

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 13, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Mayor Mary Beth Moore presiding:

Present: Mary Beth Moore, Vice Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor

Others Present: Tana McKinley, Don Bohon, Randy Tyner, Sherri Tapp, Jim Sindelar, Rhonda Skrapke, Terry Brown, Chris Henderson, Tyler Autry, Judi Newland, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Vice Mayor Mary Beth Moore called the meeting to order at 5:30 p.m.
2. INVOCATION – Sergeant Fabron Porter, Ponca City Police Department
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for June: Endurance

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #10 non-controversial and routine in nature. Commissioner Rathbun made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Moore, Austin. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held May 23, 2016 And Special Session Held May 31, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6235

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6236

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Library Board	Katherine Long	Appointed	2019

8. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #7, For Fiscal Year 2015-16.

RESOLUTION NO. 6237

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #7, FOR FISCAL YEAR 2015-16.

9. Consider And Vote On Issuing Western Enterprises, Inc. A Permit To Conduct A Fireworks Display At West Lake Ponca Dam On July 4, 2016 And Authorizing The Mayor To Execute A Pyrotechnical Production Contract With Western Enterprises In The Amount Of \$24,675.
10. Consider And Vote On Increasing The Amount Of The City Of Ponca City's Exempt Employee Term Life Insurance With Symetra Life Insurance Company To A Maximum Of \$150,000 For The Fiscal Year Beginning July 1, 2016 And Authorize The Mayor To Execute All Related Documents.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Vice Mayor Mary Beth Moore stated she was happy to fill in for Mayor Nicholson and asked everyone to keep the victims of Orlando in our prayers.

Commissioner Nancy Rathbun expressed gratitude to all who participated in the Battle of the Burger event and noted it was a great success for everyone involved.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported the Hot Rod Power Tour 2016 will be travelling close to Ponca City on Thursday, June 16, 2016. They will leave Oklahoma City the morning on the 16th, and their proposed route is to take HWY 77 up to Tonkawa, then turn onto Business 60 East in Tonkawa, and then back north on HWY 177 through Braman, eventually ending up in the Wichita, KS metro area that evening. This event began on June 11, 2016 in Gonzales, LA and will end on June 17, 2016 in Kansas City. There may be some vehicles that decide to come on into Ponca City, as there is plenty of time for them to see the sights.

Stephenson informed the public that Ponca Politics will be held in the City Hall Commission Chamber on June 24, 2016 from noon to 1:00 p.m. Speakers will be the Kay County Sheriff Candidate Forum. Ponca Politics will be rebroadcast for viewing on the following: The City of Ponca City's web page: www.poncacityok.gov, located under Our Community/Videos link, on the City of Ponca City's Facebook page which is City of Ponca City, OK, and a link on the City of Ponca City's Twitter which is twitter @PoncaCityOKgov.

Stephenson's final note was to announce the 3rd Annual Fish Fry for the Small Fry (Dearing House) Fundraising Event being held on June 24, 2016. The location has changed this year to Standing Bear Park, as their event has grown over the past two years.

14. RECEIVE BUDGE STATUS REPORT FOR THE THIRD QUARTER ENDED MARCH 31, 2016.

Finance Director Marc LaBossiere gave an overview of revenues and expenses of several major funds at the close of the third quarter of the fiscal year.

****NEW BUSINESS****

15. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Approving The Operating Budgets Of The Various City Funds, More Specifically Delineated As Exhibits 1, 2, And 3 Attached Hereto For The Fiscal Year 2016-17.

RESOLUTION NO. 6238

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA APPROVING THE OPERATING BUDGETS OF THE VARIOUS CITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBITS 1, 2, AND 3 ATTACHED HERETO FOR THE FISCAL YEAR 2016-17.

Commissioner Austin made the motion to approve item #15. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Moore, Chapman. Nays; None. Motion carried.

- 16A. Consider And Vote Upon An Ordinance Amending The City Code To Provide For Increased Electric Rates, Repealing Ordinances In Conflict, Providing For Severability And Declaring An Effective Date. This Corrects Scrivener's Errors Contained The In May 23, 2016 Ordinance On The Same Subject.

ORDINANCE NO. 6223

AN ORDINANCE AMENDING THE CITY CODE TO PROVIDE FOR INCREASED ELECTRIC RATES, REPEALING ORDINANCES IN CONFLICT, PROVIDING FOR SEVERABILITY AND DECLARING AN EFFECTIVE DATE. THIS CORRECTS SCRIVENER'S ERRORS CONTAINED THE IN MAY 23, 2016 ORDINANCE ON THE SAME SUBJECT.

Commissioner Rathbun made the motion to approve item #16A. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Moore, Austin. Nays; None. Motion carried.

16B. Consider And Vote On The Emergency Clause Of The Ordinance.

Commissioner Rathbun made the motion to approve item #16B. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Moore, Austin. Nays; None. Motion carried.

