

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 10, 2014

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Mary Beth Moore, Commissioner
Steve Hermann, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Hong Fu, Chris Henderson, Don Nuzum, Johnny Barron, David Horinek, Terry Brown, Randy Tyner, Brad LaRue, Darwin Haney, Skip Jump, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Michael Schlichting of the Salvation Army
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for November: Hospitality

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #9 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held October 27, 2014.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6139

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6140

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6141

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Cultural Affairs Commission	Chris LittleCook	Appointed	2016

9. Consider and vote on revision to Commission Policy Statement No. 14 “No Smoking Policy in Municipal Buildings.”

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Mayor Homer Nicholson welcomed all in attendance which included members of the 2015 Ponca City Leadership Class.

Commissioner Mark Macy commented on the wonderful presentation honoring veterans that he witnessed at the Air Force Academy campus this weekend. Macy then encouraged all to remember our veterans tomorrow.

****REPORTS****

12. CITY MANAGER’S REPORT

City Manager Craig Stephenson announced that the Veteran’s Day Parade was held this past Saturday, November 8, 2014. It was a great turnout of spectators and parade participants with Mayor Homer Nicholson as Master of Ceremonies.

Stephenson relayed to all that the City of Ponca City Lighted Christmas Parade will be held December 5, 2014 beginning at 6:00 p.m. Parade entries are being accepted by the Park and Recreation office through December 1, 2014. Entry forms are available online at

www.poncacityok.gov. The Park Department helped the Festival of Angels volunteers put up their decorations at Lake Ponca Park this past week, and they will begin putting up banners and decorations downtown after Veteran's Day on Tuesday, November 11, 2014.

Stephenson made it known to the public that the Oklahoma Health Care Authority will be holding a forum on November 13, 2014 from 11:30 a.m. to 1:00 p.m. at the Pioneer Technology Center. The forum is to allow time to ask and answer questions and explore opportunities to improve on the needs of the local community.

Stephenson stated that the next Ponca Politics will be held in the Commission Chamber on Friday, November 21, 2014, noon to 1:00 p.m. It will be an update on Kay County government.

Stephenson noted City staff had a meeting with Milsoft last week and believes that issues have finally been resolved on the IVR/OMS project. IVR is the Interactive Voice Response and OMS is the Outage Management System. The IVR portion will allow for utility issue phone calls after hours to be answered by an automated system and then dispatch a trouble truck to the proper location whether it is electric, water or wastewater. The OMS will provide Ponca City Energy with details of the outage that will allow for more efficient response.

13. OKLAHOMA MUNICIPAL POWER AUTHORITY UPDATE

Ryan Piersol from OMPA gave an update on current projects and operations.

****NEW BUSINESS****

14. Consider And Vote On Resolution Calling For General Election In 2015 For The Purpose Of Electing Commission Position 2 Currently Held By Steve Hermann And 4 Which Is Currently Held By R. Mark Macy, Establishing The Filing Period, Date Of The Election And Run-Off Election If Necessary And Directing The Mayor To Issue A Proclamation Calling For Election.

RESOLUTION NO. 6142

A RESOLUTION CALLING FOR GENERAL ELECTION IN 2015 FOR THE PURPOSE OF ELECTING COMMISSION POSITION 2 CURRENTLY HELD BY STEVE HERMANN AND 4 WHICH IS CURRENTLY HELD BY R. MARK MACY, ESTABLISHING THE FILING PERIOD, DATE OF THE ELECTION AND RUN-OFF ELECTION IF NECESSARY AND DIRECTING THE MAYOR TO ISSUE A PROCLAMATION CALLING FOR ELECTION.

Commissioner Chapman made the motion to approve item #14 as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

- 15A. Consider And Vote On The Purchase, In The Amount Of \$158,961, Of A New 34-Passenger Bus For The City Garage From Summit Bus Group Of Oklahoma City, Oklahoma.

Commissioner Macy made the motion to approve item #15A as presented. Commissioner Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

- 15B. Consider And Vote Upon Change Order No. 1, In The Increase Amount Of \$3,829.50, And The Final Payment, In The Amount Of \$162,790.50, To Summit Bus Group.

Commissioner Macy made the motion to approve item #15B. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

****CITIZENS COMMENTS****

16. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Macy made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 5:57 p.m.

At 6:17 p.m. the Commission returned to regular session.

17. Receive Ponca City Development Authority Review.

PCDA Executive Director David Myers gave an update on new efforts, including a short video. Myers then shared some economic highlights of Ponca City, recent developments, and PCDA activity.

18. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:28 p.m. a motion was made by Commissioner Macy to enter into executive session. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

20. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Chapman.

Roll: Yeas; Moore, Chapman, Nicholson, Hermann, Macy. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:53 p.m.

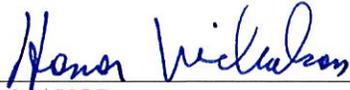
PASSED IN SESSION AND APPROVED THIS 24TH DAY OF NOVEMBER 2014.



