

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 25, 2013

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Mayor Lanita Chapman presiding:

Present: Lanita Chapman, Vice Mayor
R. Mark Macy, Commissioner
Diane Anderson, Commissioner
Steve Hermann, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor

Others Present: Terry Brown, Bill Kirkpatrick, Chris Henderson, Denise Rexford, Sherri Tapp, Earl Watkins, Anthony Rogers, Butch Herring, Johnny Barron, Jim Fairbanks, Jim Sindelar, Tana McKinley, City staff; citizens.

1. CALL TO ORDER
Vice Mayor Lanita Chapman called the meeting to order at 5:30 p.m.
2. INVOCATION – Mark Busch, Brookfield Wesleyan
3. PLEDGE OF ALLEGIANCE

****CEREMONIES AND PROCLAMATIONS****

4. Judge William Kirkpatrick Service Award.

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #8 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Chapman, Anderson. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held November 11, 2013 And Work Session Held November 18, 2013.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6074

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote On Changes To The Grant Application Previously Submitted To The State Of Oklahoma (Department of Emergency Management) And Federal Emergency Management Agenda (FEMA) In The Amount Of \$404,093 For The City Of Ponca City's Property Acquisition Program.

8. Consider And Discuss Proposed Lease Of Pipeline Easement To Territory Resources On City Owned Property Southeast Of Landfill.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Vice Mayor Lanita Chapman, Commissioner Diane Anderson, Commissioner Mark Macy, and Commissioner Steve Hermann each recognized the upcoming Thanksgiving holiday and wished everyone a happy and safe holiday.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson informed all that he attended the National League of Cities 2013 conference in Seattle, Washington last week to receive the 5th place award for the City of Ponca City, in the population category of 75,000 and below for their commitment to technology and governance.

Stephenson noted that the City of Ponca City will be observing Thursday and Friday, November 28 and 29, 2013 as City Holidays and announced various departments and facilities operating hours during the Thanksgiving holiday.

Stephenson reminded everyone that the 2nd Annual "Daddy Long Legs Fun Run/Walk", which is a 5K USATF sanctioned course, will commence at the Chamber of Commerce parking lot at 9:00 a.m. on Thursday, November 28, 2013.

Stephenson encouraged everyone to attend or participate in the Annual Lighted Christmas Parade to be held on Grand Avenue on December 6, 2013 at 6:00 p.m.

Stephenson then invited everyone to join the City Commission for the Christmas Tree Lighting in the Centennial Plaza tonight at 6:30 p.m.

****PUBLIC HEARINGS****

- 12A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No public comments were given.

- 12B. Consider And Vote On An Ordinance Rezoning A Tract Of Land Described As Part Of The Northeast Quarter (NE/4) Of Section 29, T26N, R2E, To The City Of Ponca City, Located At The Northwest Corner Of West Grand Avenue And Waverly Street, R-1 Single Family To C-2 General Commercial And R-3 Multi-Family Residential.

ORDINANCE NO. 6184

AN ORDINANCE REZONING A TRACT OF LAND DESCRIBED AS PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION 29, T26N, R2E, TO THE CITY OF PONCA CITY, LOCATED AT THE NORTHWEST CORNER OF WEST GRAND AVENUE AND WAVERLY STREET, R-1 SINGLE FAMILY TO C-2 GENERAL COMMERCIAL AND R-3 MULTI-FAMILY RESIDENTIAL.

Commissioner Macy made the motion to approve item 12B as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Chapman, Anderson. Nays; None. Motion carried.

****NEW BUSINESS****

13. Consider And Vote On A Resolution By The Mayor And Board Of Commissioners Of The City Of Ponca City, Oklahoma To Support The Proposed 56-Unit "Grandwood Village Estates" Apartment Development To Be Located At The Northwest Corner Of West Grand Avenue And Waverly Street.

