

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 27, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Diane Anderson, Commissioner
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Craig Stephenson, City Manager
Marc LaBossiere, Finance Director/City Clerk

Absent: Kevin Murphy, City Attorney

Others Present: Rob Dick, Jim Sindelar, Rhonda Skrapke, Crystal Newman, Earl Watkins, Chris Henderson, Sam Whitecotton, Hong Fu, Johnny Barron, Anthony Rogers, Skip Jump, Steve Sullivan, Tana McKinley, City staff; citizens.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Lt. Bradley Hargis Commanding Office of the Salvation Army

3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #8 non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda as presented. Commissioner Hermann seconded.

Roll: Yeas; Anderson, Hermann, Nicholson, Macy, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 13, 2014.

5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6081

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote On Modification Of The Union Street Substation Construction Contract, Identifying The City Of Ponca City As The Contracting Entity (Change From PCUA To City) And Changing The Completion Date To May 31, 2014.

7. Consider And Vote On The Update Of The Residential Anti-Displacement And Relocation Assistance Plan Of The City Of Ponca City.

8. Consider And Vote On Change Order No. 1 In The Add Amount Of \$3,093 To Construction Contract With Mies Construction Inc. For The OMPA Water Transmission Main Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Homer Nicholson commented that Spring was too far away and that it was too cold.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded everyone that Ponca Politics will have an election forum February 7, 2014 for the City Commission #1 seat from 11:30 a.m. to 1:00 p.m. in the Commission Chambers.

Stephenson announced an OMPA (Oklahoma Municipal Power Authority) area meeting to be held in Ponca City on Thursday, February 6, 2014 in the Commission Chambers. They will be providing dinner along with an update of activities of the OMPA. The dinner will begin at 6:15 p.m. If you plan to attend please RSVP to Jan Rodd by tomorrow, January 28, 2014.

Stephenson stated that there will be an OMPA Ground Breaking for their Charles D. Lamb Energy Center on Thursday, February 13, 2014 at 2:00 p.m. There will also be a luncheon along with this event at the Marland Mansion at 12:15 p.m., please RSVP to Jan Rodd by this Friday, January 31, 2014 if you plan to attend.

Stephenson informed all that the United Community Action Program, Inc. is holding public meetings in February to encourage public input for the area community transportation program, Cimarron Public Transit System. The meeting for Ponca City is Thursday, February 13, 2014 at 11:00 a.m. to noon, at City Hall, in the Barnes Room. Feedback gathered from the public will be taken into account as staff reviews and updates the agency's transportation plan for fiscal year 2015.

Stephenson shared the news that the City received notification from OHFA (Oklahoma Housing Finance Agency) that they have received an application for the Highland Park Tax Credit project which is the 34 single-family housing unit development to be located on Highland west of Waverly and for the Grandwood Village Estates which is a proposed multi story 56 unit apartment complex which will be located at the northwest corner of Grand Avenue and Waverly. Both of these projects will be considered at the OHFA May 21, 2014 regular meeting.

Stephenson stated that Deputy Police Chief Dwaine Vincent's retirement party will be held this Friday, January 31, 2014 at the Police Department beginning at 3:00 p.m. Please come by and thank Dwaine for his service to the community and wish him well in retirement.

Stephenson then reported that City Staff is in the process of working with BNSF Railroad in acquiring an over height sensing device for the South Avenue underpass. The device will provide a light beam that if broken will trigger signals to activate and notify the vehicle's driver that they are over height for the underpass on South Avenue and to exit to the left on Pine Street. City Staff anticipates that this project should be completed by April of this year.

12. RECEIVE PRESENTATION OF THE CITY OF PONCA CITY'S SNOW AND ICE CONTROL MANUAL.

Robert Dick, Assistant Public Works Director, gave a presentation and update on the City's Snow and Ice Removal Policy.

****NEW BUSINESS****

13. Consider And Vote On The Submission Of The City Of Ponca City's Public Park Recycling Grant Application To Dr. Pepper-Snapple/Keep America Beautiful Park Recycling Grant Program.

Commissioner Macy made the motion to approve item #13 as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Anderson, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

14. None.

15. ADJOURN

The motion to adjourn was made by Commissioner Anderson and seconded by Commissioner Macy.

Roll: Yeas; Anderson, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:53 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF FEBRUARY 2014.

ATTEST:

CITY CLERK



MAYOR

Nona Nicholson



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 27, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
R. Mark Macy, Trustee
Steve Hermann, Trustee
Diane Anderson, Trustee
Craig Stephenson, City Manager
Marc LaBossiere, Secretary

Absent: Kevin Murphy, Trust Attorney

Others Present: Rob Dick, Earl Watkins, Chris Henderson, Hong Fu, Johnny Barron, Anthony Rogers, Skip Jump, Steve Sullivan, Tana McKinley, City staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:53 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, Hermann, Macy. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 13, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 887

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permits For Calendar Year 2014.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

None

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Anderson seconded.

Roll: Yeas; Macy, Anderson, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 5:55 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY of February 2013.

ATTEST:


[Signature]
TRUST SECRETARY

[Signature]
CHAIRMAN: