

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
March 21, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Ryan Austin, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Mary Beth Moore, Commissioner

Others Present: Tana McKinley, Don Bohon, Anthony Rogers, Holly LaBossiere, David Keathly, Jayne Detten, Jim Sindelar, Chris Henderson, Rhonda Skrapke, City staff; Rich Cantillon, Austin Unruh, Laura Corff, Kelsey Wagner, James Carter, citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:00 p.m.

2. RECEIVE UPDATE ON THE ARTS & ECONOMIC PROSPERITY 5 NATIONAL STUDY.

Kelsey Wagner, Director of the Ponca City Arts Center gave a brief update on a study currently underway to measure the economic impact of arts organizations in communities. Wagner outlined components of the study and clarified that for-profit arts related businesses are excluded. Wagner noted that final results of the study will be available in June 2017.

3. RECEIVE REQUEST FROM OUTSIDE AGENCIES FOR "CONTRACTUAL SERVICES" FOR FISCAL 2016-17.

City Manager Craig Stephenson informed commissioners that outside agencies contracting for services with the City would be presenting their agency and request for the coming budget year. The Commission then heard presentations from the Tourism Department of the Chamber of Commerce, Ponca City Main Street, Cimarron Transit, Northern Oklahoma Youth Services, and the Santa Buck Giveaway. Each agency briefly reviewed their budget and services provided to the City and community. Discussion ensued.

4. RECEIVE A PRESENTATION ON THE HISTORY OF MARLAND'S GRAND HOME IN CELEBRATION OF THE HOME'S 100 YEAR ANNIVERSARY.

Jayne Detten, Assistant Director of the Marland Estate, gave a presentation in honor of the 100<sup>th</sup> anniversary of Marland's Grand Home. Detten reviewed history of the home from its construction in 1916 through the City's purchase of it, and recent uses. Detten discussed collections currently residing in the home as well as projects currently underway. Discussion ensued. Mayor Nicholson expressed gratitude for a nice presentation.

5. COMMENTS FROM MAYOR AND COMMISSIONERS.

Commissioner Austin relayed gratitude to all of the day's presenters, noting that the information helps the Commission do their job well. Commissioner Rathbun encouraged all to enjoy the beautiful weather.

6. CITY MANAGER COMMENTS.

City Manager Craig Stephenson announced the ribbon cutting for the new Veteran's Plaza in downtown Ponca City would happen on Saturday, April 2, 2016, at 10:00 a.m. Stephenson concluded by reminding all that the coming Friday is a City holiday for Good Friday, and announced various department and office hours.

7. ENTERTAIN MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO TITLE 25 SECTION 307B SUBSECTION 4 OKLAHOMA STATUTES FOR PURPOSES OF DISCUSSING PENDING LITIGATION

At 2:56 p.m. a motion was made by Commissioner Chapman to enter into executive session. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun. Nays; None. Motion Carried.

8. RETURN TO REGULAR SESSION AND TAKE ANY NECESSARY ACTION, IF APPROPRIATE, ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

The Board of Commission returned to regular session with no action being taken.

9. ADJOURN.

A motion was made by Commissioner Chapman to adjourn. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:35 p.m.

PASSED IN SESSION AND APPROVED THIS 11<sup>TH</sup> DAY OF APRIL 2016



ATTEST:

CITY CLERK

MAYOR

*Homer Nicholson*