

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 23, 2014

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Mary Beth Moore, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Chris Henderson, Terry Brown, Judi Newland, Don Bohon, Steve Miner, Don Nuzum, Anthony Rogers, Johnny Barron, Pam Salisbury, Butch Herring, City staff; citizens, Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Kelly Bristow, Calvary Fellowship (Ponca City Cowboy Church)
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #17 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held June 9, 2014.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6106

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6107

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM</u> <u>EXPIRATION</u>
Senior Advisory Board	Stanley Brown	Re-Appointed	2017

7. Consider And Vote On Contract With OPTUM For Individual And Aggregate Re-Insurance On The City's Health Insurance Benefit Plan For The Fiscal Year Beginning July 1, 2014, And Authorize The Finance Director To Draft A Manual Check For The First Month's Premium Due Of \$17,473.75 And The Mayor To Execute All Related Documents.
8. Consider And Vote On The Annual Contract Between United Safety & Claims, Inc. And The City Of Ponca City For Fiscal Year 2014-2015
9. Consider And Vote On An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber To Operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting And Fostering The Convention And Tourism Development Of Ponca City.
10. Consider And Vote On Renewal Agreement Between The City Of Ponca City And Ponca City Main Street In The Amount Of \$30,000.
11. Consider And Vote On Renewal Agreement Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit In The Amount Of \$25,000.
12. Consider And Vote On Renewal Agreement In The Amount Of \$15,000 Between The City Of Ponca City And The Northern Oklahoma Youth Services Center & Shelter, Inc. (NOYS).
13. Consider And Vote On An Agreement To Provide Funding For Santa Buck Giveaway In The Amount Of \$5,000.
14. Consider And Vote On The Annual Agreement Between The City Of Ponca City And Wheatheart Nutrition Project, Inc. To Provide A Weekday Hot Lunch Program Directed At The Needs Of Older Citizens At The City Owned Senior Center Located At 319 West Grand.
15. Consider And Vote On Lease Agreement Between The City Of Ponca City And Good Ole Okie Flying Society To Lease A Certain Parcel Of Land For The Purpose Of Remote Control Model Airplane Flying
16. Consider And Vote On Advertisement For Bids For Airport Improvement Projects (AIP) # 3-40-0078-016-2014 At The Ponca City Regional Airport.
17. Consider And Vote On The Oklahoma Municipal Assurance Group As The City Of Ponca City's Agent For Buildings & Contents, Boiler & Machinery And Electronic Data Processing Insurance For The Policy Period Of July 1, 2014 Through June 30, 2015.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

18. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

19. Commissioner Mary Beth Moore thanked the City of Ponca City for her recent elected official training to assist in being a commissioner.

****REPORTS****

20. CITY MANAGER'S REPORT

City Manager Craig Stephenson continued to report positive news that Lake Ponca is currently down only three feet two inches. In other positive news, Stephenson announced that the Union Street Substation will begin operation tomorrow, June 24, 2014

Stephenson reminded the public and commissioners that tomorrow, June 24, 2014, is the primary elections for federal, state and county offices. Stephenson also reminded everyone that next Monday, June 30, 2014, is the 5th Monday of the month and, as such, there is no commission meeting scheduled.

Stephenson invited everyone to hear Oklahoma State University President Burns Hargis speak Friday, June 27, 2014 at 11:00 a.m. in the Commission Chamber of City Hall. President Hargis was invited to speak by the Ponca Politics Committee and will share exciting things happening at OSU and their partnerships in Ponca City.

Stephenson proudly shared the fact that the City of Ponca City's historic preservation effort brought home six "Certificates of Merit" from this year's annual Historic Preservation/Main Street Conference held at the College of Architecture on the campus of the University of Oklahoma, June 4-6, 2014. The awards were given as follows: the City of Ponca City, the Ponca City Historic Preservation Panel and the Ponca City Main Street Program for preserving and promoting the history of the community during Local History Month, to Bev Bryant, formerly of the Ponca City News, for her coverage of many years supporting the community's historic preservation effort, to the Ponca City Historic Re-enactors Group for their accurate storytelling and education effort making history come alive, and to the Ponca City Art Center for the Soldani Mansion original green tile roof repair/replacement project.

