

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
April 27, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Tana McKinley, Don Bohon, Johnny Barron, Jim Fairbanks, Mike Lane, Chris Henderson, Anthony Rogers, Judi Newland, Terry Brown, Janet Smith, Butch Herring, City Staff; David Myers, PCDA; Citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Chaplain Gary Wilburn, Edwin Fair Community Mental Health Center
3. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held April 13, 2015 And Work Sessions Held April 20, 2015 and April 21, 2015.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6163**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

**RESOLUTION NO. 6164**

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

| <u>BOARD OR COMMISSION</u> | <u>NAME</u>     | <u>TERM</u> | <u>TERM EXPIRATION</u> |
|----------------------------|-----------------|-------------|------------------------|
| Animal Control Commission  | Margaret Bowman | Appointed   | 2016                   |
| Animal Control Commission  | Alan Loch       | Appointed   | 2017                   |
| Animal Control Commission  | Rhea Jones      | Appointed   | 2017                   |

7. Consider And Vote On Renewing Contract With OPTUM For Individual And Aggregate Re-Insurance On The City's Health Insurance Benefit Plan For The Fiscal Year Beginning July 1, 2015, And Authorizing The Mayor To Execute All Related Documents.
8. Consider And Vote Upon Change Order No. 1, In The Deduct Amount Of \$2,830, And The Final Payment, In The Amount Of \$42,604.23, To Hembree And Hodgson Construction, LLC, To Accept All Work As Complete For "War Memorial Park-Walking Trails Reconstruction-Phase II," Project No. GEN 15-1.
9. Consider And Vote To On The Conveyance Of A Permanent Utility Easement Located In The Southwest Quarter (SW/4) Of Section 10, Township 26 North, Range 2 East Of The Indian Meridian, Kay County, Oklahoma, Situated North Of The 400 Block Of East Prospect Avenue.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Commissioner Mary Beth Moore complimented the attendance and weather for the Pioneer Woman birthday celebration at the Pioneer Woman Museum.

Mayor Homer Nicholson expressed gratitude to all City employees for their dedication and hard work in all departments.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson noted that he had no report this evening, as Chief Bohon would be presenting his annual report.

13. PONCA CITY POLICE DEPARTMENT 2014 ANNUAL REPORT

Police Chief Don Bohon began by reviewing the Mission Statement of the Ponca City Police Department and their core values. Bohon reviewed staffing and equipment levels, the number of calls for service, and hours of staff training in 2014. Bohon then reviewed crime statistics for the past year and concluded with a review of volunteer hours received.

**\*\*PUBLIC HEARINGS\*\***

14A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No comment was received.

14B. Consider And Vote On An Ordinance Amending Title 10, Chapter 1, Chapter 3, And Chapter 4, Of The City Code Of Ponca City, Entitled "Building Codes And Regulations;" Providing For The Adoption Of The IBC 2015 Edition Of The International Building Code, International Residential Code, International Mechanical And Fuel Gas Code, And International Plumbing Code; Providing For Repealer And Severability And Declaring An Emergency.

**ORDINANCE NO. 6202**

*AN ORDINANCE AMENDING TITLE 10, CHAPTER 1, CHAPTER 3, AND CHAPTER 4, OF THE CITY CODE OF PONCA CITY, ENTITLED "BUILDING CODES AND REGULATIONS;" PROVIDING FOR THE ADOPTION OF THE IBC 2015 EDITION OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL MECHANICAL AND FUEL GAS CODE, AND INTERNATIONAL PLUMBING CODE; PROVIDING FOR REPEALER AND SEVERABILITY AND DECLARING AN EMERGENCY.*

Commissioner Chapman made the motion to approve item #14B as stated. Commissioner Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

14C. Consider And Vote On The Emergency Clause Of The Ordinance

Commissioner Chapman made the motion to approve the emergency clause #14C as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

**\*\*NEW BUSINESS\*\***

15. Consider And Vote Upon Awarding Contract In The Amount Of \$122,687.45 To Traffic & Lighting Systems, LLC For Project Number GEN 10-10, Traffic Signal Pole Replacement-4<sup>th</sup> Street & South Avenue.

Commissioner Chapman made the motion to approve item #15 as stated with alternate bid to Traffic & Lighting Systems. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

16. None.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Chapman made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 6:14 p.m.

At 6:16 p.m. the Commission returned to regular session.

17. Receive Ponca City Development Authority Review.

PCDA Executive Director David Myers reviewed local economic statistics, current trends, and projects.

18. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:30 p.m. a motion was made by Commissioner Moore to enter into executive session. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

19. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board Of Commission returned to regular session with no action being taken.

20. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Rathbun.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:58 p.m.

***PASSED IN SESSION AND APPROVED THIS 11<sup>TH</sup> DAY OF MAY 2015.***

ATTEST

CITY CLERK



MAYOR

*Home Nicholson*

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
April 27, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Tana McKinley, Don Bohon, Johnny Barron, Jim Fairbanks, Chris Henderson, Anthony Rogers, Terry Brown, Janet Smith, Butch Herring, City Staff; David Myers, PCDA; Citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:14 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda as read. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 13, 2015.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 928**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

None

5. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

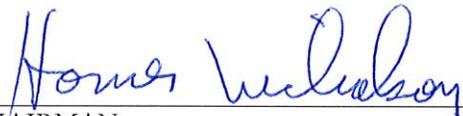
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:16 p.m.

*PASSED IN SESSION AND APPROVED THIS 11<sup>TH</sup> DAY of MAY 2015.*



ATTEST:

  
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TRUST SECRETARY

  
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CHAIRMAN