

Minutes approved by Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES – REGULAR MEETING  
April 19, 2007

Pursuant to notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 p.m. on April 19, 2007, in the B. S. Barnes Room, City Hall.

MEMBERS PRESENT: Bishop, Kennedy, Schieber, Wentroth, D. Powell and J. Powell.

MEMBERS ABSENT: Ball, Leonard, Rager, Whipple and Young.

OTHERS PRESENT: Travis McGee, Ponca City Alternative Sports Association

1. Call to Order  
Chairperson Bishop called the meeting to order at 5:40 p.m.

**CITIZENS' COMMENTS**

2. CITIZENS' COMMENTS (Open for Ponca City citizens to be heard on items not included on this Agenda. As provided by law, the Park and Recreation Advisory Board shall make no decisions or consideration of action of citizens' comments, except to refer the matter to the Advisory Board for consideration at a later date.)  
None.
3. Consider and vote on minutes of March 15, 2007 meeting.  
A motion to approve the minutes of the March 15, 2007 meeting as presented was made by Wentroth and seconded by Schieber. Vote was as follows: Yes - Bishop, Kennedy, Schieber, Wentroth, D. Powell and J. Powell. No – None. Abstention – None.
4. Comments from Chairman and board members.  
Bishop shared photos he had taken of the Eastman National Bank Centennial Monument in Pioneer Park. Bishop asked if Lake Lot Inspections were currently underway and staff stated they were. All lot inspections, lease agreement completed and payment must be completed by May 31, 2007.
5. Directors Report  
Sindelar stated in the back of the board packets were photos of a BlimpScreen. This is an inflatable screen we can use in the park system or at the pools to show movies or videos. This will provide another type of leisure activity for the community. Recreation staff requested the purchase of the screen from Capital in the coming budget year. However, funds are available and a request will be presented to the City Commission to purchase the screen out of this years Hotel-Motel Tax. This will allow the screen to be in use this summer. The screen we are looking at is 15 ft X 25 ft and includes all accessories, such as, projector and sound system. It can also be used at Community Events.

A new sound system will also requested from this years Hotel-Motel Tax for the Portable Stage.

## **PUBLIC HEARINGS**

6. None.

## **UNFINISHED BUSINESS**

7. None.

## **OTHER BUSINESS**

8. Consider and vote on an ordinance amending the Code of Ordinances at Section 9-5-8 to require persons under the age of sixteen years to take boating safety course to operate watercraft on Lake Ponca, repealing ordinances in conflict; and providing for severability.

This is a new ordinance regarding boat safety. This ordinance will bring us into compliance with the State Law, which went into effect January 1, 2007 on all state lakes. The only expense to us will be posting the signs. If approved the City Ordinance will go into effect July 1, 2007. The ordinance requires anyone age 14 and 15 operating a watercraft by themselves have a State Boater Safety Certificate. Children age 12 and 13 operating a vessel with an adult are also required to obtain the State Boater Safety Certificate. Boater Safety test is taken on-line. The test does not cost anything unless you pass it. The cost by the state is \$24.95. The certificate must be carried on them when operating watercraft on Lake Ponca. Once the Boater Safety Certificate is received, the certificate is good until age 16.

Concern was expressed regarding enforcement. According to the ordinance, the enforcement issue is well addressed. The adult who owns the watercraft will be responsible for whoever operates the watercraft.

Motion to adopt the change to current City Ordinance regarding Boater Safety Certification requirements on Lake Ponca was made by D. Powell and seconded by J. Powell. Vote was as follows: Yes - Bishop, Kennedy, Schieber, Wentroth, D. Powell and J. Powell. No – None. Abstention – None.

9. Receive update on budget submitted for Fiscal Year 2007-2008. Included in the board packets is a list of City Manager proposed Capital Projects for the Fiscal Year 2007-2008. Bishop suggested reviewing by exception. Honeywell is currently doing a total energy audit addressing HVAC and lighting. The request for replacement of infrared heaters in the Park Warehouse is on hold until the City receives the report from Honeywell.

Repair of building at Willow Springs will depend on the results of the Sports Complex vote. If the vote passes, repairs to the buildings may not be as extensive and the fields will be opened to the public for practice fields.

There will also be some of the Senior Center items approved. A budget has been submitted for operation of the Senior Center this year. Currently we have Wheatheart and RSVP in the building. Part of the agreement with RSVP is the use of office space in exchange for RSVP doing programming for seniors. RSVP has notified us they will be leaving. Both RSVP and the Senior Center programs have increased in size and RSVP staff can no longer handle both programs. A request for one full time and one part time staff has been submitted. If approved senior programming will not be just at the Senior Center.

Bishop inquired about the location of the proposed Mooring Dock for Windmill Cove. Wentroth suggested moving the existing dock at the Hartford Ramp to Windmill Cove and placing the new Mooring Dock at Hartford Ramp. We will apply for Department of Wildlife grant funds for this project. Construction of a restroom in the Pageant Area of Lake Ponca is also a proposed Capital Project.

10. Discuss and take action as needed to set board goals and objectives for Fiscal Year 2007-2008.  
The last goals and objectives established by the Park Advisory Board were distributed. Sindelar reported Administration would like to look to the future as we establish goals. A review of how some things are currently handled, such as delivery and pickup of tables for community events. Currently the department spends Fridays and Mondays delivering and picking up picnic tables used for events. Sindelar further stated it is very important the board sets a direction and let the commission know what the board is working toward.
11. Discuss items for May Agenda.  
Board Goals and Objectives

Additional Board and Citizen Comments received out of order:

Schieber asked for an update on the Festival of Angels. Sindelar reported this would be the last year the Festival of Angels will run the holiday light displays. The group will need to know by Labor Day their direction so they can advertise the sale of the displays while they are operating.

Kennedy asked for an update on the BMX track. McGee, Ponca City Sports Alternative, said the group would rather work with the City of Ponca City. Kennedy suggested Donner Park as a possible location for the track. McGee said this would place the location of the track in a residential neighborhood and the group does not want to make an impact on the neighbors. McGee is working with Wes Young on a possible Mertz location. Mertz said land is the issue. The group is going to wait on the result of the City Sports Complex vote and then they will make a final decision of which direction to go.

12. Adjourn.  
There being no further business a motion was made by Kennedy and seconded by D. Powell to adjourn the meeting. Vote was as follows: Yes - Bishop, Kennedy, Schieber, Wentroth, D. Powell and J. Powell. No – None. Abstention – None.

Prepared by  
Katie Goss, Staff