

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
February 9, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
R. Mark Macy, Commissioner  
Steve Hermann, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Chris Henderson, Rhonda Skrapke, Jim Sindelar, Paula Cain, Earl Watkins, Tana McKinley, Butch Herring, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Reverend Jim White, Ponca Indian United Methodist Church

3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for February: Availability

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #5 through #7 non-controversial and routine in nature. Commissioner Macy requested that item #7 be removed. Commissioner Macy then made the motion to approve items #5 and #6 of the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 26, 2015 And Work Session Held February 2, 2015.

6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6153**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

7. Consider And Vote On An Application To Rural Water District #3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At 6480 North Enterprise Road, Kay County, Oklahoma.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

8. Item #7 - Consider And Vote On An Application To Rural Water District #3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At 6480 North Enterprise Road, Kay County, Oklahoma.

City Manager Craig Stephenson clarified the intent of the agenda item and that staff recommends denial.

Commissioner Macy made the motion to deny item #7. Commissioner Moore seconded.

Roll: Yeas; Macy, Moore, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

9. None.

**\*\*REPORTS\*\***

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson informed everyone that a Fiber To The Premise online survey is open through March 9, 2015. As of February 9, 2015 over 800 surveys have been received.

Stephenson reminded all that Main Street will be holding An Evening of Elegance on February 20, 2015 beginning at 6:30 p.m. at the Pioneer Woman Museum.

Stephenson gave advanced notice that the first regular meeting in March, 2015 will have an item on the agenda for the selection of a Vice-Mayor for the upcoming year. It is a selection between members of the current sitting Commissioners at that time. The position of Vice-Mayor acts in place of the Mayor at Commission meetings and events when the Mayor is unable to attend.

Stephenson shared news that several members of the Ponca City Healthy Community Coalition met with OSU Prevention Programs to provide information and input for a Tobacco Settlement Endowment Trust (TSET) "Healthy Living Program" grant Request for Proposal (RFP) that OSU is pursuing for Kay County. As an advocate of Certified Healthy Oklahoma, the City of Ponca City is a Certified Healthy Business and participates in the Ponca City Healthy Community Coalition. The grant objectives are directed at reducing obesity and tobacco use across all sectors and closely mirrors work currently happening with the Kay County Health Department in conjunction with the Ponca City Healthy Community Coalition. The hope is that the formation of this new relationship with OSU Prevention Programs will continue and enhance endeavors to improve health outcomes of Ponca City and Kay County residents. This is a five year grant, and up to \$350,000 can be requested each year for Kay County. To date, the draft budget for total program costs being requested, for July 1, 2015 through June 30, 2016, is estimated at \$326,472.00. This request includes three new salaried positions with benefits and offices located in Kay County. The deadline

for this RFP is February 23, 2015, and OSU will find out at the end of May, 2015 if their RFP has been accepted.

Stephenson announced that the Ponca City Police Department received official notification on February 9, 2015 from the Oklahoma Association of Chiefs of Police that they had successfully completed the reaccreditation process in 2014. The reaccreditation is done every three years, and the next one will be done in 2017.

Stephenson ended with the reminder that February 23, 2015 is the date of the reception for outgoing Commissioners Hermann and Macy as well as the swearing in ceremony for the Commissioners-elect Rathbun and Austin. The new Commissioners officially take office on March 1, 2015. The reception is scheduled to begin at 5:00 p.m., prior to the Commission Meeting.

**\*\*PUBLIC HEARINGS\*\***

11A. Conduct A Public Hearing On Subparagraph (B) Hereof.

Tom Hanke, 200 Turkey Creek, stated that he likes what sees in the new ordinance but encouraged exceptions for short term visitors or RV's being loaded up for trips.

11B. Consider And Vote On Ordinance Amending Title 11, Chapter 5, Section 11-5-1 Of The City Code Of Ponca City, 2003, Entitled "Use Standards," Providing For Standards For The Parking And Storage Of Motor Vehicles And Recreational Vehicles Incidental To Residential Uses; And Amending Section 11-2-2 By Amending The Definition Of Recreation Vehicle; Providing For Repealer; Severability; And Codification.

