

Park and Recreation Advisory Board

MINUTES – REGULAR MEETING

August 15, 2013

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 p.m., August 15, 2013, in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Riley, Wentroth, Young, Troutman, and Moore.

MEMBERS ABSENT: Rathbun, Cox, Polito, and Throop.

OTHERS PRESENT: Jim Sindelar, Director; Katie Goss, staff.

1. Call to Order

2. Consider and vote on the minutes of the July 18, 2013, regular meeting.

Young corrected the spelling of Jody Burd's name. Spelling in minutes was Burge; should be Burd. Wentroth made the motion to approve the minutes of the July 18, 2013, regular meeting as amended. Young seconded the motion. Vote was as follows: Yes - Riley, Wentroth, Young, Troutman, and Moore. No – None. Abstention – None.

3. Director's Report

- Sindelar reported the following:
- Truck has been ordered.
- Chipper has been ordered.
- Trim mowers have been ordered.
- Two slabs have been poured for new pavilions at Lake Ponca.
- We will try to have pond fountains in place prior to November.
- Crews are currently trying to catch up on mowing.

Moore inquired about why the lake level is still low. Staff explained the aquifer is low and City has been pumping some out of the lake. The aquifer fills by releases from Kaw and rain. It is located east of Ponca. The City is currently switching back to pumping all from the wells.

Public Hearings – None

Old Business – None

New Business

4. Receive comments – see individual reports below.

5. Receive report from Park Committee/Dog Park Task Force and take action as needed.

Sindelar reported one of the items discussed was how to provide extra utilities for events. Many areas already have electricity in place. If an event holder requests addition utilities they would have to present the request to the Park Advisory Board. The event holder would have to pay for installation of the temporary hookup and electrical usage.

The Dog Park Task Force continues to look at ways to advertise the park. The group has requested a sign coming off of South Avenue. The "small dog park" continues to have a problem with very small dogs getting out. Park staff will lower the gates to see if this will prevent the small dogs from getting out of the park. Also, being looked at is how to track use of the park. The group would like to do a survey of users. Brad and Connie Parker will start doing some radio advertising.

6. Receive report from Recreation Committee and take action as needed.
Wentroth reported the meeting was basically an introductory meeting to discuss upcoming events. One of the events discussed was the 5K Run, which is scheduled for Thanksgiving Day. They want to get this race sanctioned to draw more participants. Volunteers will be needed to assist with the run.

The main discussion centered on the Health Fair. The committee will look at renaming the event and possibly changing the date of the event. The first year had a large participation; however, last year did not. The committee wants to approach the vendor to educate them that the event is for the community. The committee will plan to meet the months the Park Board does not meet.

The group would also look at use of the detention pond area for practice areas. Sindelar will get back with Engineering and report back to the committee.

7. Receive report from Lake Committee and take action as needed.
Young reported the committee met and reviewed the goals of the 2011-2012 Lake Committee and found that most of the goals had been accomplished. It was determined there is still need for the following items:
- a. Strategy for use of concession stands at the lake. Will take this on a case by case basis.
 - b. Improve the appearance of the duck ponds, with fountains, walking paths, etc.
 - c. Continue to upgrade mooring docks.
 - d. Upgrade Sailboat Marina – install handrail around marina.

The committee set the following priorities:

- (1) Lake Cleanup – quickly while lake level is down.
- (2) New boat ramp or ramps – install a deep water ramp. One location would be the old ramp in front of the Lake Patrol house. It would require a mooring dock and parking area.
- (3) Dedicated dock for the new restroom.
- (4) Fishing pier in lieu of dock at new bridge.
- (5) Trash containers that animals cannot tip over or get into.

8. Comments from chairperson or board members.
None.

9. Discuss October agenda.
Report on lake cleanup

CITIZEN COMMENTS

10. Citizen Comments.
None.

11. Adjourn.
There being no further business the motion to adjourn was made by Moore and seconded by Troutman. Vote was as follows: Yes - Riley, Wentroth, Young, Troutman, and Moore. No – None. Abstention – None.

ATTEST:


Robin Riley, Chairperson


Minutes prepared by Katie Goss, staff