

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
March 14, 2016

Southwest Business Products E1113067LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Chris Henderson, Butch Herring, Terry Brown, Don Bohon, Rhonda Skrapke, Kacey Flannery, Jim Fairbanks, Mike Lane, Jim Sindelar, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Reverend Mark Berry, Eastern Heights Christian Church
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for March: Patience
5. Arbor Day Proclamation

****CHARTER ITEM****

6. Election Of Vice-Mayor In Accordance With Provisions Of Section 60 Of The City Charter.

Commissioner Chapman made the motion to nominate Commissioner Mary Beth Moore for Vice-Mayor. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun, Moore. Nays; None. Motion carried.

****CONSENT AGENDA****

The Board of Commissioners found items #7 through #11 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman, Austin. Nays; None. Motion carried.

7. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 22, 2016.
8. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6218

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

9. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6219

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Park & Recreation Advisory Board	Tom Throop	Re-Appointed	2019

10. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Approving The Codification And Supplementation Of The City's Code Of Ordinances As Performed By Sterling Codifiers For 2016, And Pursuant To State Statute.

RESOLUTION NO. 6220

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPROVING THE CODIFICATION AND SUPPLEMENTATION OF THE CITY'S CODE OF ORDINANCES AS PERFORMED BY STERLING CODIFIERS FOR 2016, AND PURSUANT TO STATE STATUTE.

11. Consider And Vote Upon Authorizing Advertisement Of Bids For Project Number GEN 16-6, Sidewalk Improvements – South Avenue, 6th Street To 12th Street.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. Mayor Homer Nicholson welcomed Skyler Chapman, from Phoenix, AZ to the meeting and to Ponca City.
Commissioner Lanita Chapman commented that the weather was very pleasant for Spring Break in Oklahoma this week. Commissioner Mary Beth Moore echoed similar sentiments regarding the weather. Moore praised the new Veterans Plaza stating that it looked beautiful and encouraged the public to tour it.

****REPORTS****

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson made the public aware that the City's Extra Eyes volunteers will be helping address handicap parking violations in the community. Their work will be to make sure that handicap parking is correctly marked accordingly with proper signage, and they will also write citations to individuals who do not have a proper placard to park in handicap parking places throughout the community.

Stephenson noted City Staff received a nice thank you for the Rosetta Stone Service offered by the Ponca City Public Library. It is a free service; all that is needed is a Ponca City Public Library Card, and the staff at the library will help anyone needing to set up an account.

Stephenson announced May 5, 2016 at 11:00 a.m. the City will be holding its Annual Safety Awards Banquet at Wentz Camp. It is a great opportunity for the City Commission to serve the noon meal to the various safety award winners.

Stephenson notified the public the Veterans Plaza dedication will be April 2, 2016 at 10:00 a.m.

Stephenson stated April 5, 2016 will be the Pioneer Technology Center's fundraising event roasting Commissioner Lanita Chapman. The Roast will be held at the American Legion beginning at 6:00 p.m. Tickets are \$50.00 each or a table of eight for \$500.00.

Stephenson welcomed Tyler Autry, the new Assistant City Engineer, to the City Staff.

****NEW BUSINESS****

- 15A. Consider And Vote On An Ordinance Amending The City Code By Amending Section 3-8-1 By Recreating The Animal Control Commission, Amending Section 3-8-1 Providing For Terms Of Office And The Continuance Of Existing Officer Holders, Repealing Ordinances In Conflict; Providing For Severability, And Declaring An Emergency.

ORDINANCE NO. 6218

AN ORDINANCE AMENDING THE CITY CODE BY AMENDING SECTION 3-8-1 BY RECREATING THE ANIMAL CONTROL COMMISSION, AMENDING SECTION 3-8-1 PROVIDING FOR TERMS OF OFFICE AND THE CONTINUANCE OF EXISTING OFFICER HOLDERS, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY, AND DECLARING AN EMERGENCY.

Commissioner Chapman made the motion to approve item #15A as stated. Commissioner Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore, Austin. Nays; None. Motion Carried.

- 15B. Consider And Vote On The Emergency Clause Of The Ordinance.

Commissioner Chapman made the motion to approve item #15B. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion Carried.

16. Consider And Vote Upon Awarding The Audit Of Financial Statements Of The City Of Ponca City And Ponca City Utility Authority For Fiscal Year 2015-16 (Year Ending June 30, 2016) To Arledge & Associates, P.C., Certified Public Accountants, In A Total Amount Not To Exceed \$59,400, And Authorize The Mayor To Execute All Related Documents.

Commissioner Austin made the motion to approve item #16. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Chapman, Rathbun. Nays; None. Motion Carried.

17. Consider And Vote On The Approval And Acceptance Of Contract No. 15660 CDBG 13 As Complete And Acknowledge All Contractors Have Been Paid.

Commissioner Rathbun made the motion to approve. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore, Austin. Nays; None. Motion Carried.

****CITIZENS COMMENTS****

18. None.

19. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Austin.

Roll: Yeas; Chapman, Austin, Nicholson, Moore, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:05 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF MARCH 2016.

ATTEST:

CITY CLERK



MAYOR

A handwritten signature in black ink, appearing to read "Howard Nicholson", written over a horizontal line.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
March 14, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Chris Henderson, Butch Herring, Terry Brown, Don Bohon, Jim Fairbanks, Mike Lane, City staff; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 6:05 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held February 22 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 957

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

None

5. ADJOURN

Trustee Chapman made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore Austin. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:08 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY of MARCH 2016.



ATTEST:



TRUST SECRETARY



CHAIRMAN