

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 13, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: Jim Sindelar, Don Bohon, Chris Henderson, William Tripp, Terry Brown, Sherri Tapp, Jim Fairbanks, Pam Salisbury, Tana McKinley, Hong Fu, Butch Herring, City staff; citizens.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Mark Perry, Eastern Heights Christian Church

3. PLEDGE OF ALLEGIANCE

****CEREMONIES AND PROCLAMATIONS****

4. Character Trait for January: Punctuality

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #8 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda as presented. Commissioner Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Session Held December 16, 2013 And Regular Session Held December 23, 2013.

6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6079

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote On A Resolution Waiving City Code Sec. 7-1-4 (Number Of Garage Sales In A Given Year) For A "City-Wide Garage Sale Day" On April 5, 2014 And Waiving \$5 Permit Fee In Conjunction With The City's "Annual Spring Cleanup" Which Will Be Held April 5-12, 2014.

RESOLUTION NO. 6080

A RESOLUTION WAIVING CITY CODE SEC. 7-1-4 (NUMBER OF GARAGE SALES IN A GIVEN YEAR) FOR A "CITY-WIDE GARAGE SALE DAY" ON APRIL 5, 2014 AND WAIVING \$5 PERMIT FEE IN CONJUNCTION WITH THE CITY'S "ANNUAL SPRING CLEANUP" WHICH WILL BE HELD APRIL 5-12, 2014.

8. Consider And Vote On The Acceptance Of Approximately 126 Linear Feet Of 12 Inch Diameter PVC Water Line And Approximately 528 Linear Feet Of 8 Inch Diameter PVC Sewer Line Serving The MJ&H Fabrication Site Located At The Intersection Of Sykes Boulevard And Ben Hall Boulevard In The Airport Industrial Park As Public Improvements.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Homer Nicholson asked that the problem with garage sale signs not being removed following the City Wide Garage Sale be looked into.
Commissioner Diane Anderson praised everyone involved with the cleaning up during the recent ice and snow storm.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported City forces have demolished the house formerly located at 143 Glenside; both the Police and Fire Departments used it for training purposes prior to being removed. The property still needs to have sod placed once the weather is appropriate.

Stephenson stated the Christmas tree recycling area is open for the drop-off of Christmas trees. On January 15, 2014 the Christmas tree recycling area will close. After the area is closed, the old Christmas trees will be turned into mulch for gardening and landscape usage. The mulch will be available free to the public, and those interested will need to bring their own shovels and containers for transporting the mulch. The mulch will be available from January 16, 2014 until it is gone.

Stephenson reminded everyone that the Marland's Grand Home will be closed from December 29, 2013 through January 20, 2014 as the wood floors on the main level are being refinished.

Stephenson gave an update on the Housing Incentive Program (HIP): For 2013 staff has gone through one audited incentive and made the necessary payment to the permit holder. For the 2014 program there has been one permit taken out for the Housing Incentive Program.

Stephenson noted that City offices will be closed Monday, January 20, 2014 for Martin Luther King Jr. holiday.

****PUBLIC HEARINGS****

12A. Conduct A Public Hearing On Subparagraph (B) Hereof.

Commissioner Hermann excused himself from the meeting at 5:42 p.m. stating that his place of business is involved with the transaction.

Claudia Goff, a Kansas resident and co-owner of the pre-school, answered questions regarding accreditation, state licensing, the growth potential above 50 children, and hours of operation.

No other public comment was received.

12B. Consider And Vote On An Application For A Special Use Permit In The R-1 Single Family Residential District To Permit A Pre-School On Property Located At 2702 Turner Street.

Commissioner Anderson made the motion to approve the item with the conditions discussed to limit the number of preschoolers to 25 per session, that the outside play area be confined to the rear of the property on the west side and the construction of the building shall be residential type. Commissioner Macy seconded.

Roll: Yeas; Anderson, Macy Nicholson, Chapman. Nays; None. Abstain; Hermann. Motion carried.

Commissioner Hermann returned to the meeting at 5:56 p.m.

****NEW BUSINESS****

13. Consider And Vote On Awarding The Design Build Contract In The Amount Of \$180,000 For The Construction And Installation Of The ADA Compliant Splash Pad To Benchmark Enterprises, Broken Arrow, Oklahoma.

Commissioner Chapman made the motion to approve item 13 as stated. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Anderson Hermann. Nays; None. Motion carried.

****CITIZENS COMMENTS****

14. None

15. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Anderson. Nays; None. Motion carried

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:12 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF JANUARY 2014.



Homer Nicholson

MAYOR

ATTEST:

Mason Johnson

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 13, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
R. Mark Macy, Trustee
Steve Hermann, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Secretary

Others Present: Jim Sindelar, Don Bohon, Chris Henderson, William Tripp, Terry Brown, Sherri Tapp, Jim Fairbanks, Pam Salisbury, Tana McKinley, Hong Fu, Butch Herring, City staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:12 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Trustee Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 23, 2013.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 886

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permits For Calendar Year 2014.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote On A Contract In The Not-To-Exceed Amount Of \$88,700 With MKEC Engineering Consultants, Inc. To Provide Design, Bidding Services, And Construction Administration For The Water Treatment Plant Backwash Tower Replacement Project.

Trustee Anderson made the motion to approve item 6 as stated. Trustee Macy seconded.

Roll: Yeas; Anderson, Macy, Nicholson, Chapman, Hermann. Nays; None. Motion carried.

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Anderson seconded.

Roll: Yeas; Macy, Anderson, Nicholson, Chapman, Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:19 p.m.

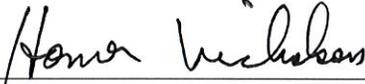
PASSEY RESOLUTION AND APPROVED THIS 27TH DAY of JANUARY 2013.



ATTEST:



TRUST SECRETARY



CHAIRMAN: