

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES – SPECIAL MEETING  
July 16, 2009

Pursuant to the notice as required by law, the Park and Recreation Department of the City of Ponca City, Oklahoma convened in open session at 5:00 P.M. on July 16, 2009 at Cann Memorial Garden, 1500 E. Grand Ave.

MEMBERS PRESENT: Bivins, Cox, Gregg, Kennedy, Moore, Riley, Wentroth, and Young.

MEMBERS ABSENT: Randy Wilson

OTHERS PRESENT: Beverly Bryant, Ponca City News: Jim Sindelar, Director, Park and Recreation; and Katie Goss, Park and Recreation staff.

2. City bus tour of park facilities. Meet at Cann Memorial Garden parking lot.

At approximately 5 pm the advisory board, staff and newspaper representative boarded the City Bus at Cann Garden for a tour of a portion of the facilities maintained by the Park and Recreation Department.

Staff provided a narrative explaining each facility or park seen. Those facilities were Big Springs, Attucks Park, Willow Springs Park, Garfield Park, Pecan Park and AMBUC Pool, Hobo Park, Dan Moran Park including BMX track, Skate Park and ball fields, the construction site of the new recreation complex, Sunset Park, Peachtree Island, Liberty Park, Johnson Park, Creamers Detention Pond, Young Park, and McGraw Park. The group then returned to Cann Garden to conduct a mini-retreat.

1. Call to Order

The meeting was officially called to order at the Cann House.

3. Citizen Comments.

None.

4. Consider and vote on the minutes of the June 24, 2009 special meeting.

Motion was made by Moore and seconded by Riley to approve the minutes as presented. Vote was as follows: Yes - Bivins, Cox, Gregg, Kennedy, Moore, Riley, Wentroth, and Young. No – None. Abstention – None.

## 5. Mini-Retreat

- a. Discuss and finalize Park and Recreation Advisory Board standing committees.

Standing committee description and members were reviewed and agreed upon as listed:

Lake Ponca – Reviews and makes recommendations regarding the policies and guidelines for Lake Ponca. Lake Ponca includes the water use, docks, lake lots, campground, and Event Area. Committee members are Robin Riley, Al Moore, and Randy Wilson.

Recreation Committee – Addresses issues concerning sports, programming, Unity Gym, Tennis Center, AMBUC Pool and Wentz Camp & Pool. Committee members are Bill Wentroth, Angi Kennedy, and Kimber Bivins.

Parks Committee – Addresses issues concerning how the parks are to be used. This committee also includes, all trails, Nature Center and Cann Garden. Committee members are Wes Young, Gary Gregg, and Amy Cox.

- b. Review goals set by previous Park and Recreation Advisory Boards.

Suggestions were made to accept the headings of Community Involvement; Asset Management; Recreational, Leisure and Arts; Sports Complex; Bio/Mass Survey; SOP/City Owned Houses; and Trail System – Long Term. Another suggestion was to focus board goals based upon the standing committees. The board focused on setting goals under each standing committee. Goals discussed were as follows:

### Lake Ponca:

- (1) Improve Fishery
- (2) Install/Upgrade Courtesy Mooring Dock
- (3) SOP Activity – dock type/construction over lake
- (4) Swimming at Lake Ponca
- (5) Facilities upgrade at campground
- (6) Recommendation to annex area around lake for land use
- (7) Use of dumpsters illegal dumping
- (8) Should we encourage a Lake Users Association

### Recreation:

- (1) Programs (art, music)
- (2) Summer programs (include after hours)
- (3) Evaluate sports programs
- (4) Evaluate practice fields/access/timing
- (5) Indoor winter time walking facilities
- (6) Fitness stations along trails
- (7) Evaluate water facility – enhancements at AMBUC Pool (zero entry, water park type environment)
- (8) Programming by age group
- (9) Study park usage by sport type

- (10) Publication/Education of programs – schedules, dates/brochure
- (11) Emphasize on adult sports activity – particularly at YMCA

Parks:

- (1) Master Trail Plan – review
- (2) Bike riding trail
- (3) Evaluate equipment – type/replacement/playground/tables
- (4) Park beautification
- (5) Dog trail park
- (6) Water spray park
- (7) Facilitate older users/families
- (8) Gazebo/meeting facilities/summer concerts
- (9) Gift catalog
- (10) Work with organizations for projects/cleanup (eagle scouts, others)

Standing committees will meet prior to the August 20, 2009, advisory board meeting to discuss and prioritize goals within the committees.

- 6. Discuss items for August 2009 agenda.

Continue mini-retreat.

Finalize board goals.

Meeting will start at 5:00 pm to accommodate tour of facilities.

- 7. Adjourn

There being no further business a motion was made and seconded to adjourn the meeting of the Park and Recreation Advisory Board.