17A. Consider And Vote On An Ordinance Amending The City Code By Creating Section 8-5-13g By Establishing A Civilian Volunteer Disabled Parking Violation Unit To Assist In The Enforcement Of Disabled Parking And Other Parking Ordinances And Laws, Establishing Training, Providing For Official Identification And Equipment, Establishing Procedures For Determining Whether A Violation Has Occurred, Providing For Enforcement; Repealing Ordinances In Conflict; Providing For Severability; And Declaring An Emergency.

ORDINANCE NO. 6224

AN ORDINANCE AMENDING THE CITY CODE BY CREATING SECTION 8-5-13G BY ESTABLISHING A CIVILIAN VOLUNTEER DISABLED PARKING VIOLATION UNIT TO ASSIST IN THE ENFORCEMENT OF DISABLED PARKING AND OTHER PARKING ORDINANCES AND LAWS, ESTABLISHING TRAINING, PROVIDING FOR OFFICIAL IDENTIFICATION AND EQUIPMENT, ESTABLISHING PROCEDURES FOR DETERMINING WHETHER A VIOLATION HAS OCCURRED, PROVIDING FOR ENFORCEMENT; REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Commissioner Austin made the motion to approve item #17A as stated. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Moore, Rathbun. Nays; None. Motion carried.

17B. Consider And Vote On The Emergency Clause Of The Ordinance.

Commissioner Austin made the motion to approve item #17B. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Moore, Rathbun. Nays; None. Motion carried.

18A. Receive Public Comments On The Application By The Police Department For Grant Funds From The Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Grant.

Captain Randy Tyner gave background information on the grant. No public comment was received.

18B. Consider And Vote On The Application And Interlocal Agreement By The Police Department For Grant Funds In The Amount Of \$13,164 From The Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Grant.

Commissioner Chapman made the motion to approve item #18B as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Moore, Rathbun. Nays; None. Motion carried.

19. Consider And Vote On Accepting The Award Of A Fiscal Year 2015 Assistance To Firefighters Grant In The Amount Of \$109,364 With A Local Cost Match In The Amount Of \$10,936 And Authorizing The Development Services Department To Execute All Necessary Documents Through The E-Grant System.

Commissioner Chapman made the motion to approve item #19 as read. Commissioner Rathbun seconded.

Roll: Yeas; Chapman, Rathbun, Moore, Austin. Nays; None. Motion carried.

****CITIZENS COMMENTS****

20. None.

21. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Austin

Roll: Yeas; Rathbun, Austin, Moore, Chapman. Nays; None. Motion carried.

Vice Mayor Moore adjourned the Board of Commissioners meeting at 6:10 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF JUNE 2016.

ATTEST

CITY CLERK



MAYOR

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 13, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Chairman Mary Beth Moore presiding.

Present: Mary Beth Moore, Vice Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Homer Nicholson, Chairman

Others Present: Tana McKinley, Don Bohon, Sherri Tapp, Terry Brown, Chris Henderson, Butch Herring, Tyler Autry, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Vice Chairman Mary Beth Moore called the meeting to order at 6:10 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda as stated. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Moore, Rathbun. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held May 23, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 966

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Of Uncollectible Accounts To Credit Bureau Services Association For Further Collection.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote Upon A Resolution Of The Board Of Trustees Of The Ponca City Utility Authority Approving The Operating Budgets Of The Water, Ponca City Energy, Solid Waste, Landfill Closure, Solid Waste Depreciation Reserve, Utility Billing, Wastewater, Stormwater, And Technology Services Funds, More Specifically Delineated As Exhibits 1 And 2 Attached Hereto, For The Fiscal Year 2016-17.

RESOLUTION NO. 967

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PONCA CITY UTILITY AUTHORITY APPROVING THE OPERATING BUDGETS OF THE WATER, PONCA CITY ENERGY, SOLID WASTE, LANDFILL CLOSURE, SOLID WASTE DEPRECIATION RESERVE, UTILITY BILLING, WASTEWATER, STORMWATER, AND TECHNOLOGY SERVICES FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBITS 1 AND 2 ATTACHED HERETO, FOR THE FISCAL YEAR 2016-17.

Trustee Chapman made the motion to approve item #6 as read. Trustee Rathbun seconded

Roll: Yeas; Chapman, Rathbun, Moore, Austin. Nays; None. Motion carried.

7. ADJOURN

Trustee Austin made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Moore, Chapman. Nays; None. Motion carried.

Vice Chairman Moore adjourned the PCUA Board of Trustees at 6:13 p.m.

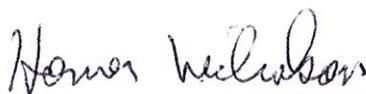
PASSED IN SESSION AND APPROVED THIS 27TH DAY of JUNE 2016.



ATTEST



TRUST SECRETARY



CHAIRMAN