

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
January 26, 2015

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
R. Mark Macy, Commissioner  
Steve Hermann, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Chris Henderson, Don Bohon, Skip Jump, Anthony Rogers, Terry Brown, Johnny Barron, Craige Baird, City staff; citizens, Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Chaplain Michael Schlichting, Salvation Army
3. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #8 non-controversial and routine in nature. Commissioner Macy made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 12, 2015.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6149**

**A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.**

6. Consider And Vote On A Resolution Waiving City Code Sec. 7-1-4 (Number Of Garage Sales In A Given Year) For A “City-Wide Garage Sale Day” On April 11, 2015 And Waiving \$5 Permit Fee In Conjunction With The City’s “Annual Spring Cleanup” Which Will Be Held April 11-18, 2015.

**RESOLUTION NO. 6150**

*A RESOLUTION WAIVING CITY CODE SEC. 7-1-4 (NUMBER OF GARAGE SALES IN A GIVEN YEAR) FOR A "CITY-WIDE GARAGE SALE DAY" ON APRIL 11, 2015 AND WAIVING \$5 PERMIT FEE IN CONJUNCTION WITH THE CITY'S "ANNUAL SPRING CLEANUP" WHICH WILL BE HELD APRIL 11-18, 2015.*

7. Consider And Vote Upon Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

**RESOLUTION NO. 6151**

*A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.*

8. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #6, For Fiscal Year 2014-15.

**RESOLUTION NO. 6152**

*A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #6, FOR FISCAL YEAR 2014-15.*

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

9. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

10. None.

**\*\*REPORTS\*\***

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that City staff is working on the 2015-16 fiscal year budget. April 20 and 21, 2015 are the two dates scheduled for all day budget meetings.

Stephenson made the public aware that in the next PCUA billing cycle, every customer will receive a flyer asking if they are interested in super high speed, reliable internet at affordable rates in Ponca City. It will direct them to a website [www.poncacityfiber.com](http://www.poncacityfiber.com) to take a short anonymous survey. There is more information there to explain what high speed internet is. They may also print off the survey, and turn it in to the Utility Billing office. The online survey will be open from January 26, 2015 through March 9, 2015. The City of Ponca City has over 360 miles of fiber already installed. The City is currently providing Broadband Services to several businesses in town, and it has been increasing steadily the past 15 years.

Stephenson let it be known that this Thursday, January 29, 2015, is the 121<sup>st</sup> Annual Chamber of Commerce Celebration beginning at 6:30 p.m., and this event is sold out.

Stephenson noted that Ponca City Main Street will be holding An Evening of Elegance on February 20, 2015 at 6:30 p.m. This year's event will be held at the Pioneer Woman Museum.

Stephenson then stated that the City-Wide Annual Spring Cleanup will be held this April 11 through 18, 2015, and the City-Wide Garage Sale event will be held April 11, 2015.

Stephenson proudly announced that he, Mayor Nicholson, Hong Fu, Darwin Haney, Norris Fredrick, and Dale O'Neil attended the Oklahoma Chapter of American Council Engineering Companies (ACEC) this past Thursday, January 22, 2015. The rehabilitation of the approximately 80 year old sanitary sewer line that runs through the refinery was up for an Excellence in Engineering award. The Phillips 66 Sanitary Sewer Rehabilitation Project not only placed in the top 10, and then top 5, of the engineering excellence awards, but it garnered the Grand Conceptor Award which is the Number One project of the year in the Oklahoma. It has been submitted for consideration on the national level. Stephenson congratulated Bret Cabbiness, with Cabbiness Engineering, on his excellent work and award.

**\*\*NEW BUSINESS\*\***

12. Conduct An Initial Reading Of An Ordinance Amending Title 11, Chapter 5, Section 11-5-1 Of The City Code Of Ponca City, 2003, Entitled "Use Standards;" Providing For Amended Standards For The Parking And Storage Of Motor Vehicles And Recreational Vehicles Incidental To Residential Uses; And Amending Section 11-2-2 By Amending The Definition Of Recreational Vehicle; Providing For Repealer; Severability; And Codification.

Development Services Director Chris Henderson reviewed the hi-lights of the ordinance.

Mayor Nicholson invited public comments on the proposed ordinance.

