

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
FEBRUARY 2, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
R. Mark Macy, Commissioner
Steve Hermann, Commissioner
Mary Beth Moore, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Lanita Chapman, Commissioner
Marc LaBossiere, Finance Director/City Clerk

Others Present: Phil Johnston, Aaron Michaud, Don Bohon, Anthony Rogers, William Tripp, Chris Henderson, Tana McKinley, Craige Baird, City Staff, citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:01 p.m.

2. DISCUSS THE CITY OF PONCA CITY'S FIBER TO THE PREMISE PROJECT

Technology Services Director Craige Baird shared a PowerPoint presentation which gave an overview of the creation of a possible Fiber to the Premise (FTTP) utility for City residents. Baird discussed a plan that is being developed as one that is modifiable based on the design chosen. Baird then reviewed highlights of the various phases, including a survey, a pilot, design, and a path forward.

Baird noted that staff is currently meeting with potential vendors that have done previous FTTP projects. Baird stated that a survey is out now that will continue until March 9, 2015, and that it is being promoted to residents through media announcements, flyers, and social networking. As of today there have been 651 surveys completed online, but no paper surveys have been turned in.

Baird then discussed the pilot phase of the project which will include 25 homes; of these, there would be one cluster of 15 homes with the remaining 10 from internal stakeholders. All pilot homes will be required to test results two times per day, or they will lose access to the pilot program. The pilot phase will also provide training for the installers. Baird then explained in detail how the fiber would be installed in individual homes. Baird concluded with a general description of a path forward, which involves collecting the remainder of the surveys, collecting pilot results, evaluating potential vendors, and then deciding on a vendor. Discussion ensued.

3. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Steve Hermann praised the Chamber of Commerce on their annual banquet held on Thursday, January 29, 2015. Hermann also congratulated Rod Alexander for receiving the City Employee of the Year award.

4. CITY MANAGER COMMENTS

City Manager Craig Stephenson reminded everyone that Friday, February 20, 2015, will be the Evening of Elegance event at the Pioneer Woman Museum beginning at 6:30 p.m. Stephenson then announced that the last commission meeting for Commissioner Hermann and Commissioner Macy will be February 23, 2015, and there will be a reception prior to the meeting. Commissioners-elect, Ryan Austin and Nancy Rathbun, will be sworn in as well that evening.

5. ENTERTAIN MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO TITLE 25 SECTION 307 OKLAHOMA STATUTES TO ENTER EXECUTIVE SESSION FOR ANNUAL REVIEW OF CITY MANAGER'S PERFORMANCE.

At 2:55 p.m., Commissioner Moore moved to enter executive session to discuss annual review of City Manager. Commissioner Hermann seconded.

Roll: Yeas; Moore, Hermann, Nicholson, Macy. Nays; None. Motion carried.

6. ADJOURN.

A motion was made by Commissioner Moore to adjourn. Commissioner Hermann seconded.

Roll: Yeas; Moore, Hermann, Nicholson, Macy. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:55 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF FEBRUARY 2015.



ATTEST

CITY CLERK

MAYOR