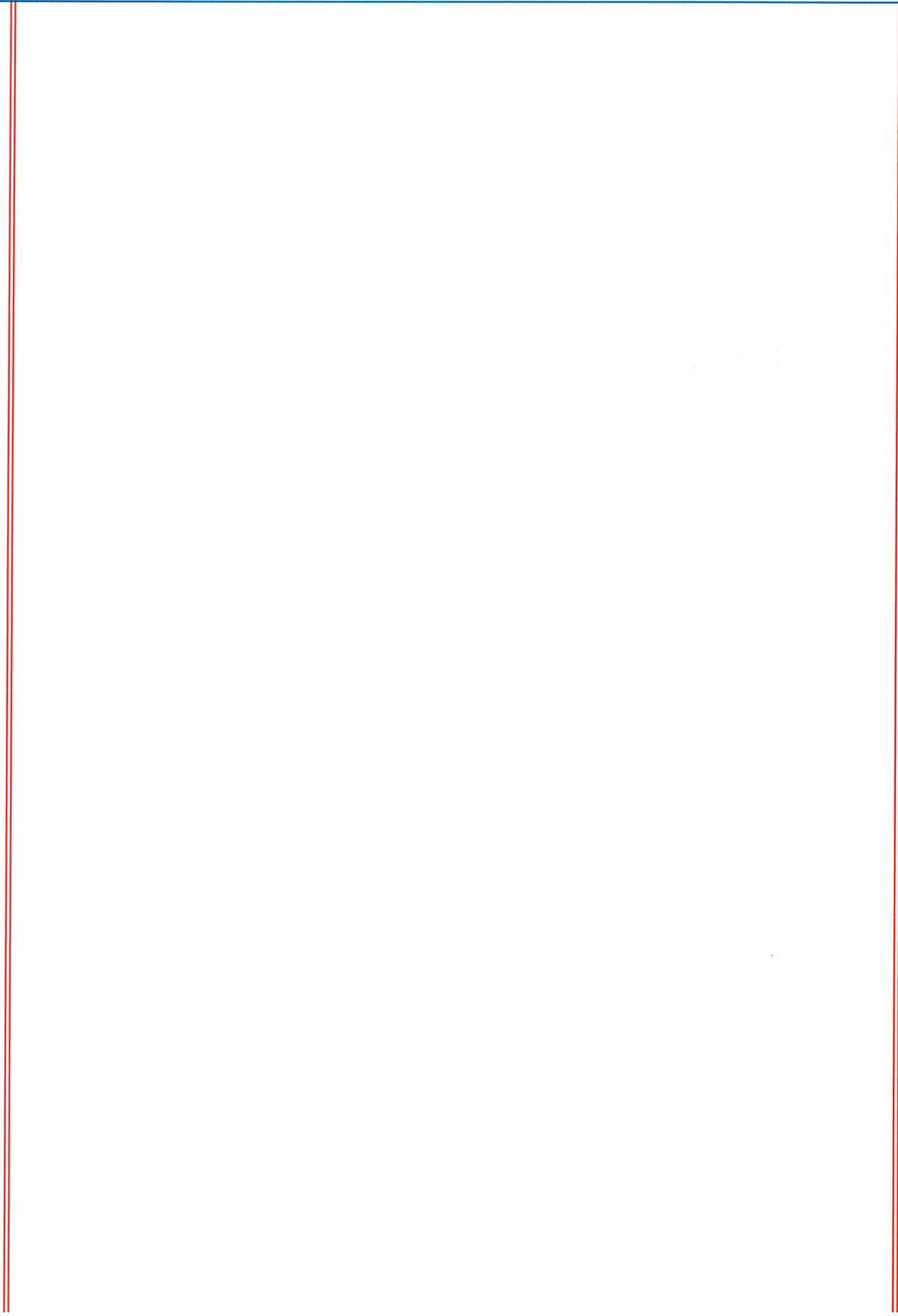
ATTEST:



CITY CLERK



MAYOR



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 10, 2014

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
R. Mark Macy, Trustee
Mary Beth Moore, Trustee
Steve Hermann, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Hong Fu, Chris Henderson, Johnny Barron, David Horinek, Terry Brown, Randy Tyner, Brad LaRue, Darwin Haney, Skip Jump, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:57 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda. Trustee Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held October 27, 2014.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 915

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Acknowledgement And Approval Of A Septic Hauler Use Permit And DEQ Consent For Disposal For Jackson Construction Services For The Remainder Of Calendar Year 2014
5. Consider And Vote Upon Amendment No. 1 To The Agreement For Engineering Services, In The Amount Not To Exceed \$8,400, For The Channel Repairs Of Arkansas River Tributary E From 14th Street To Elmwood Avenue With Meshek & Associates, PLC.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

7. Consider And Vote On The Purchase Of Three (3) Rear Load Packer Trucks In The Amount Of \$616,863 From Waste Research Inc.

Trustee Macy made the motion to approve item #7 as presented. Trustee Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried

8. Consider And Vote On Change Order No. 1 To Construction Contract With Urban Contractors, Inc. For The Ponca City Refinery Interceptor Replacement Project In The Add Amount Of \$92,652.20.

Trustee Macy made the motion to approve item #8 as presented. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried

9. Consider And Vote On Contract In The Not-To-Exceed Amount Of \$49,500 With Cowan Group Engineering To Provide Engineering Services For The Replacement New Water Well Project.

Trustee Macy made the motion to approve item #9 as presented. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried

10. ADJOURN

Trustee Macy made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Moore, Hermann. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:17 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY of November 2014.



ATTEST:

TRUST SECRETARY

Norman Nicholson
CHAIRMAN