

Park and Recreation Advisory Board  
Minutes – REGULAR MEETING  
July 17, 2014

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of City of Ponca City, Oklahoma, convened in open session at 5:30 p.m., July 17, 2014, in the Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito.

MEMBERS ABSENT: Troutman and Young.

OTHERS PRESENT: Steve Dye, Ponca City News; Jim Sindelar, Director, Park and Recreation; Katie Goss, staff.

1. Call to Order.

Riley called the meeting to order at 5:30 pm.

2. Consider and vote on the minutes of the June 19, 2014, regular meeting.

A motion was made by Moore and seconded by Wentroth to accept the minutes of the June 19, 2014, meeting as written. Vote was as follows: Yes - Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito. No – None. Abstentions – None.

3. Director's Report.

Sindelar reported the Liberty Park playground is complete and sod has been installed. Dan Moran Splashpad is complete. There are a few cracks in the new concrete sidewalk. Repairs will be made in the fall at the close of the water play season. Pioneer Park restroom construction should be complete by August 5. The lake level is currently down 2 feet 9 inches.

Polito inquired about parking at Liberty Park. Sindelar reported a small parking area will be installed.

Public Hearing – None

Old Business

4. Discuss and take action as needed regarding request from KGFY Radio, Stillwater, OK, to hold a "Free Picnic in the Park", August 8, 2014.

Sindelar reported he had been working with a student intern and did not have all the information needed. The radio station wants water and electric and wants to stay in town. Sindelar asked the board to allow staff to work with the station to find a suitable location for the event. Motion was made by Wentroth and seconded by Throop to allow staff to work with the station regarding this event request. Vote was as follows: Yes - Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito. No – None. Abstentions – None.

### New Business

5. Receive report from Park Committee & Dog Park Task Force and take action as needed.

Throop and Sindelar reported that Brad and Connie Parker have worked with Christina Rich-Splawn to create a script for radio advertising of the Dog Park. The Task Force will start holding small events on the weekends at the dog park. A copy of the radio script and ideas for events was distributed to board members.

Currently the pilot park is using 2 ball fields. If enough people are using the dog park then a plan will be presented during budget to develop a permanent dog park between the Armory and Franklin. This will release two ball fields back for practice use. The Task Force will start using Facebook and Channel 22 more. Signs will be placed on South Avenue to show where the Dog Park is located. We want to be sure the board is involved in the promotional activities held at the dog park.

The Dog Task Force will start meeting every two weeks in order to plan the events at the Dog Park. Bivins asked if the current location is a deterrent. Staff reported it was an agreed upon location.

6. Receive report from Lake Committee and take action as needed.

Riley reported the committee has not met but will schedule a meeting soon to start review of the Standard Operations Policy for improvements of lake lots.

Wentroth suggested some type of speed bumps be installed on Checkstand road in the playground, boat ramp and swim beach areas.

Sindelar reported the City install signs in Spanish at the boat ramps and swim beach stating the usage guidelines.

7. Receive report from Recreation Committee and take action as needed.

The committee has not met. Bivins and Polito asked which information regarding tennis lessons was not sent home through the school system.

8. Election of Chairperson for fiscal year ending June 30, 2015.

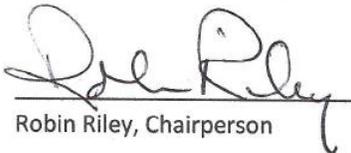
Riley inquired if anyone had the desire to serve as Chairperson; if not, Riley stated he would like to continue as Chairperson. There being no one to step forward, the motion was made by Moore and seconded by Cox to elect Riley as Chairperson for the fiscal year ending June 30, 2015. Vote was as follows: Yes - Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito. No – None. Abstentions – None.

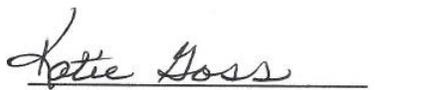
9. Election of Vice-Chairperson for fiscal year ending June 30, 2015.  
Polito volunteered to serve as Vice-Chairperson. A motion was made by Throop and seconded by Moore to elect Polito Vice-Chairperson for fiscal year ending June 30, 2015. Vote was as follows: Yes - Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito. No – None. Abstentions – None.
10. Comments from chairperson or board members.  
No comment.
11. Discuss August Agenda.  
Update on radio station event request.  
Committee reports  
Update on capital projects.

#### CITIZEN COMMENTS

12. Citizen Comments.  
No comments.
13. Adjourn.  
A motion was made by Moore and seconded by Bivins to adjourn. Vote was as follows: Yes - Cox, Bivins, Moore, Riley, Throop, Wentroth, and Polito. No – None. Abstentions – None.

ATTEST:

  
Robin Riley, Chairperson

  
Minutes prepared by Katie Goss, staff