

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
MARCH 17, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Vice-Mayor Mark Macy presiding:

Present: R. Mark Macy, Vice-Mayor
Lanita Chapman, Commissioner
Steve Hermann, Commissioner
Mary Beth Moore, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor

Others Present: Jim Sindelar, Rhonda Skrapke, Chris Henderson, Tana McKinley, Anthony Rogers, Rod Alexander, City staff; Rich Cantillon, Noel Black, Ponca City Chamber of Commerce; Laura Corff, Cimarron Transit; Jayne Detten, Main Street; Verl Caid, Northern Oklahoma Youth Services; citizens.

1. CALL TO ORDER.

Vice-Mayor Macy called the meeting to order at 2:04 p.m.

2. RECEIVE REQUEST FROM OUTSIDE AGENCIES FOR "CONTRACTUAL SERVICES" FOR FISCAL 2014-15.

Chamber of Commerce Executive Director Rich Cantillon began, presenting the request from the Community Wide Holiday Giveaway, now called the Santa Buck Giveaway. Cantillon reviewed economic statistics related to the effort, and noted that last year 84 sponsors paid \$250 each and the Chamber funds the event with \$2,600 as well. Cantillon concluded by clarifying that the City funds are used for marketing in the retail area of Ponca City.

Noel Black, the new Tourism Coordinator reviewed the mission of the department as well as its organizational structure. Black qualified that the funding for the City's tourism efforts is generated from a local hotel/motel guest tax. Black concluded by reviewing the proposed budget by category of expense.

Jayne Detten, Executive Director of Main Street presented next. Detten distributed a main street brochure that listed the organization's mission, current focus, and member benefits. Detten qualified that the agency request is for \$30,000 and that their overall budget has not increased. Discussion ensued regarding the agencies financial statements.

Laura Corff of Cimarron Public Transit presented next. Corff reminded commissioners that the agency is a division of United Community Action Programs (UCAP), and has been operating in Ponca City for 15 years. Corff then reviewed ridership statistics. Discussion ensued regarding a \$5,000 requested increase by the agency.

Vearl Caid, Executive Director of Northern Oklahoma Youth Services (NOYS) was the final presentation. Caid noted that the request of \$15,000 is the same amount that it has been for many years, and that the contract for services with the City is for 14 specific services provided. Caid then discussed services provided and challenges faced with Federal and State budget cuts. Caid concluded by informing commissioners that the \$15,000 helps the agency significantly as they use it to leverage grants.

3. CONSIDER AND DISCUSS MODIFICATION OF THE RULES FOR CONSUMPTION OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY.

City Attorney Kevin Murphy began, outlining the issue and that periodically there are special events where a promoter wants to sell low point beer, but City ordinance prohibits alcoholic beverages on City property. Murphy explained that when these situations occur, it is often problematic for the City Commission to consider and that perhaps it may be easier if the decision was left to City Manager discretion. Murphy gave more examples where the issue arises and solicited commissioner input. Discussion ensued around events, types of alcohol, and criteria to consider. City Manager Craig Stephenson informed commissioners that a draft ordinance would be on the agenda for consideration at the March 24, 2014 City Commission meeting.

4. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Moore noted that she enjoyed the discussion and congratulated Anthony Rogers on his promotion to Deputy Police Chief.

5. CITY MANAGER COMMENTS.

City Manager Craig Stephenson reminded all that the City's annual Spring Clean-up would be held from April 5-12, 2014, along with the City-wide Garage Sale on April 5, 2014. Stephenson concluded by informing commissioners of Earth Day celebrations to be held at the Hutchins Auditorium on April 22, 2014.

6. ADJOURN.

Commissioner Chapman moved to adjourn the meeting. Commissioner Moore seconded. Yeas: Chapman, Moore, Macy, Hermann. Nays: none. Motion carried

Vice-Mayor Macy adjourned the meeting at 3:17 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF MARCH 2014.




MAYOR

ATTEST


CITY CLERK