

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 22, 2014

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Mary Beth Moore, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: Tana McKinley, Chris Henderson, Don Nuzum, Rob Dick, Mike Lane, Jim Fairbanks, Jim Sindelar, Anthony Rogers, Don Bohon, Terry Brown, Rhonda Skrapke, City staff; citizens; Mindy LittleCook, Chelsea McConnell, Ponca City Mainstreet, Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:32 p.m.
2. INVOCATION – Elder John Young, First Baptist Church
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #11 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held September 8, 2014.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6128

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #4, For Fiscal Year 2014-15.

RESOLUTION NO. 6129

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #4, FOR FISCAL YEAR 2014-15.

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6130

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Personnel Board	Michael Daugherty	Re-Appointed	2016
Personnel Board	Laura Wedd	Appointed	2017
Planning Commission	Winston Lindsay	Appointed	2016

8. Consider And Vote On An Antenna Collocation Lease Agreement Between The City Of Ponca City And KOSU.
9. Consider And Vote On Authorizing The Police Department To Accept A \$25,000 Grant From The Oklahoma Highway Safety Office.
10. Consider And Vote Upon Change Order No. 1, In The Deduct Amount Of \$18,815.61, And The Final Payment, In The Amount Of \$165,726.05, To Hembree And Hodgson Construction, LLC, And Accepting All Work As Complete For "Ash Street Improvement Project – Phase 2, Liberty Avenue To Emporia Avenue", Project No. GEN 14-5.
11. Consider And Vote On A Prepayment To Jeld-Wen In The Amount Of \$7,735.06 For Replacement Windows In City Hall.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. Commissioner Mark Macy thanked the City's founders for their foresight and Ponca City's heritage.

Commissioner Mary Beth Moore welcomed Chelsea McConnell to the meeting and congratulated her on her new position as the Main Street Director.

Mayor Homer Nicholson recognized Rod Norris as a new member of the Ponca City Leadership 2015 Class and welcomed him to the meeting.

****REPORTS****

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson proudly announced that Mayor Nicholson was recognized this week by the Oklahoma Flood Plain Managers Association as the 2014 Public Official of the Year. Also, the City of Ponca City received the Gold Project Award for the Lansbrook Road and Culvert Improvement Project which removed 9 homes from the floodplain.

Stephenson announced that it was time for the 2nd Annual Walktober. This is an initiative of the Ponca City Healthy Community Coalition sponsored by the Kay County Health Department.

Stephenson reminded the public that this year's Household Hazardous Waste Event will be held October 25, 2014 from 9:00 a.m. till 2:00 p.m. in the north parking lot of Phillips 66 located at South Avenue and Oak Street. The Drug Take Back Programs will be there also.

Stephenson noted that next Monday, September 29, 2014 is the 5th Monday of the month; and as such, there is not a commission meeting scheduled.

Stephenson informed all that many City staff, along with the commissioners, will be attending Oklahoma Municipal League's Annual Conference being held September 23-25, 2014.

Stephenson stated October 16, 2014 at 10:16 a.m., will be the Great American Shake Out earthquake drill, and City staff will be participating.

15. MAIN STREET REPORT

Main Street Director, Chelsea McConnell presented the current projects and responsibilities of the four Main Street committees.

****NEW BUSINESS****

16. Consider And Vote Upon Awarding Bid In The Amount Of \$812,871.02 To S & J Construction Specialists For Project Number GEN 14-6, Curb Replacement, Overlay, And Sidewalk Repairs On Oak Street, Otoe To Grand.

Commissioner Chapman made the motion to approve item #16 as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

17. Consider And Vote On Awarding Contract In The Amount Of \$543,066.95 To Hembree And Hodgson Construction LLC Of Ponca City, Oklahoma For AIP Project 3-40-0078-016-2014 Rehabilitate Existing Hangar Access And Parking Aprons; Widen And Extend An Existing Taxilane Serving T-Hangars; Reconstruct And Widen A Portion Of The Main Parking Apron; Install LED Conversion Kit For Existing Windcone; And Install New Reils Contingent Upon Receipt Of The FAA Grant Funding.

Commissioner Chapman made the motion to approve item #17 as stated. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

18. Consider And Vote On Purchase Of Four Chevrolet Impala Police Patrol Vehicles In The Amount Of \$81,812.00 From Hudiburg Auto Group.

Commissioner Macy made the motion to approve item #18 as presented. Commissioner Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

19. None.

20. ADJOURN

The motion to adjourn was made by Commissioner Macy and seconded by Commissioner Chapman.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:06 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF OCTOBER 2014.

ATTEST:


CITY CLERK




MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 22, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Mary Beth Moore, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Janet Ivers, Assistant Secretary

Absent: Marc LaBossiere, Secretary

Others Present: Tana McKinley, Don Nuzum, Chris Henderson, Rob Dick, Mike Lane, Jim Fairbanks, Jim Sindelar, Anthony Rogers, Don Bohon, Terry Brown, Rhonda Skrapke, City staff; citizens; Mindy LittleCook, Chelsea McConnell, Ponca City Mainstreet, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:06 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held September 8, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 910

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #4, For Fiscal Year 2014-15.

RESOLUTION NO. 911

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #4, FOR FISCAL YEAR 2014-15.

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statements To OWRB For June, July, And August 2014.
6. Consider And Vote On Change Order No. 1, In The Deduct Amount Of \$12,123, To The Construction Contract With Sober Brothers, Inc. For The Phase II Union Street Water Line Replacement Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****NEW BUSINESS****

None

8. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:09 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY of October 2014.

ATTEST:


TRUST SECRETARY





CHAIRMAN