

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
May 12, 2014

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Mary Beth Moore, Commissioner  
Steve Hermann, Commissioner  
Lanita Chapman, Commissioner  
Craig Stephenson, City Manager  
Kevin Murphy, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: R. Mark Macy, Commissioner

Others Present: Tana McKinley, Butch Herring, Mike Lane, Jim Sindelar, Rhonda Skrapke, Johnny Barron, Terry Brown, Chris Henderson, Randy Tyner, City Staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Pastor Jeff Pershing, Glad Tidings
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for May: Discretion

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #5 through #9 non-controversial and routine in nature. Commissioner Hermann made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, Moore. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held April 28, 2014 And Work Session Held May 5, 2014.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6095**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

7. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

**RESOLUTION NO. 6096**

***A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.***

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM</u> <u>EXPIRATION</u>
Planning Commission	Warren Frantz	Re-Appointed	2017
Planning Commission	Keith Lawrence	Re-Appointed	2017
Senior Advisory Board	Charles Clark	Re-Appointed	2017

**RESOLUTION NO.6097**

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

9. Consider And Vote Upon A Construction Contract In The Amount Of \$49,386.80 With Hembree And Hodgson Construction, LLC For The Pioneer Park Restroom Replacement Project.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. None.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that former Mayor Dick Stone passed away on the previous day, Sunday, May 11, 2014. Stephenson highlighted a long list of Mayor Stone's contributions to Ponca City.

Stephenson reported that Wednesday, May 21, 2014, the Oklahoma Housing Finance Agency (OHFA) will consider two tax credit projects proposed for Ponca City.

13. OKLAHOMA MUNICIPAL POWER AUTHORITY UPDATE

Jennifer Rogers of OMPA gave a brief update on programs and services.

14. RECEIVE BUDGET STATUS REPORT FOR THE THIRD QUARTER ENDED MARCH 31, 2014.

Finance Director Marc LaBossiere gave an update on a few of the major funds of the City for the third quarter ended March 31, 2014.

**\*\*PUBLIC HEARINGS\*\***

15. Conduct A Public Hearing On The Proposed Budget For Fiscal Year 2014-15.

City Manager Craig Stephenson introduced the item. No public comment was given.

**\*\*NEW BUSINESS\*\***

16. Consider And Vote On A Lease Agreement Between The City Of Ponca City And Northern Oklahoma Bulldogs To Lease A Certain Parcel Of Land For The Purpose Of Developing And Constructing A Football Field For Semi-Pro Adult Tackle Football Team.

Commissioner Hermann made the motion to approve item #16. Commissioner Moore seconded.

Roll: Yeas; Hermann, Moore, Nicholson, Chapman. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

17. None.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Moore made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Hermann seconded.

Roll: Yeas; Moore, Hermann, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority at 6:05 p.m.

At 6:07 p.m. the Commission returned to regular session.

18. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Discussing Negotiations With The International Association of Fire Fighters (IAFF).

At 6:08 pm a motion was made by Commissioner Chapman to enter into executive session. Commissioner Hermann seconded.

Roll: Yeas; Chapman, Hermann, Nicholson, Moore. Nays; None. Motion carried.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board Of Commission returned to regular session with no action being taken.

20. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Moore.

Roll: Yeas; Chapman, Moore, Nicolson, Hermann. Nays; None. Motion carried

Mayor Nicholson adjourned the Board of Commissioners meeting at 7:09 p.m.

*PASSED IN SESSION AND APPROVED THIS 27<sup>TH</sup> DAY OF MAY 2014.*



ATTEST:

CITY CLERK

A handwritten signature in black ink, appearing to be "M. Moore", written over a horizontal line.

A handwritten signature in black ink, appearing to be "H. Nicholson", written over a horizontal line.  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
May 12, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Mary Beth Moore, Trustee  
Steve Hermann, Trustee  
Lanita Chapman, Trustee  
Craig Stephenson, City Manager  
Kevin Murphy, Trust Attorney  
Marc LaBossiere, Secretary

Absent: R. Mark Macy, Trustee

Others Present: Tana McKinley, Butch Herring, Johnny Barron, Terry Brown, Chris Henderson,  
Randy Tyner, City Staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:04 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Hermann seconded.

Roll: Yeas; Chapman, Hermann, Nicholson, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 28, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 895**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

None.

5. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority.  
Trustee Hermann seconded.

Roll: Yeas; Moore, Hermann, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:07 p.m.

*PASSED IN SESSION AND APPROVED THIS 27<sup>TH</sup> DAY of May 2014.*



ATTEST:

TRUST SECRETARY

CHAIRMAN: