

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
April 11, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Lanita Chapman, Commissioner  
Mary Beth Moore, Commissioner  
Nancy Rathbun, Commissioner  
Tana McKinley, Assistant City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner  
Craig Stephenson, City Manager

Others Present: Butch Herring, Randy Tyner, Chris Henderson, Jim Fairbanks, Kacey Flanery, Phil Johnston, Aaron Michaud, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Prayer Chaplain John Turvey, Kay County Detention Center
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Fair Housing Proclamation
5. Character Trait for April: Forgiveness

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #6 through #9 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore. Nays; None. Motion carried.

6. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Session Held March 21, 2016 And Regular Session Held March 28, 2016.
7. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6223**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

8. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

**RESOLUTION NO. 6224**

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Park & Recreation Advisory Board	Al Moore	Re-Appointed	2019

9. Consider And Vote Upon Change Order No. 1, In The Add Amount Of \$1,175.43 And The Final Payment In The Amount Of \$6,385.40, To Hembree And Hodgson Construction, LLC, And To Accept All Work As Complete For "Street Improvement Project, Reconstruct 2<sup>nd</sup> Street – Broadway Avenue To Hazel Avenue," Project No. GEN 16-2.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Mayor Homer Nicholson relayed that City Manager Craig Stephenson's father passed away and gave condolences to his family. Nicholson stated that Commissioner Lanita Chapman's roast to benefit the Pioneer Technology Fund was a great success and fun for everyone who attended.  
Commissioner Nancy Rathbun expressed gratitude to everyone involve with the Veterans Plaza and the dedication ceremony.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

Assistant City Manager Tana McKinley reported the 1<sup>st</sup> Annual Kaleidoscope 5K Kolor Run held April 9, 2016 was a great success with 459 participants.

McKinley reminded residents Ponca City's Annual Spring Clean-Up is under way and will continue until April 16, 2016.

McKinley made the public aware fire hydrant testing continues through April 21, 2016.

McKinley reminded Commission April 18 & 19, 2016 will be the all-day budget meetings for FY 2016-17 with Department Heads.

McKinley announced Friday, April 15, 2016, will be the next Ponca Politics with Senator Fields, Representative Vaughn, and Representative Pfeiffer in the City Commission Chamber at 12:00 p.m.

**\*\*NEW BUSINESS\*\***

None

**\*\*CITIZENS COMMENTS\*\***

13. None.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

Commissioner Rathbun made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion Carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 5:48 p.m.

At 5:53 p.m. the Commission returned to regular session.

14. Receive Ponca City Development Authority Review

PCDA Executive Director David Myers gave a review of the local economy and current efforts being developed and undertaken by PCDA. Myers highlighted that PCDA is in the process of purchasing the former Conoco hanger at the Ponca City Regional Airport, and is making plans for the facility. Myers concluded by outlining PCDA plans for the future.

15. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.

At 6:03 p.m. a motion was made by Commissioner Moore to enter into executive session. Commissioner Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Chapman. Nays; None. Motion Carried.

16. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session at 6:19 p.m. with no action being taken.

17. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Moore.

Roll: Yeas; Rathbun, Moore, Nicholson, Chapman. Nays; None. Motion carried.

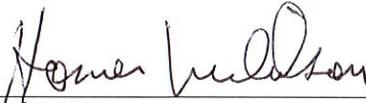
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:19 p.m.

***PASSED IN SESSION AND APPROVED THIS 25<sup>TH</sup> DAY OF APRIL 2016.***

ATTEST:

CITY CLERK



  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
April 11, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Lanita Chapman, Trustee  
Mary Beth Moore, Trustee  
Nancy Rathbun, Trustee  
Tana McKinley, Assistant City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee  
Craig Stephenson, City Manager

Others Present: Butch Herring, Randy Tyner, Chris Henderson, Jim Fairbanks, Phil Johnston, Aaron Michaud, City staff; David Myers, PCDA; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:48 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda as read. Trustee Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held March 28, 2016.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 959**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None.

**\*\*NEW BUSINESS\*\***

5. Consider And Vote On The Purchase Of A 2017 60,000 GVWR Insulated Bucket Truck In The Amount Of \$297,682 From Terex Utilities.

Trustee Chapman made the motion to approve item #5 as read. Trustee Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

6. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Chapman seconded.

Roll: Yeas; Moore, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

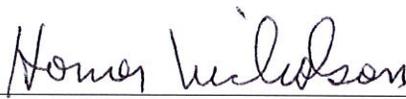
Chairman Nicholson adjourned the PCUA Board of Trustees at 5:53 p.m.

*PASSED IN SESSION AND APPROVED THIS 25<sup>TH</sup> DAY of APRIL 2016.*



ATTEST:

  
\_\_\_\_\_  
TRUST SECRETARY

  
\_\_\_\_\_  
CHAIRMAN