RESOLUTION NO. 6075

A RESOLUTION BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA TO SUPPORT THE PROPOSED 56-UNIT "GRANDWOOD VILLAGE ESTATES" APARTMENT DEVELOPMENT TO BE LOCATED AT THE NORTHWEST CORNER OF WEST GRAND AVENUE AND WAVERLY STREET.

Commissioner Anderson made the motion to approve the resolution by the Mayor and Board of Commissioners of the City of Ponca City to support the proposed 56-unit "Grandwood Village Estates". Commissioner Macy seconded.

Roll: Yeas; Anderson, Macy, Chapman, Hermann. Nays; None. Motion carried.

- 14A. Consider And Vote On The 2013-2014 Collective Bargaining Agreement (CBA) Between The City Of Ponca City And The International Association Of Firefighters, Local 2479 And Authorizing The Mayor To Sign The Contract.

Commissioner Anderson made the motion to approve the CBA and authorize the Vice Mayor to execute the contract. Commissioner Hermann seconded.

Roll: Yeas; Anderson, Hermann, Chapman, Macy. Nays; None. Motion carried.

- 14B. Conduct Signing Ceremony

****CITIZENS COMMENTS****

15. None.

16. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Hermann.

Roll: Yeas; Macy, Hermann, Chapman, Anderson. Nays; None. Motion carried

Vice Mayor Chapman adjourned the Board of Commissioners meeting at 6:01 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF DECEMBER 2013.



ATTEST:


CITY CLERK


MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 25, 2013

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Chairman Lanita Chapman presiding.

Present: Lanita Chapman, Vice Chairman
R. Mark Macy, Trustee
Steve Hermann, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Secretary

Absent: Homer Nicholson, Chairman

Others Present: Terry Brown, Chris Henderson, Sherri Tapp, Earl Watkins, Anthony Rogers, Butch Herring, Johnny Barron, Jim Fairbanks, Jim Sindelar, Hong Fu, City staff; citizens.

1. CALL TO ORDER

Vice Chairman Lanita Chapman called the meeting to order at 6:01 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Trustee Macy seconded.

Roll: Yeas; Anderson, Macy, Chapman, Hermann. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held November 11, 2013.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 881

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote On A Resolution Amending The Current PCUA Housing Incentive Program (HIP) Whose Purpose And Intent Is To Address The Current Shortage Of Available Housing Opportunities In Ponca City By Offering Rebates To Qualified Builders Who Construct Single Family Housing Units.

RESOLUTION NO. 882

A RESOLUTION AMENDING THE CURRENT PCUA HOUSING INCENTIVE PROGRAM (HIP) WHOSE PURPOSE AND INTENT IS TO ADDRESS THE CURRENT SHORTAGE OF AVAILABLE HOUSING OPPORTUNITIES IN PONCA CITY BY OFFERING REBATES TO QUALIFIED BUILDERS WHO CONSTRUCT SINGLE FAMILY HOUSING UNITS.

Trustee Macy made the motion to approve item #6. Trustee Anderson seconded.

Roll: Yeas; Macy, Anderson, Chapman, Hermann. Nays; None. Motion carried.

8. ADJOURN

Vice Chairman Chapman welcomed Beverly Bryant to the meeting.

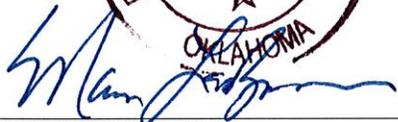
Trustee Anderson made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Macy seconded.

Roll: Yeas; Anderson, Macy, Chapman, Hermann. Nays; None. Motion carried.

Vice Chairman Chapman adjourned the PCUA Board of Trustees at 6:07 p.m.

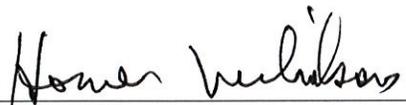
PASSED IN SESSION AND APPROVED THIS 9TH DAY of December 2013.

ATTEST:



TRUST SECRETARY





CHAIRMAN: