

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES – REGULAR MEETING  
September 17, 2009

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 P.M. on September 17, 2009 in the B.S. Barnes Room City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Bivins, Kennedy, Moore, Riley, and Young.

MEMBERS ABSENT: Cox, Gregg, Wentroth, and Wilson.

OTHERS PRESENT: Jim Sindelar, Director, Parks and Recreation; Katie Goss, Parks and Recreation staff.

1. Call to Order

Kennedy called the meeting to order at 5:30 P.M.

2. Citizen Comments

None.

3. Consider and vote on the minutes of the August 20, 2009 special meeting.

There being no corrections to the minutes a motion was made by Moore and seconded by Riley to approve the minutes as presented. Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, and Young. No – None. Abstention – None.

**Public Hearings**

4. None.

**Old Business**

5. None.

**New Business**

6. Consider and take action as needed on request from ABMUC's to reserve the Mobile Stage for the entire week of the 2010 Grand National Moto Cross.

Representatives of AMBUC's have asked if the stage could be rented for the entire week of the Grand National Moto Cross. Staff reviewed the existing rental policy for the portable stage and the policy has not been updated since it was originally established in 2006 and did not cover extended period of time except on a case by case basis. Staff reviewed department costs pertaining to set of the stage for events and recommended a charge of \$200.00 for a one day event. A one day event is defined as the stage is opened for a performance and then closed at the end of the performance.

In the case of a multi day event we would charge \$200.00 for the first day of use and recommended a charge of \$75.00 each additional day of stage use requiring opening and closing of the stage for performance. Staff recommended a delivery fee of \$50.00 for approved out of town use.

A motion was made by Young and seconded by Bivins to amend Item 5 of Standard Operation Policy No. 30 to adopt the revised rental costs as presented and recommended by staff. Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, and Young. No – None. Abstention – None.

The board felt since the revised rental costs were accepted and cover multi day use, there was no further action to be taken on the request for use by the AMBUC's for rental of the stage for the week of the National Moto Cross.

7. Receive Recreation Committee Report and take action as needed.

Bivins reported the committee met and reviewed a brochure from a community in Texas Kennedy brought which included all activities in the community.

Wentroth has been working on a sports survey. The committee discussed different ways to distribute the survey. Wentroth will do more work on the survey.

Bivins and Cox have not met regarding the proposed "Fitness Stations" to be placed along the walking trail. The stations would be multi use by all ages.

The committee has scheduled a meeting for October 7, 2009.

8. Receive Park Committee Report and take action as needed.

No report.

Staff reminded board members to send ideas for Eagle Scout projects, community organization projects, and equipment needs for the gift catalog to staff so the items may be added to the proposed Gift and Project Catalog.

9. Receive Lake Committee Report and take action as needed.

Riley reported the committee met and has worked through several issues. The committee will meet again and plan to have a written recommendation to be considered at the next advisory board meeting.

10. Discuss items for October 2009 agenda.

Receive Lake Committee written report.

Receive Recreation Committee report.

Receive Park Committee report.

Fee committee will be contact to meet prior to next board meeting.

11. Adjourn.

There being no further business a motion was made by Bivins and seconded by Young to adjourn the meeting of the Park and Recreation Advisory Board. Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, and Young. No – None. Abstention – None.