Stephenson informed all that the public firework display will take place at Lake Ponca on July 4, 2014. The fireworks display is set to begin about 9:50 p.m. Officers will be on hand to assist traffic as the event comes to a close. Stephenson reminded the public attending this event to please park in designated areas, glass containers will not be allowed and there are no individual firework discharges permitted. Also, Stephenson encouraged everyone that as they celebrate with family and friends this 4th of July, please travel safely and always buckle up. Drinking and driving and/or drinking and boating do not mix and are against the law. City ordinance prohibits citizens from possessing, storing or igniting fireworks in the city limits of Ponca City. This includes traditional fireworks like sparklers, smoke bombs, glowworms, roman candles and fountains. Stephenson wished everyone a safe and happy 4th of July.

****NEW BUSINESS****

21. Consider And Vote Upon Resolution Directing Animal Control To Cooperate With The Ponca City Humane Society In A Trial "Trap, Spay/Neuter, Release" Program For Feral Cats, Waiving The Prohibition Of City Code §7-7-3(C) Regarding Allowing Animals To Run At Large And Authorizing Animal Control Personnel And Those Participating In The Program To Release Captured Feral Cats Back Into The Environment From Which They Were Captured During The Course Of The Trial.

RESOLUTION NO. 6108

A RESOLUTION DIRECTING ANIMAL CONTROL TO COOPERATE WITH THE PONCA CITY HUMANE SOCIETY IN A TRIAL "TRAP, SPAY/NEUTER, RELEASE" PROGRAM FOR FERAL CATS, WAIVING THE PROHIBITION OF CITY CODE §7-7-3(C) REGARDING ALLOWING ANIMALS TO RUN AT LARGE AND AUTHORIZING ANIMAL CONTROL PERSONNEL AND THOSE PARTICIPATING IN THE PROGRAM TO RELEASE CAPTURED FERAL CATS BACK INTO THE ENVIRONMENT FROM WHICH THEY WERE CAPTURED DURING THE COURSE OF THE TRIAL.

Commissioner Hermann made the motion to approve item #21. Commissioner Chapman seconded.

Roll: Yeas; Hermann, Chapman, Nicholson, Macy, Moore. Nays; None. Motion carried.

****CITIZENS COMMENTS****

22. Raymond Ham, 7 Donner Place, expressed concerns on how the City Commission agendas are being distributed and the information made available to the public.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Hermann made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Macy seconded.

Roll: Yeas; Hermann, Macy, Nicholson, Moore, Chapman. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority at 6:10 p.m.

At 6:12 p.m. the Commission returned to regular session.

23. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Discussing Negotiations With The International Association of Fire Fighters (IAFF).

At 6:13 pm a motion was made by Commissioner Macy to enter into executive session. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

24. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board Of Commission returned to regular session with no action being taken.

25. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Hermann.

Roll: Yeas; Moore, Hermann, Nicholson, Macy, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 7:00 p.m.

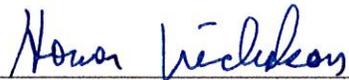
PASSED IN SESSION AND APPROVED THIS 14TH DAY OF JULY 2014.



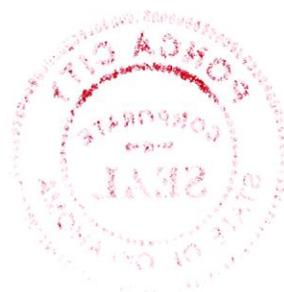
ATTEST:



CITY CLERK



MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 23, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Mary Beth Moore, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Chris Henderson, Terry Brown, Don Bohon, Anthony Rogers, Johnny Barron, Pam Salisbury, Butch Herring, City staff; citizens, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:10 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 9, 2014.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 900

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #11, For Fiscal Year 2013-14.

RESOLUTION NO. 901

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #11, FOR FISCAL YEAR 2013-14.

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:12 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY of July 2014.



ATTEST:



TRUST SECRETARY



CHAIRMAN