

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 11, 2015

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Phil Johnston, Tana McKinley, Rob Dick, Chris Henderson, Rhonda Skrapke, Anthony Rogers, Skip Jump, Hong Fu, Janet Smith, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:30 p.m.

2. INVOCATION – Reverend Mark Busch, Brookfield Avenue Wesleyan Church

3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for May: Alertness (postponed until May 25, 2015 meeting)

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #10 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held April 27, 2015.

6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6165

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6166

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS
AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Animal Control Commission	Raymond Ham	Appointed	2018
Animal Control Commission	Gayle Williams	Appointed	2018
Library Board	Steve Pensoneau	Re-Appointed	2018
Park & Recreation Advisory Board	Aaron Reynolds	Appointed	2018
Park & Recreation Advisory Board	Robin Riley	Re-Appointed	2018
Park & Recreation Advisory Board	Jeremy Sacket	Appointed	2018

8. Consider And Vote To Approve A Onetime Exemption To Permit The Sale Of Fireworks Within The City Limits Until July 6, 2015 At A Location Described As Being The Southeast Corner Of Pecan And Lake Road.
9. Consider And Vote On A Request From Ponca City Main Street To Grant A Variance To The Alcoholic Beverage Ordinance To Allow For A "Beer Garden" Serving Low Point Beer By A Licensed Caterer At The Down By Downtown (DxDT) Event To Be Held Friday, June 26, 2015 From 6:00–11:00 Pm At 5th And Grand Avenue.
10. Consider And Vote On A Revision To Commission Policy Statement #23 "Ethics Policy."

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Mayor Nicholson reported that the City had a 3.15% increase in city sales tax this month.

Commissioner Rathbun commented that she was glad to have had the opportunity to share the awards celebration with employees at the City Safety Banquet on May 7, 2015. Commissioners Moore and Chapman echoed similar comments.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that the famous Touch a Truck event will be held in the parking lot behind the Library on May 16, 2015 from 11:00 a.m. to 1:00 p.m.

Stephenson reported that law enforcement agencies across the state, including the Ponca City Police Department, will be taking part in the annual "Click It or Ticket" mobilization May 18-31, 2015. Oklahoma law requires drivers and front seat passengers age 13 and over to have a safety belt properly fastened at all times the vehicle is being operated. Children age 12 and younger are required to be properly restrained in the appropriate car seat, booster seat, or

seat belt, according to the child's age and weight. In 2013 there were 678 people who died on Oklahoma roadways. Restraint use was known on 439 of these. Of those 439 deaths, 242 (55 percent) were not restrained. More than 41 percent of unrestrained fatalities were ejected from the vehicle.

Stephenson made the public aware that the City of Ponca City and the Ponca City School District are updating their Hazard Mitigation Plan. This plan is a valuable tool used by the City to qualify for federal grants to mitigate exposure to natural hazards. The goal is to reduce the potential for personal injury or property damage when disasters strike. The current Hazard Mitigation Plan expires August 25, 2015. This plan evaluates the City and School District's exposure and vulnerability related to natural hazards. A Hazard Mitigation Planning Committee has been formed to provide input. The committee consists of various City officers as well as other relevant agencies. Local commercial interests and the general public are also represented on this committee. In an effort to encourage broad public participation, two of the Hazard Mitigation Planning meetings have been opened up to the public. Public meetings will be held on Tuesday, May 12, 2015, at 6:00 p.m. and Tuesday, July 14, 2015 at 6:00 p.m. Both meetings will be held in the Commission Chamber on the 2nd Floor of City Hall at 516 E. Grand Avenue, Ponca City, OK. On both evenings the Hazard Mitigation Planning Committee will hold a brief meeting from 5:30-6:00 p.m. followed by the public meeting at 6:00 p.m.

Stephenson stated that this past Thursday, May 7, 2015, at the Ponca City Leadership graduation ceremonies, Assistant City Manager Tana McKinley received the "Friend of Leadership Award" for her continued support of the program as the City's Day Chair. Mary Beth Moore, Ponca City Leadership Quad Chair and Vice-Mayor, presented the award.

Stephenson noted that officials from the ISO office will be in Ponca City on May 29, 2015 to do their audit. With the action taken by the City Commission at the last Regular Commission meeting, along with staff past performance, the City hopes to be able to maintain its current rating of 4/4.

Stephenson relayed the following Memorial Day operating hours for Monday, May 25, 2015: City of Ponca City offices, Residential Refuse, the Recycling Center, Landfill, Library, Marland's Grand Home, and the Senior Center will be closed. The Marland Mansion will be open for tours, and Wentz Golf Course will be open for play.

Stephenson concluded by stating that if everything goes as planned, the Turkey Bridge Creek Bridge should open by the end of the day Tuesday, May 12, 2015.

****PUBLIC HEARINGS****

14. Conduct A Public Hearing On The Proposed Budget For Fiscal Year 2015-16.

City Manager Craig Stephenson gave an overview of the proposed budget for the coming fiscal year.

No public comment was received.

****NEW BUSINESS****

15. Consider And Vote Upon An Ordinance Amending The City Code To Provide For Increased Electric Rates, Repealing Ordinances In Conflict, Providing For Severability And Declaring An Effective Date.

ORDINANCE NO. 6203

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR INCREASED ELECTRIC RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND DECLARING AN EFFECTIVE DATE.

