

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 27, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Mary Beth Moore, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Butch Herring, Terry Brown, Anthony Rogers, Randy Tyner, Tana McKinley, Sam Whitecotton, Rob Dick, Hong Fu, Phil Johnston, Chris Henderson, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Reverend David Borrego, Fuente De Agua Viva Asamblea De Dios

3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held May 12, 2014 And Work Session Held May 19, 2014.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6098

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #9, For Fiscal Year 2013-14.

RESOLUTION NO. 6099

***A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS,
AS OUTLINED ON AMENDMENT #9, FOR FISCAL YEAR 2013-14.***

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM</u> <u>EXPIRATION</u>
Construction Appeals Board	Darrell Stolhand	Re-Appointed	2019
Board of Adjustment	Kelly Murphy	Re-Appointed	2017
Senior Advisory Board	Joan Clark	Re-Appointed	2017

RESOLUTION NO. 6100

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS
AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

8. Consider And Vote On Contract In The Amount Of \$17,349 Between The Office Of The Attorney General And The Ponca City Police Department For The Safe Oklahoma Grant Program.
9. Consider And Vote On Declaring A DELL Server With Windows Server Operating System Surplus Property And Authorize Transfer To Another Governmental Entity, The City Of Kaw City, Oklahoma.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Mayor Homer Nicholson commented that it was nice to have the rain over the weekend and hoped everyone had a safe Memorial holiday. Commissioner Mary Beth Moore acknowledged her gratitude for those who have served our country.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported this past Wednesday, May 21, 2014, Oklahoma Housing Finance Agency (OHFA) considered the two tax credit projects proposed for Ponca City. The one proposed to be located off of Highland west of Waverly was approved.

However, the other project at the corner of Grand Avenue and Waverly just missed being funded, as OHFA was short in their tax credit allocations.

Stephenson was pleased to report that rainfall over the past weekend was scattered with reports of 3.2 inches to 2.4 inches in the area which brought Lake Ponca up 5 inches. Stephenson stated that Ponca City pools did open on Monday, May 26, 2014 and were extremely busy along with the splash pads.

Stephenson made everyone aware that Burlington Northern Santa Fe railroad crews will be performing maintenance activities at five railroad crossings beginning Wednesday, May 28, 2014 and is expected to be completed by May 30, 2014. The five crossings that will be affected by this work are at Broadway, Albany, Brookfield, Detroit, and Emporia. Stephenson also made note of the reconstruction of Ash Street from Liberty Avenue to Emporia Avenue to begin May 27, 2014. During construction, this section of Ash Street will be closed to all traffic with construction time to be approximately 75 calendar days, dependent upon weather.

Stephenson announced that the Federal Emergency Management Agency (FEMA) has advanced Ponca City's rating in the Community Rating System (CRS) from a class 6 to a class 5 which brings an extra 5% decrease in premiums on certain flood insurance policies for renewals and new policies effective May 1, 2014. The CRS program was established in 1990 to encourage local communities to develop more stringent standards to further reduce flood losses beyond National Flood Insurance Program (NFIP) standards. CRS participation earns discounts on flood insurance premiums. Oklahoma currently has 398 communities participating in the NFIP. Of these, only 17 (4%) are also CRS communities. Of the 17 CRS communities, only 4 are rated at class 5 or better.

Stephenson shared Ponca City's upcoming June events which included Cruisin' Grand on June 6, 2014, The Herb Festival on June 7, 2014, and The 101 Wild West Rodeo to be held June 12-14, 2014 with the rodeo parade scheduled for June 14, 2014.

Stephenson reminded all that The Digital Bookmobile National Tour will showcase the free eBook service from OK Virtual Library, of which the Ponca City Library is a member, at the corner of 6th Street and Grand Avenue on June 12, 2014 from 1:30 p.m. to 6:30 p.m. Readers of all ages will learn how to access eBooks from the Ponca City Library through interactive demonstrations and high-definition instructional videos. Library cardholders can also check out digital titles anytime, anywhere by visiting www.ponca.polarislibrary.com.

****NEW BUSINESS****

13. Consider And Vote Upon An Ordinance Amending The City Code, Title 9, Chapter 8c-8, Stormwater Utility Service Charge Rates Repealing Ordinances In Conflict; Providing For Severability; With An Effective Date Of July 1, 2014.

ORDINANCE NO. 6187

AN ORDINANCE AMENDING THE CITY CODE, TITLE 9, CHAPTER 8C-8, STORMWATER UTILITY SERVICE CHARGE RATES REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; WITH AN EFFECTIVE DATE OF JULY 1, 2014.

Commissioner Chapman made the motion to approve item #13 as stated. Commissioner Hermann seconded.

