MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 9, 2015

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice-Mayor Mary Beth Moore presiding:

Present:	Mary Beth Moore, Vice-Mayor Ryan Austin, Commissioner Nancy Rathbun, Commissioner Craig Stephenson, City Manager Michael Vanderburg, City Attorney Marc LaBossiere, Finance Director/City Clerk
Absent:	Homer Nicholson, Mayor Lanita Chapman, Commissioner
Others Present:	Tana McKinley, Chris Henderson, Don Bohon, Jim Fairbanks, Paula Cain, William Tripp, Butch Herring, Mike Lane, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER
   Vice-Mayor Mary Beth Moore called the meeting to order at 5:30 p.m.

2. INVOCATION – Chaplain John Turvey, Kay County Detention Center

3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for November: Wisdom

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #7 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Moore. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held October 26, 2015 And Work Session Held November 2, 2015.

6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6199

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Street And Water Line Improvement Project–Pavement Reconstruction, 2nd Street–Broadway Avenue To Hazel Avenue" Project No. GEN 16-2.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Vice Mayor Mary Beth Moore reminded all to honor our Veteran's this holiday.
Commissioner Nancy Rathbun expressed gratitude to all who contributed to the Veteran's Day parade, which was a beautiful event and day.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced this Friday, November 13, 2015 is Ponca Politics with Oklahoma Lt. Governor Todd Lamb. Ponca Politics will begin at Noon in the City Commission Chamber and end at 1:00 p.m.

Stephenson invited the public to participate in the Park and Recreation's 4th Annual Daddy Long Legs Fun Run Walk on Thursday, November 26, 2015, which is Thanksgiving Day. The entry fee is $30.00 and includes a long sleeve t-shirt. The event is held at picturesque Lake Ponca.

Stephenson reminded everyone that the Christmas Gala will be held on December 5, 2015 at the Marland Mansion beginning at 8:00 p.m. Tickets are $50.00 each and may be purchased in the Marland Mansion gift shop.

Stephenson noted that the MESO 2015 Lineworkers Rodeo and Safety Training was held recently in Ponca City, and staff has put together a video on YouTube titled "MESO Lineman Rodeo 2015 Ponca City OK."

Stephenson proudly announced The City of Ponca City along with Ponca City Main Street submitted an award application to Keep Oklahoma Beautiful for the "Great American Cleanup Innovation Award in the 2015 Environmental Excellence Competition." The City has received word that our entry has been selected as a finalist. The event that was submitted was the Cleanup/Ribbon Cutting for the Downtown Walking Trail. The 3rd – 5th grade classes from Roosevelt Elementary along with their teachers and principal met at City Hall. One group ran the trail to promote the fitness side of the event, and another group took trash bags and walked the trail while collecting litter along the route. Winners in each category will be announced at the Keep Oklahoma Beautiful 25th Annual Environmental Excellence Awards Celebration on Monday, November 30, 2015.

Stephenson made the public aware that the City of Ponca City will begin Autumn Leaf Collection on November 23, 2015 and end on January 8, 2016. Residents who wish to have their leaves removed should follow these guidelines:

Bag your leaves if possible. Bagged leaves placed in the regular refuse collection area will be collected free of charge until January 8, 2016. Bagged leaves will be picked up at the rate of 10 bags per pickup day.

Loose leaves should be placed within three feet of the front curb, but not in the street gutter. If leaves are raked or blown into the street gutter, they may clog the storm drains. Leaves found blown or raked into the street may result in a citation per City Code.

Southwest Business Products E1113067LD

No uncontainerized leaves will be collected in alleyways.

No mulched leaves or leaves mixed with grass will be collected except by special pickup.

The City will be working the City section by section, so we ask for the public's patience during this time. It may take two weeks or more to collect the leaves due to the large volumes expected.

Another option for getting rid of your leaves would be to backyard compost them. This would provide gardeners with a rich soil for next spring's plantings.

Leaf collection is also available by special pickup anytime during the year. Call 767-0411 for information on special pickups. Special pickups carry a minimum charge of $36.13.

****PUBLIC HEARINGS****

11A. Conduct A Public Hearing On Subparagraph (B) Hereof.

No comments were received.

11B. Consider And Vote On An Ordinance Zoning Real Property Described As The West 37 Feet Of Lots 1 And 2, Block 1, PC Phillips Addition To The City Of Ponca City, Located At 412 East South Avenue, R-2 Two Family Residential To C-1 Local Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

ORDINANCE NO. 6214

AN ORDINANCE ZONING REAL PROPERTY DESCRIBED AS THE WEST 37 FEET OF LOTS 1 AND 2, BLOCK 1, PC PHILLIPS ADDITION TO THE CITY OF PONCA CITY, LOCATED AT 412 EAST SOUTH AVENUE, R-2 TWO FAMILY RESIDENTIAL TO C-1 LOCAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.

Commissioner Rathbun made the motion to approve. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore. Nays; None. Motion Carried.

****NEW BUSINESS****

12. Consider And Vote On An Ordinance Amending Title 11, Chapter 12, Of The City Code Of Ponca City, 2003, Entitled "Sign Regulations;" Providing For The Definition Of A Feather Sign And Removing The Height Restriction For The Placement Of Banners; Providing For Conflict, Severability And Codification.

ORDINANCE NO. 6215

AN ORDINANCE AMENDING TITLE 11, CHAPTER 12, OF THE CITY CODE OF PONCA CITY, 2003, ENTITLED "SIGN REGULATIONS;" PROVIDING FOR THE DEFINITION OF A FEATHER SIGN AND REMOVING THE HEIGHT RESTRICTION FOR THE PLACEMENT OF BANNERS; PROVIDING FOR CONFLICT, SEVERABILITY AND CODIFICATION.

