs to be at the ramps in order to work on extending the ramps.

Sindelar reported Engineering Department is starting a project to rehab the rip rap at the bottom of the spillway on the west side. This project is utilizing CDBG Funds.

(Amy arrived)

The aquifer is low and we are currently pumping water out of Lake Ponca.

Public Hearings – None.

Old Business – None.
New Business

4. Receive committee reports.
No reports.

5. Election of Chairperson for fiscal year ending June 30, 2014.
Riley volunteered to continue as Chairperson of the advisory board if no one else is interested. The motion was made by Polito and seconded by Young to elect Riley as Chairperson. Vote was as follows: Yes – Amy Cox, Robin Riley, Tom Throop, Bill Wentroth, Wes Young, and Kara Polito. No – None. Abstention – None. Motion was approved.

6. Election of Vice Chairperson for fiscal year ending June 30, 2014.
Riley noted that Rathbun has been the Vice-Chair this past year. Cox made a motion to elect Rathbun for another term as Vice-Chairperson. Young seconded the motion. Vote was as follows: Yes – Amy Cox, Robin Riley, Tom Throop, Bill Wentroth, Wes Young, and Kara Polito. No – None. Abstention – None. Motion was approved.

7. Review current Park Board Committees and reassign committee members as desired.
Current Park Board Committees are:

Committee	Current Committee Member	Fiscal Year 2013-2014 Committee Members
Lake Committee	Robin Riley Al Moore Tim Rathbun Bill Wentroth	Robin Riley Al Moore Wes Young Bill Wentroth
Park Committee	Tom Throop Jason Troutman Wes Young	Tom Throop Jason Troutman Tim Rathbun
Recreation Committee	Bill Wentroth Amy Cox	Bill Wentroth Amy Cox Kara Polito

8. Comments from chairperson or board members.
Riley brought up possible recommendations regarding meeting dates of the board. It was suggested skipping the July meeting next year. A special meeting could be called if business was needed. May is when board members are appointed so the board might have a tour of facilities for the June meeting with snacks provided. Another possibility would be to meet every other month with committees meeting during the months when no advisory board meeting is scheduled. Board members were asked to think about the different options regarding meeting times.

Young said he had discussions with Jody Burd, Kay County Detention Center, regarding workers for a lake cleanup. Young said the trustees from the jail would be available to help with lake cleanup.

Wentroth reported the first Full Moon Over Wentz reported 1,055 in attendance. The second event did not have as many people due to weather conditions.

Sindelar was asked if there is any funding for a new fishing dock. He reported no funding is available at this time.

9. Discuss August Agenda.

All committees to meet and have reports.
Discuss 2014 meeting schedule.

10. Citizen Comments.

None.

11. Adjourn

A motion was made by Throop and seconded by Cox to adjourn. Vote was as follows: Yes – Amy Cox, Robin Riley, Tom Throop, Bill Wentroth, Wes Young, and Kara Polito. No – None. Abstention – None. Motion was approved.

ATTEST:



Robin Riley, Chairperson



Minutes prepared by Katie Goss, staff