Roll: Yeas; Chapman, Hermann, Nicholson, Macy, Moore. Nays; None. Motion carried.

14. Consider And Vote Upon An Ordinance Amending The City Code To Provide For Increased Electric Rates, Repealing Ordinances In Conflict, Providing For Severability And Declaring An Effective Date.

ORDINANCE NO. 6188

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR INCREASED ELECTRIC RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND DECLARING AN EFFECTIVE DATE.

Commissioner Hermann made the motion to approve item #14. Commissioner Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Chapman, Moore. Nays; None. Motion carried.

15. Consider And Vote On An Ordinance Amending The City Code To Provide For Costs Recovery In Certain Solid Waste Collection And Landfill Rates, Repealing Ordinances In Conflict, Providing For Severability And Establishing An Effective Date.

ORDINANCE NO. 6189

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR COSTS RECOVERY IN CERTAIN SOLID WASTE COLLECTION AND LANDFILL RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Macy made the motion to approve item #15 as presented. Commissioner Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

- 16A. Consider And Vote On An Ordinance Amending The City Code To Provide For Costs Recovery In Wastewater Rates, Repealing Ordinances In Conflict, Providing For Severability And Establishing An Effective Date.

ORDINANCE NO. 6190

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR COSTS RECOVERY IN WASTEWATER RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Macy made the motion to approve item #16A. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

- 16B. Consider And Vote On An Ordinance Amending The City Code To Provide For Costs Recovery In Industrial Pretreatment Annual Permit Fees, Repealing Ordinances In Conflict, Providing For Severability And Establishing An Effective Date.

ORDINANCE NO. 6191

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR COSTS RECOVERY IN INDUSTRIAL PRETREATMENT ANNUAL PERMIT FEES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Macy made the motion to approve item #16B as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

17. Consider And Vote Ordinance Amending The City Code In Regard To Water Fee Charges To Provide For Costs Recovery In All Aspects Of Water Collection, Treatment, Distribution, Capital Expenses Associated Therewith And Recovery Of Costs Of Support Services Furnished By Various City Departments, Repealing Ordinances In Conflict; Providing For Severability And Establishing Effective Date.

ORDINANCE NO. 6192

AN ORDINANCE AMENDING THE CITY CODE IN REGARD TO WATER FEE CHARGES TO PROVIDE FOR COSTS RECOVERY IN ALL ASPECTS OF WATER COLLECTION, TREATMENT, DISTRIBUTION, CAPITAL EXPENSES ASSOCIATED THEREWITH AND RECOVERY OF COSTS OF SUPPORT SERVICES FURNISHED BY VARIOUS CITY DEPARTMENTS, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND ESTABLISHING EFFECTIVE DATE.

Commissioner Hermann made the motion to approve item #17. Commissioner Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Moore, Chapman. Nays; None. Motion carried.

- 18A. Receive Public Comments On The Application By The Police Department For Grant Funds From The Fiscal Year 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Grant

There were no public comments.

- 18B. Consider And Vote On The Application And Interlocal Agreement By The Police Department For Grant Funds In The Amount Of \$10,953 From The Fiscal Year 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Grant

Commissioner Chapman made the motion to approve item #18B. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

19. Consider And Vote On The Purchase Of A Current Model Single Axle 5-8 Yard Dump Truck In The Amount Of \$100,507.77 From Frontier International For The Public Works Department, Street And Drainage Division.

Commissioner Macy made the motion to approve item #19 as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

20. None.

21. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Hermann.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:59 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF JUNE 2014.



ATTEST:



CITY CLERK



MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
May 27, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Mary Beth Moore, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Butch Herring, Terry Brown, Anthony Rogers, Randy Tyner, Tana McKinley, Rob Dick, Hong Fu, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:00 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Hermann seconded.

Roll: Yeas; Chapman, Hermann, Nicholson, Macy, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held May 12, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 896

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

5. Consider And Vote On Acknowledgement Of Receipt Of Construction Permit #WT000036140272 For Construction Of A New 200,000 Gallon Backwash Storage Tank, Construction Permit #WL000036140276 For Construction Of 239 LF Of 8" Water Line To Serve The Intersection Of 14th Street And Whitlock Lane, As-Built Permit #WT000036140210 For Construction Of 137 LF Of 6" And 439 LF Of 8" Ductile Iron Raw Water Line From Wells RW-59 And RW-64 To City Header And As-Built Permit #WW000036140096 To Construct Two Replacement Water Wells, RW-59 And RW-64.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

None.

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:03 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY of June 2014.



ATTEST

[Handwritten Signature]
TRUST SECRETARY

[Handwritten Signature]
CHAIRMAN