

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
January 25, 2016

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Holly LaBossiere, Marcia Hull, Don Bohon, Pamela Jones, Jim Sindelar, Phil Johnston, Steve Sullivan, Chris Henderson, Anthony Rogers, Terry Brown, Tana McKinley, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Reverend Jim White, Ponca Nation United Methodist Church
3. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Chapman, Rathbun. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 11, 2016.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6211**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

6. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

7. None.

**\*\*REPORTS\*\***

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded everyone the 122<sup>nd</sup> Annual Chamber of Commerce Celebration will be held Thursday, January 28, 2016, at the Phillips 66 Atrium Cafeteria at 6:30 p.m.

Stephenson informed all that the election to extend our current Street Sales Tax will go to the voters on February 9, 2016. Stephenson then gave a brief history of the funding stream. Originally the Street Sales Tax was approved in 1987 for a period of five years and subsequently every five years after that. This tax ends in 2017, and it will have been in place for thirty (30) years. It has been a very popular and productive tax; and in that time period, it has raised a little over \$51 million which represents actual through 2015 plus the budgeted amount for fiscal year 2015-16. These funds have provided improvements totaling approximately \$60 million due to projects over the year that have included grant funding in the amount of \$10,646,734. The result is a transportation system that is far better than most cities enhancing the quality of life for our residents.

Stephenson announced the Park and Recreation Department along with TSET Healthy Living Program will be holding the 1<sup>st</sup> Annual Kaleidoscope 5K Kolor Run. It will be held at Wentz Camp on the morning of Saturday, April 9, 2016.

Stephenson notified Commissioners that City Staff intends to bring to the Commission a pre-application grant for ODOT's statewide Transportation Alternatives Program (TAP) at the February 8, 2016 Regular Commission meeting. The proposed project is the pathway at Lake Ponca that was discussed several months ago. The deadline for the pre-application is February 29, 2016 with a final application deadline of March 31, 2016.

**\*\*NEW BUSINESS\*\***

- 9A. Consider And Vote On An Ordinance Amending The City Code By Creating Section 9-5-14 Providing For The Use Of Paddleboards On Lake Ponca, Repealing Ordinances In Conflict; Providing For Severability, And Declaring An Emergency.

**ORDINANCE NO. 6217**

***AN ORDINANCE AMENDING THE CITY CODE BY CREATING SECTION 9-5-14 PROVIDING FOR THE USE OF PADDLEBOARDS ON LAKE PONCA, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY, AND DECLARING AN EMERGENCY.***

Commissioner Rathbun made the motion to approve item #9A as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin, Moore. Nays; None. Motion Carried.

9B. Consider And Vote On The Emergency Clause Of The Ordinance.

Commissioner Rathbun made the motion to approve item #9B. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore, Austin. Nays; None. Motion Carried.

10. Consider And On A Resolution Authorizing The City Attorney To Establish, Maintain, And Act On An Investment Account As Necessary To Transfer Inherited Funds To An Account In The City's Name, Close The Account, And Transfer The Funds From The Closed Account To The City Clerk's Office; The Funds Shall Be Held For The Exclusive Benefit Of The Public Library.

**RESOLUTION NO. 6212**

***A RESOLUTION AUTHORIZING THE CITY ATTORNEY TO ESTABLISH, MAINTAIN, AND ACT ON AN INVESTMENT ACCOUNT AS NECESSARY TO TRANSFER INHERITED FUNDS TO AN ACCOUNT IN THE CITY'S NAME, CLOSE THE ACCOUNT, AND TRANSFER THE FUNDS FROM THE CLOSED ACCOUNT TO THE CITY CLERK'S OFFICE; THE FUNDS SHALL BE HELD FOR THE EXCLUSIVE BENEFIT OF THE PUBLIC LIBRARY.***

Commissioner Austin made the motion to approve item #10. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Chapman, Rathbun. Nays; None. Motion Carried.

11. Receive The Fiscal Year 2014-15 Annual Financial Statements And Accompanying Independent Auditor's Report For The City Of Ponca City, Oklahoma From Stotts, Archambo, Mueggenborg & Barclay, PC For The Fiscal Year Ended June 30, 2015.

Commissioner Chapman made the motion to receive the annual audit report. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun, Austin. Nays; None. Motion Carried.

**\*\*CITIZENS COMMENTS\*\***

12. None.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Rathbun made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Chapman, Moore. Nays; None. Motion Carried

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 6:08 p.m.

At 6:15 p.m. the Commission returned to regular session.

13. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307B Subsection 3 Oklahoma Statutes For Purposes Of Discussing The Purchase or Appraisal of Real Property.

At 6:15 p.m. a motion was made by Commissioner Rathbun to enter into executive session. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman, Austin. Nays; None. Motion Carried

14. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session

The Board of Commission returned to regular session with no action being taken.

15. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Moore.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:52 p.m.

***PASSED IN SESSION AND APPROVED THIS 8<sup>TH</sup> DAY OF FEBRUARY 2016.***

ATTEST



  
MAYOR

  
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
January 25, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: None

Others Present: Holly LaBossiere, Marcia Hull, Don Bohon, Pamela Jones, Jim Sindelar, Phil Johnston, Steve Sullivan, Chris Henderson, Anthony Rogers, Terry Brown, Tana McKinley, City staff; citizens; Steve Dye, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:08 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Moore made the motion to approve the consent agenda as read. Trustee Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Chapman, Rathbun. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held January 11, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 952**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*NEW BUSINESS\*\***

6. Receive The Fiscal Year 2014-15 Annual Financial Statements And Accompanying Independent Auditor's Report For The Ponca City Utility Authority From Stotts, Archambo, Mueggenborg & Barclay, PC For The Fiscal Year Ended June 30, 2015.

Trustee Chapman made the motion to receive the Ponca City Utility Authority audit report. Trustee Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun, Austin. Nays; None. Motion carried.

7. Consider And Vote On Awarding Contract For Professional Services In The Amount Of \$95,950 To Open Systems International Of Medina, Minnesota For Purchase Of Electrical Substation SCADA Master Software.

Trustee Chapman made the motion to approve item #7. Trustee Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore, Austin. Nays; None. Motion carried.

8. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

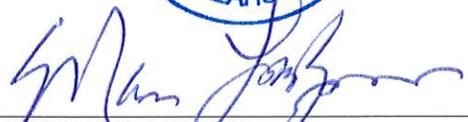
Roll: Yeas; Moore, Rathbun, Nicholson, Austin, Chapman. Nays; None. Motion carried.

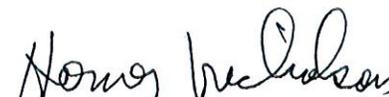
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:14 p.m.

***PASSED IN SESSION AND APPROVED THIS 8<sup>TH</sup> DAY of FEBRUARY 2016.***



ATTEST:

  
TRUST SECRETARY

  
CHAIRMAN