

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
March 23, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Jim Sindelar, Terry Brown, Janet Smith, Chris Henderson, Mike Lane, Butch Herring, Jim Fairbanks, Johnny Barron, Randy Tyner, City staff; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Assistant City Manager Tana McKinley
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for March: Persuasiveness
5. Arbor Day Proclamation

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #6 through #10 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

6. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held March 9, 2015 And Work Session Held March 16, 2015.
7. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6158**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

**RESOLUTION NO. 6159**

**A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.**

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Historic Preservation Advisory Panel	Lee M. Matts	Appointed	2018

9. Consider And Vote On Awarding The Audit Of Financial Statements For Fiscal Year 2014-15 (Year Ending June 30, 2015) In A Total Amount Not To Exceed \$46,000 To Stotts, Archambo, Mueggenborg & Barclay PC, Certified Public Accountants, Of Bartlesville, Oklahoma.
10. Consider And Vote On Donation Of Lots 13 Through 15 And The W/2 Of Lot 16, Block 6, Brodboll Addition To The City Of Ponca City By Deeding It To The Ponca City Public School District Under Legal Authority Of 11 O.S. § 22-125, And Authorizing The Mayor To Execute The Deed.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

11. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

12. Commissioner Mary Beth Moore commented that it was a beautiful day in Ponca City.

**\*\*REPORTS\*\***

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson gave an update on the Turkey Creek Bridge replacement project. Scheduled completion date for the project is still May 1, 2015.

Stephenson noted that the Ponca City Leadership Class will be having their Municipal Government Day on April 8, 2015. As part of the day, the City Commission along with OMPA will host a luncheon at Enrique's beginning at 11:20 a.m.

Stephenson reminded everyone that the City is promoting a one-day Citywide Garage Sale event to be held on Saturday, April 11, 2015. Also, the Spring Cleanup will be April 11-18, 2015 this year for Ponca City residents only. Additional information has been mailed out in the most recent utility billing cycle. A flyer for the event is available from a link on the front page of the Ponca City website.

Stephenson informed the public that Traffic Engineering is currently collecting traffic counts throughout the community and will be doing so through the end of school.

Stephenson announced that the Charles D. Lamb Energy Center being constructed on Highway 11 will be dedicated on June 19, 2015 at 10:30 a.m. The facility is located at 4250 W. Doolin Avenue, Ponca City, OK.

Stephenson reported that the Police Department's Special Project Unit has been extremely busy since February 1, 2015: 43 individuals have been arrested, resulting in 109 felony charges, 44 misdemeanor charges, 7 firearms seized, 4 vehicles, including a limo, seized, and \$11,650 in cash seized.

Stephenson's final announcement was that Monday, March 30, 2015 is the 5<sup>th</sup> Monday of the month, so no City Commission meeting will be held.

14. RECEIVE BUDGET STATUS REPORT FOR THE SECOND QUARTER ENDED DECEMBER 31, 2014.

Finance Director Marc LaBossiere gave an update of the major funds of the City for the second quarter ended December 31, 2014.

**\*\*NEW BUSINESS\*\***

15. Consider And Vote On A Professional Consulting Services Contract In The Not-To-Exceed Amount Of \$45,000 With Brake & Associates, LLC Of Manhattan, KS To Update The Ponca City And Ponca City Public Schools Hazard Mitigation Plan.

Commissioner Chapman made the motion to approve item #15 as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Moore, Rathbun. Nays; None. Motion carried.

16. Consider And Vote Upon Authorizing The City Clerk To Advertise For Bids For Project Number GEN 10-10, Traffic Signal Pole Replacement – 4<sup>th</sup> Street & South Avenue.

Commissioner Moore made the motion to approve item #16 as presented. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin, Chapman. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

17. None.

18. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Rathbun

Roll: Yeas; Chapman, Rathbun, Nicholson, Austin, Moore. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:09 p.m.

*PASSED IN SESSION AND APPROVED THIS 13<sup>TH</sup> DAY OF APRIL 2015.*



ATTEST:

  
CITY CLERK

  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
March 23, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Terry Brown, Janet Smith, Chris Henderson, Butch Herring, Jim Fairbanks, Johnny Barron, Randy Tyner, City staff; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER  
Chairman Homer Nicholson called the meeting to order at 6:09 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held March 9, 2015.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 926**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On The Acknowledgement And Approval Of A Septic Hauler Use Permit For Terra Firma Solutions And The DEQ Consent Form.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None

**\*\*NEW BUSINESS\*\***

None

7. ADJOURN

Trustee Austin made the motion to adjourn the meeting of the Ponca City Utility Authority.  
Trustee Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

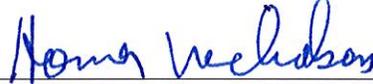
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:11 p.m.

*PASSED IN SESSION AND APPROVED THIS 13<sup>TH</sup> DAY of APRIL 2015.*



ATTEST:

  
TRUST SECRETARY

  
CHAIRMAN