**ORDINANCE NO. 6199**

***AN ORDINANCE AMENDING TITLE 11, CHAPTER 5, SECTION 11-5-1 OF THE CITY CODE OF PONCA CITY, 2003, ENTITLED "USE STANDARDS," PROVIDING FOR STANDARDS FOR THE PARKING AND STORAGE OF MOTOR VEHICLES AND RECREATIONAL VEHICLES INCIDENTAL TO RESIDENTIAL USES; AND AMENDING SECTION 11-2-2 BY AMENDING THE DEFINITION OF RECREATION VEHICLE; PROVIDING FOR REPEALER; SEVERABILITY; AND CODIFICATION.***

Commissioner Chapman made the motion to approve item #11B as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

12A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No public comment was received.

12B. Consider And Vote On An Ordinance Extending The Corporate Limits Of The City Of Ponca City, And Designating The Area Or Tract Included In Such Extension, Repealing All Ordinances In Conflict Or Parts Of Ordinances In Conflict Herewith; And Establishing An Effective Date.

ORDINANCE NO. 6200

**AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF PONCA CITY, AND DESIGNATING THE AREA OR TRACT INCLUDED IN SUCH EXTENSION, REPEALING ALL ORDINANCES IN CONFLICT OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND ESTABLISHING AN EFFECTIVE DATE**

Commissioner Macy made the motion to approve item #12B as presented. Commissioner Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

**\*\*NEW BUSINESS\*\***

13. Consider And Vote On A License Agreement Between The City Of Ponca City And Oklahoma Earthbike Fellowship ("OEF-Ponca City") To Construct And Maintain A Mountain Bike Trail At Lake Ponca To Be Open For Use By Cyclists And Pedestrians.

Commissioner Macy made the motion to approve item #13 as presented. Commissioner Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Moore, Hermann. Nays; None. Motion carried.

14. Consider And Vote On The State-Local Disaster Assistance Agreement FEMA-4109-DR-OK, Hazard Mitigation Plan Project #019 In The Amount Of \$49,289.

Commissioner Chapman made the motion to approve #14. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

15. None.

16. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Macy.

Roll: Yeas; Moore, Macy, Nicholson, Hermann, Chapman. Nays; None. Motion carried.

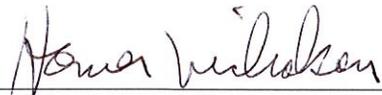
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:15 p.m.

***PASSED IN SESSION AND APPROVED THIS 23RD DAY OF FEBRUARY 2015.***

ATTEST:

  
CITY CLERK



  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
February 9, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
R. Mark Macy, Trustee  
Steve Hermann, Trustee  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: None

Others Present: Chris Henderson, Earl Watkins, Tana McKinley, Butch Herring, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:15 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Macy made the motion to approve the consent agenda as read. Trustee Hermann seconded.

Roll: Yeas; Macy, Hermann, Nicholson, Moore, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 26, 2015.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 921**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

5. Consider And Vote On A Waiver Of The Eligibility Requirements Contained Within The Resolution Creating The Affordable Housing Incentive Program (AHIP) By Permitting The Ponca City Habitat For Humanity Program To Receive Rebates For The Construction Of Affordable Single Family Housing Units.

Trustee Macy made the motion to approve item #5. Trustee Chapman seconded.

Roll: Yeas; Macy, Chapman, Nicholson, Hermann, Moore. Nays; None. Motion carried.

6. ADJOURN

Trustee Chapman made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Hermann, Macy. Nays; None. Motion carried.

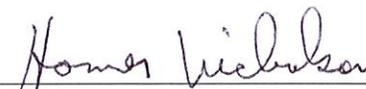
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:21 p.m.

*PASSED IN SESSION AND APPROVED THIS 23<sup>RD</sup> DAY of February 2015.*



ATTEST:

  
TRUST SECRETARY

  
CHAIRMAN