

Park and Recreation Advisory Board
Minutes – Regular Meeting
June 18, 2015

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm., June 18, 2015, in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds.

MEMBERS ABSENT: Wentroth and Young.

OTHERS PRESENT: Steve Dye, Ponca City News; Jim Sindelar, Director; Katie Goss, staff.

1. Call to Order

Riley called the meeting to order.

2. Consider and vote on the minutes of the April 16, 2015, regular meeting.

A motion to accept the minutes of the April 16, 2015, regular meeting as presented was made by Moore and seconded by Bivins. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

3. Director's Report.

Sindelar reviewed the approved Capital Projects for Budget Year 2015-2016. They are as follows:

Repairs to East Greenhouse

Trees (\$15,000)

Conference Chairs for the department conference room

2 front deck trim mowers

Diving boards & stand at AMBUC Pool

Repair concrete floor in Unity Gym

Mobile stage improvements – Tourism Dollars

Deep water ramp (75/25 Grant funding) – Tourism Dollars

Stand and diving boards at Wentz Pool

The McGraw Park playground equipment and safety zone is in place. We are waiting on the contractor to install the sidewalk.

Evans & Associates placed asphalt millings for off road parking for the Mountain Bike Trail. Park Department will install signs. This parking area is at the south end of the trail where trail construction started.

Public Hearings – None

Old Business – None

New Business

4. Election of Chairperson and Vice Chairperson.

Riley asked if anyone was interested in serving as Chairperson. A motion to appoint Riley as Chairperson for the period July 2015 through June 2016 was made by Moore and seconded by Sacket. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

Riley asked if anyone was interested in serving as Vice Chairperson. Throop said he would. A motion to appoint Throop as Vice Chairperson for the period July 2015 through June 2016 was made by Bivins and seconded by Moore. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

5. Review recommended changes to Commission Policy No. 6 “Use of Park and Recreation Facilities” and take action as needed.

Copies of the current Commission Policy Statement No. 6 were distributed. Sindelar explained the City is looking at how facilities are used. Because the Park Department has a policy in place it just needs to be reworked and brought up to date. Items highlighted in yellow are proposed changes. Category descriptions were updated and wording was clarified. A motion to accept the proposed changes was made by Sacket and seconded by Throop. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

6. Discuss use and permitting of paddleboards/wind surfer type equipment on Lake Ponca and take action as needed.

Sindelar suggested the Lake Committee study whether or not to allow the use of paddleboards and wind surfer type equipment on Lake Ponca. Safety issues were a concern expressed. A motion was made to refer the issue to Lake Committee for review and direction by Moore and seconded by Sacket. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

7. Receive committee reports and take action as needed.

None.

8. Comments from chairperson or board members.

On behalf of the advisory board, Riley thanked Katie for her service.

Sacket asked if the broken wooden sign at the War Memorial

Disc Golf Course can be replaced. Sindelar said the Park Department plans to request new signs in the 2016-2017 Budget. In the meantime he will have a new metal sign made.

Throop reported participation at the Dog Park is up.

9. Discuss July Agenda.

Update on Hartford Courtesy Dock

Lake Committee recommendation regarding paddleboards/wind surfers

Update on McGraw Park

CITIZEN COMMENTS

10. Citizen Comments

None.

11. Adjourn

There being no other business a motion was made by Moore and seconded by Throop. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Troutman, Sacket, and Reynolds. No – None. Abstention – None. Motion carried.

ATTEST:



Robin Riley, Chairperson