Anthony Doyle, 836 N. Lake St., stated he was initially confused about the ordinance but does agree with it since he has heard the detailed explanation of the ordinance. Doyle then told the Commission that he finds debris and trash in yards more offensive than RV parking in yards.

Angela Spicer, 1505 W. Broadway, made it known that she does have an RV, and it is usually parked in her backyard. Spicer encouraged the City to remove other blights like boarded up houses and inoperable vehicles, which are a problem, and not motor homes.

Paul Krueger, 2134 Berkshire Dr., and former City Commissioner, expressed disagreement with the proposed ordinance in that it is not fair to residents of smaller homes that had road expansion, and therefore, lost some of their front yard. Krueger encouraged commissioners to respect the property rights of homeowners.

Allen Taylor, 1604 Ann, expressed concern over the City pushing RV owners to rent storage places off-site that are frequently vandalized and burglarized. Taylor spoke of the benefits of traveling in an RV and encouraged commissioners to focus on other blight issues.

Development Services Director Chris Henderson clarified that areas where the front yard was taken by the City is a great example of a non-conforming lot, which would be exempt.

- 13A. Consider And Vote On The Four-Year Collective Bargaining Agreement (CBA) Between The City Of Ponca City And The International Association Of Firefighters, Local 2479.

Commissioner Chapman made the motion to approve item #13A as read. Commissioner Macy seconded.

Roll: Yeas; Chapman, Macy, Nicholson, Hermann, Moore. Nays; None. Motion carried.

- 13B. Conduct Signing Ceremony.

**\*\*CITIZENS COMMENTS\*\***

14. None.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Chapman made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Hermann seconded.

Roll: Yeas; Chapman, Hermann, Nicholson, Macy, Moore. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 6:24 p.m.

At 6:26 p.m. the Commission returned to regular session.

15. Receive Ponca City Development Authority Review.

PCDA Executive Director David Myers gave an update on the local economy. Myers noted that US unemployment rate is 5.6%, while in Ponca City it is 4.7%. Myers then updated commissioners on two new projects: the Log10 project, which has just finished an internal 5000 square foot laboratory, and Dorada Foods which is currently expanding in both the plant and employees following a \$17 million permit pulled. Also, MJ&H fabrication just finished the roof on their new building.

Myers noted that PCDA has been asked many questions about the effects of the price of oil and how it impacts Ponca City's economy. Myers stated that approximately 1/3 of our economy is tied to the oil and gas industry, and that includes upstream as well as downstream. Myers stated that the price of oil will affect the City's economy; however, he is unsure of the impact, which will depend on price levels and how long prices stay there.

Myers shared from a business retention standpoint; he is seeing nothing major on expansions or construction and a lot of wait and see. Workforce remains an issue along with a shortage of qualified job seekers. Myers expressed gratitude to the Community Development Department of the City for assisting local businesses in expansion and construction efforts.

16. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development

Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:37 p.m. a motion was made by Commissioner Hermann to enter into executive session. Commissioner Moore seconded.

Roll: Yeas; Hermann, Moore, Nicholson, Macy, Chapman. Nays; None. Motion carried.

Commissioner Macy departed the meeting following the vote to enter into executive session.

17. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

18. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Moore.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:58 p.m.

*PASSED IN SESSION AND APPROVED THIS 9<sup>TH</sup> DAY OF FEBRUARY 2015.*



ATTEST:

*Home Nicholson*  
\_\_\_\_\_  
MAYOR

*Man Johnson*  
\_\_\_\_\_  
CITY CLERK

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
January 26, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
R. Mark Macy, Trustee  
Steve Hermann, Trustee  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Chris Henderson, Don Bohon, Anthony Rogers, Johnny Barron, City staff, citizens, Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:24 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda as read. Trustee Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 12, 2015.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 920**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*NEW BUSINESS\*\***

None

6. ADJOURN

Trustee Hermann made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Hermann, Moore, Nicholson, Macy, Chapman. Nays; None. Motion carried.

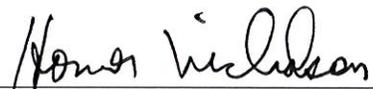
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:26 p.m.

*PASSED IN SESSION AND APPROVED THIS 9<sup>TH</sup> DAY of February 2015.*



ATTEST:

  
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TRUST SECRETARY

  
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CHAIRMAN