Commissioner Rathbun made the motion to approve item #15 as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin, Chapman. Nays; None. Motion carried.

16. Consider And Vote On An Ordinance Amending The City Code To Provide For Recovery Of Increased Costs In Certain Solid Waste Collection And Landfill Rates, Repealing Ordinances In Conflict And Establishing An Effective Date.

ORDINANCE NO. 6204

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR RECOVERY OF INCREASED COSTS IN CERTAIN SOLID WASTE COLLECTION AND LANDFILL RATES, REPEALING ORDINANCES IN CONFLICT AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Austin made the motion to approve item #16 as read. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

17. Consider And Vote Upon An Ordinance Amending The City Code, Title 9, Chapter 8c-8, Stormwater Utility Service Charge Rates, Repealing Ordinances In Conflict; Providing For Severability; With An Effective Date Of July 1, 2015.

ORDINANCE NO. 6205

AN ORDINANCE AMENDING THE CITY CODE, TITLE 9, CHAPTER 8C-8, STORMWATER UTILITY SERVICE CHARGE RATES, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; WITH AN EFFECTIVE DATE OF JULY 1, 2015.

Commissioner Moore made the motion to approve item #17 as presented. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin, Chapman. Nays; None. Motion carried.

- 18A. Consider And Vote On An Ordinance Amending The City Code In Regard To Wastewater Charges To Provide For Costs Recovery In All Aspects Of Wastewater Collection, Treatment, And Capital Expenses Associated Therewith And Recovery Of Costs Of Support Services Furnished By Various City Departments, Repealing Ordinances In Conflict; Providing For Severability And Establishing Effective Date.

ORDINANCE NO. 6206

AN ORDINANCE AMENDING THE CITY CODE IN REGARD TO WASTEWATER CHARGES TO PROVIDE FOR COSTS RECOVERY IN ALL ASPECTS OF WASTEWATER COLLECTION, TREATMENT, AND CAPITAL EXPENSES ASSOCIATED THEREWITH AND RECOVERY OF COSTS OF SUPPORT SERVICES FURNISHED BY VARIOUS CITY DEPARTMENTS, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND ESTABLISHING EFFECTIVE DATE

Commissioner Moore made the motion to approve item #18A as presented. Commissioner Chapman seconded.

Roll: Yeas; Moore, Chapman, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

- 18B. Consider And Vote On An Ordinance Amending The City Code In Regard To Industrial Pretreatment Annual Permit Fee To Provide For Adjustment Of Permit Fee For Industrial Users, Repealing Ordinances In Conflict; Providing For Severability And Establishing An Effective Date.

ORDINANCE NO. 6207

AN ORDINANCE AMENDING THE CITY CODE IN REGARD TO INDUSTRIAL PRETREATMENT ANNUAL PERMIT FEE TO PROVIDE FOR ADJUSTMENT OF PERMIT FEE FOR INDUSTRIAL USERS, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Rathbun made the motion to approve item #18B as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion carried.

19. Consider And Vote On An Ordinance Amending The City Code In Regard To Water Fee Charges To Provide For Costs Recovery In All Aspects Of Water Collection, Treatment, Distribution, Capital Expenses Associated Therewith And Recovery Of Costs Of Support Services Furnished By Various City Departments, Repealing Ordinances In Conflict; Providing For Severability And Establishing Effective Date.

ORDINANCE NO. 6208

AN ORDINANCE AMENDING THE CITY CODE IN REGARD TO WATER FEE CHARGES TO PROVIDE FOR COSTS RECOVERY IN ALL ASPECTS OF WATER COLLECTION, TREATMENT, DISTRIBUTION, CAPITAL EXPENSES ASSOCIATED THEREWITH AND RECOVERY OF COSTS OF SUPPORT SERVICES FURNISHED BY VARIOUS CITY DEPARTMENTS, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND ESTABLISHING EFFECTIVE DATE.

Commissioner Austin made the motion to approve item #19 as read. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

20. Ronnie Smith, 1105 W. Highland, expressed dissatisfaction about the recent statute passed regarding parking on his property. Mr. Smith stated that where he parks his vehicle in his yard does not interfere with anything and that he will continue to park in his yard.

21. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Moore

Roll: Yeas; Rathbun, Moore, Nicholson, Austin, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:00 p.m.

PASSED IN SESSION AND APPROVED THIS 26TH DAY OF MAY 2015.

ATTEST

CITY CLERK




MAYOR


CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
May 11, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Rob Dick, Chris Henderson, Anthony Rogers, Skip Jump, Janet Smith, Hong Fu, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:00 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 27, 2015.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 929

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Completion And Delivery Of The 2014 Water Quality Report (CCR).

5. Consider And Vote On Acknowledging Receipt Of Construction Permit No. WL000036140996 To Construct 333 LF Of 8-Inch PVC And 666 LF Of 6-Inch PVC Water Line To Serve The Commercial Development At 400 East Prospect Avenue And Construction Permit No. WW000036150152 For Construction Of A Water Well (350 gpm, 44 Ft.) And 136 LF Of 8-Inch PVC Raw Water Line To Serve As Replacement Well No. 23.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:04 p.m.

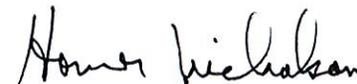
PASSED IN SESSION AND APPROVED THIS 26TH DAY of MAY 2015.



ATTEST:



TRUST SECRETARY



CHAIRMAN