

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
August 17, 2006
McFadden Room City Hall

A meeting of the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 p.m. on August 17, 2006, in the McFadden Room, City Hall.

MEMBERS PRESENT: Ball, Bishop, Wentroth, Whipple, and Young.

MEMBERS ABSENT: Schieber, Rager and Leonard. Resignation letter received from Kline.

OTHERS PRESENT: John Sutton and Jack Blevins, Ambucs; Chris Woods, Junior Baseball Association; Terri Sherbon, Recreation Superintendent; Katie Goss, Staff.

Notice of the meeting was posted conspicuously in the City Hall Building and the Public Safety Center and was given to the members of the Park and Recreation Board. Availability of the Agenda was communicated in the advance notice of this meeting to the members of the Park and Recreation Board. All Proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public. Further, except as otherwise noted, all subjects included in said proceedings were contained in the Agenda for said meeting, which was kept continuously current and available for public inspection at the Office of the City Clerk.

1. Call to Order
Bishop called the meeting to order at 5:35 p.m.
2. Consider and vote on minutes of July 20, 2006 meeting.
A motion was made by Ball and seconded by Wentroth to approve the minutes of the July 20, 2006 meeting as presented. Vote was as follows: Ball, Bishop, Wentroth, Whipple, and Young. No – None. Abstention – None.
3. Comments from Chairman and board members.
None.
4. Directors Report.
Sherbon reported Sindelar was attending the Annual OML Conference in Oklahoma City, today and Friday. Projects are running smoothly.

PUBLIC HEARINGS

5. Junior Baseball request for field improvements at Dan Moran.
No citizens were present for the Public Hearing. Woods, Junior Baseball Association, stated he felt providing additional parking will make the neighborhood happy. Woods did check on whether the grant they are working on would cover the additional parking and he reported the parking would not be covered by the grant.

Bishop feels if the grant were to fall through for the field improvements perhaps the City would continue to look at additional parking. Sherbon asked about placement of drive approaches. This would be decided by Traffic Engineering.

Woods said they would like to add a basketball court, which could be used by the neighborhood. During ball season it would be netted for use as batting cages. Junior Baseball wants to keep as many of the existing trees as possible and will add more trees. Wentroth asked if the committee has contacted Traffic Engineering to determine the number of current parking spaces available. Woods thought they had but did not have the information.

Wentroth reported the Recreation Committee recommends the board accept the intent of the proposal presented allowing Junior Baseball to proceed with the grant application process. It was stated the Park Board would support the proposal any way they can. Bishop asked for a motion for the Park Board to recommend the City Commission accept the intent of the proposal for field improvements and additional parking at Dan Moran. Vote was as follows: Ball, Bishop, Wentroth, Whipple, and Young. No – None. Abstention – None.

UNFINISHED BUSINESS

6. Consider and take action as needed on recommendations received from the Lake Committee to update Standard Operation Procedure No. 18.
Young reported Jeff Pameticky and Earl Whittaker of Code Enforcement have added requirements pertaining to electrical and building. Floatation requirements have been updated and address the use of styrofoam floatation. Staff has prepared a clean draft document with changes indicated in red. Young continued the review of the SOP is progressing and nearing completion.
7. Receive committee report and take action as needed regarding caretaker house at Wentz Camp. Bishop stated the committee has not met yet. Sherbon informed the board the caretaker house at Wentz Camp will be discussed at City Commission Work Session the first Monday of October. Ball asked the committee to check their calendars and staff will coordinate scheduling the meeting.

NEW BUSINESS

8. Discuss and take action as needed on request by Ambucs to provide camping spaces at the Motocross track for Conoco Shutdown.
Sutton and Blevins, representing Ambuc's, stated ConocoPhillips has contacted them regarding recreational vehicle parking at the Motocross for contractors working the next refinery turnaround. RV camping would be for approximately 6 weeks and they estimate they will have about 20 contractors needing parking facilities. Ambuc's will handle this camping just like they handle the camping during Motocross.

The race track will not remain open for use by the public during this time period, allowing those working different shifts to sleep. Solid Waste will be contacted to arrange for dumpsters on site and regular pickup of trash. They will have a septic vacuum truck run on a regular basis to discard of waste/wastewater. The current estimated time period is September-October. Camping at this location will be by reservation only and notices will be posted providing emergency numbers, and contact phone numbers for Ambuc representatives. Ambuc volunteers will check the camping area daily.

Ambuc's will provide the Park Department with contact numbers and volunteer schedule for volunteers working this project.

Motion was made by Ball and seconded by Whipple to approve the use of the Motocross park to provide RV camping to ConocoPhillips turnaround contractors. Vote was as follows: Ball, Bishop, Wentroth, Whipple, and Young. No – None. Abstention – None. Approval of the request was given. Further comments received included the possible expansion of the Motocross agreement to include the possibility of providing a RV camping area.

9. September agenda
Recreation Committee report/Request for BMX Park
10. CITIZEN'S COMMENTS (Open for Ponca City citizens to be heard on items not included on this Agenda
None.
11. Adjourn
There being no further business a motion was made and seconded to adjourn. Motion carried unanimously.

Minutes prepared by Katie Goss, staff.