

Park and Recreation Advisory Board  
MINUTES – REGULAR MEETING  
February 20, 2014

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of City of Ponca City, Oklahoma convened in open session at 5:30 p.m., February 20, 2014, in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Riley, Throop, Troutman, Polito, and Young.

MEMBERS ABSENT: Cox, Moore, Rathbun, and Wentroth.

OTHERS PRESENT: Jim Sindelar, Director; Katie Goss, staff.

1. Call to Order

Riley called the meeting to order.

2. Consider and vote on the minutes of the August 15, 2013, regular meeting.

Proposed minutes were presented for consideration. The motion was made by Throop and seconded by Young to accept the minutes of the August 15, 2013, meeting as written. Vote was as follows: Yes – Riley, Throop, Troutman, Polito, and Young. No – None. Abstention – None.

3. Director's Report

Sindelar provided an update of capital projects currently underway. Projects mentioned were the new restroom at Pioneer Park, installation of themed playground at Liberty Park, a new splashpad at Dan Moran Park, and installation of new sidewalks at Lake Ponca Park.

4. Receive update on capital projects.

Sindelar reviewed a list of proposed capital items for all Park and Recreation divisions submitted for consideration in the 2014-2015 Fiscal Year Budget.

5. Receive committee report and take action as needed regarding Smoking Policy on City owned property. (taken out of order)

Riley reported a committee met to prepare a proposed recommendation to be presented to the City Commission regarding smoking in public areas. A new state law is in place which allows municipalities to address smoking in public areas. The proposal includes vapor, ecigarettes or other lighted or vaporized smoking substances or devices; however, it does not include a tobacco policy. State law currently provided a 25 foot buffer zone from public buildings. The proposal expands the buffer zone to a 50 foot buffer zone.

Designated Non-smoking Areas were listed and included around these areas is a 50 foot "No Smoking" buffer. Special Events would decide if their event will allow smoking. If the Special

Event Organizers determine the event to be “Smoke Free” then they are responsible to enforce their decision.

Areas Intentionally Omitted include Campground, Lake Lots, Lake Ski Docks, Open Green spaces, Park areas more than 50’ from any amenities, Lake Ponca shoreline (except Swim Beach), Lake Ponca water area, Leased park areas ( Moto X, Rodeo Grounds, GOOFS Field, Lake Ponca Archery Range, Lake Ponca Disc Golf ) War Memorial Disc Golf, Walking Trails, Lew Wentz Golf Course, Marland’s Grand Home Grounds, Marland Mansion Grounds, Parades Downtown, City Department Buildings/Grounds not open to the Public.

There will be an ordinance in place and signs will be in place notifying the public of the “Smoke Free” areas.

The committee report presented included the following justifications for restricted smoking in the community:

- a. Protects the public’s health by the avoidance of second hand smoke.
- b. Reduction of litter (cigarette butts, packages, wrappers, etc.)
- c. Reduces litter removal costs.
- d. Sets a better example for youth.
- e. Encourages smokers to smoke less.
- f. Reduces fire hazard.
- g. Eliminates hazardous residue leaching into ground from cigarette butts.

Sindelar reported the City Attorney will prepare a proposed Ordinance to be considered by the City Commission.

A motion was made by Young and seconded by Polito to accept the committee recommendation as a foundation document to prepare a proposed City Ordinance for consideration by the City Commission. Vote was as follows: Yes – Riley, Throop, Troutman, Polito, and Young. No – None. Abstention – None.

6. Receive Recreation Committee report and take action as needed. (taken out of order)

Polito reported the committee has met with staff and a Health Fair will be held April 24, 2014, 5:30 PM to 7:30 PM. This year the health fair will have booths and the addition of demos in the side rooms of Hutchins Auditorium. Demonstrations will be held at 6:00, 6:30, and 7:00. Committee members are contacting possible vendors. The Lions Club has confirmed the Lions Club Mobile Lab will be on site again this year. A few of the demonstrations confirmed are:

- Kat Long – Healthy Eating Demonstration
- Melody Young – Walking/Running 101 – How to start a program
- Line Dancing – Senior Center
- Liz Jackson – Body Building 101

The Recreation Committee will meet again in 3-4 weeks to review and confirm the booth request form.

7. Comments from chairperson or board members.

None.

8. Discuss March Agenda.

- a. Size of board
- b. Update on budget
- c. Update on projects

9. Adjourn

There being no further business a motion was made and seconded to adjourn. Vote was as follows: Yes – Riley, Throop, Troutman, Polito, and Young. No – None. Abstention – None.

Attest:



Robin Riley, Chairman



Minutes prepared by Katie Goss, Staff