Commissioner Austin made the motion to approve item #12 as stated. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Moore. Nays; None. Motion Carried.

13A. Consider And Vote Upon An Ordinance Of The City Of Ponca City, Oklahoma, Relating To The Amendment Of Ordinances No. 6054 And 6149 Of The City, As Codified In Section 4-2-3 Of The Code Of Ordinances, By Extending The Expiration Date Indefinitely; Providing For The Purposes For Which Excise Tax Proceeds Can Be Used; Providing An Effective Date; Providing For Severability Of Provisions; And Containing Other Provisions Related Thereto.

ORDINANCE NO. 6216

AN ORDINANCE OF THE CITY OF PONCA CITY, OKLAHOMA, RELATING TO THE AMENDMENT OF ORDINANCES NO. 6054 AND 6149 OF THE CITY, AS CODIFIED IN SECTION 4-2-3 OF THE CODE OF ORDINANCES, BY EXTENDING THE EXPIRATION DATE INDEFINITELY; PROVIDING FOR THE PURPOSES FOR WHICH EXCISE TAX PROCEEDS CAN BE USED; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Commissioner Rathbun made the motion to approve item #13A and #13B as read. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore. Nays; None. Motion Carried.

13B. Consider And Vote On A Resolution Authorizing The Calling And Holding Of A Special Election In The City Of Ponca City, Oklahoma, On Tuesday, February 9, 2016, For The Purpose Of Submitting To The Registered Qualified Electors Of Said City The Question Of Approval Or Rejection Of Amending Ordinances No. 6054 And 6149, Of The City Relating To: Extending The Ordinance's Expiration Date; Providing For The Purposes For Which The Street Sales And Use Tax Proceeds Can Be Used; Providing Effective Date; Providing For Severability Of Provisions; And Containing Other Provisions Related Thereto.

RESOLUTION NO. 6200

A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF PONCA CITY, OKLAHOMA, ON TUESDAY, FEBRUARY 9, 2016, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVAL OR REJECTION OF AMENDING ORDINANCES NO. 6054 AND 6149, OF THE CITY RELATING TO: EXTENDING THE ORDINANCE'S EXPIRATION DATE; PROVIDING FOR THE PURPOSES FOR WHICH THE STREET SALES AND USE TAX PROCEEDS CAN BE USED; PROVIDING EFFECTIVE DATE; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

(See item #13A for the motion and roll.)

14. Consider And Vote On Resolution Calling For General Election For The Purpose Of Electing A Mayor In 2016, Establishing Filing Period And Date Of Election, And Directing Mayor To Issue Proclamation Calling For Election.

Southwest Business Products E1113067LD

RESOLUTION NO. 6201

A RESOLUTION CALLING FOR GENERAL ELECTION FOR THE PURPOSE OF ELECTING A MAYOR IN 2016, ESTABLISHING FILING PERIOD AND DATE OF ELECTION, AND DIRECTING MAYOR TO ISSUE PROCLAMATION CALLING FOR ELECTION.

Commissioner Austin made the motion to approve item #14. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Moore. Nays; None. Motion Carried.

15. Consider And Vote On The Ponca City Debris Management Plan.

Commissioner Rathbun made the motion to approve item #15. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore. Nays; None. Motion Carried.

****CITIZENS COMMENTS****

16. Micah Wells (Pastor, Assembly of God Church), 2313 E Prospect, expressed gratitude to Development Services Director Chris Henderson for considering changes to the electronic message board ordinance. Mr. Wells stated that while he appreciates nuisance concerns and safety concerns, he is requesting that the City re-consider this ordinance or offer variances to signs already in existence. Wells commented that he believed the flashing yellow left turn signal lights caused more accidents than the electronic message board signs.

17. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Rathbun.

Roll: Yeas; Austin, Rathbun, Moore. Nays; None. Motion carried.

Vice-Mayor Moore adjourned the Board of Commissioners meeting at 6:07 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY OF NOVEMBER 2015.

PONCA CITY CORPORATE SEAL STATE OF OKLAHOMA

Homer Nicholson
MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 9, 2015

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice-Chairman Mary Beth Moore presiding.

Present:	Mary Beth Moore, Vice-Chairman Ryan Austin, Trustee Nancy Rathbun, Trustee Craig Stephenson, City Manager Michael Vanderburg, Trust Attorney Marc LaBossiere, Secretary
Absent:	Homer Nicholson, Chairman Lanita Chapman, Trustee
Others Present:	Tana McKinley, Chris Henderson, Don Bohon, Jim Fairbanks, William Tripp, Hong Fu, Mike Lane, City staff; citizens; Beverly Bryant, TEAM Radio, Steve Dye, Ponca City News.

1. CALL TO ORDER
Vice-Chairman Mary Beth Moore called the meeting to order at 6:07 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda, as read. Trustee Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held October 26, 2015.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 947

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

5. Consider And Vote On A Construction Contract In The Amount Of $95,640.80 With Sober Brothers, Inc. For The Turkey Creek Sewer Crossing Replacement Project.

   Trustee Austin made the motion to approve item #5 as stated. Trustee Rathbun seconded.

   Roll: Yeas; Austin, Rathbun, Moore. Nays; None. Motion carried.

6. ADJOURN

   Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Austin seconded.

   Roll: Yeas; Rathbun, Austin, Moore. Nays; None. Motion carried.

   Vice-Chairman Moore adjourned the PCUA Board of Trustees at 6:11 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY of NOVEMBER 2015.

PONCA CITY UTILITY AUTHORITY OFFICIAL SEAL OKLAHOMA

Homer Nicholson
CHAIRMAN

ATTEST:

TRUST SECRETARY