

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 27, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Mary Beth Moore, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Terry Brown, Randy Tyner, Rob Dick, Mike Lane, Chris Henderson, Jim Fairbanks, Tyler Autry, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – John Turvey, Kay County Detention Center
3. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #12 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held June 13, 2016.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6239

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

6. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6240

***A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS
AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM</u> <u>EXPIRATION</u>
Historic Preservation Advisory	Beverly Bryant	Appointed	May 31, 2019
Ponca City Development Auth.	Lee Evans	Appointed	June 30, 2019
Ponca City Development Auth.	Bob Gingerich	Appointed	June 30, 2018
Ponca City Development Auth.	Mark Southard	Re-Appointed	June 30, 2019

7. Consider And Vote Upon A Contract Between The City Of Ponca City And Mediclaims, Inc., For The Provision Of Ambulance Billing Services To Include Processing, Filing, And Managing Emergency Medical Service Claims.
8. Consider And Vote On Lease Agreement Between City Of Ponca City And Ponca City Bowmen, Inc.
9. Consider And Vote On Lease Agreement Between The City Of Ponca City And Ponca City Disc Golf Club To Lease A Certain Parcel Of Land For The Purpose Of Developing And Constructing An 18-Hole Technical Disc Golf Course.
10. Consider And Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For July 1, 2016 Through December 31, 2016.
11. Consider And Vote On The Oklahoma Municipal Assurance Group's Municipal Property Protection Plan For The City Of Ponca City For The Policy Period Of July 1, 2016 Through June 30, 2017.
12. Consider And Vote On A Prepayment To Jeld-Wen In The Amount Of \$10,458.01 Replacement Windows In Fire Station #1 And \$4,300.72 For Replacement Windows At City Hall.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

13. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

14. None.

****REPORTS****

15. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded voters that tomorrow, June 27, 2016, is the primary election date. There are several races on the ballot as well as a question to allow for the sale of alcohol on Sundays and holidays in Kay County. Stephenson urged voters to get to the polls and vote.

Stephenson announced that the annual Fourth of July Fireworks Show over beautiful Lake Ponca will be Monday, July 4, 2016, at 9:50 p.m. (dusk). This is a free fireworks display at Lake Ponca. The fireworks will be choreographed to music and can be heard on your local radio station if you tune to KPNC-FM 101/KLOR-FM 99.3. A safety zone will be buoyed off on Lake Ponca beginning at approximately 7:00 p.m. on the 4th. If you are in a water craft on Lake Ponca after 7:00 p.m., please stay out of the buoyed off area until the fireworks are over and the buoys have been removed. As part of the safety zone, Lake Ponca Park will be closed July 2, 3, and 4, 2016 to allow for the setup of the display that will be located on the west dam of Lake Ponca which is adjacent to Lake Ponca Park. Please remember that private fireworks are not allowed on or around the Lake Ponca Recreation Area, any of the roadways, or any water areas around Lake Ponca. Stephenson then reminded residents that City ordinance prohibits residents from possessing, storing, or igniting fireworks in the city limits of Ponca City. This includes traditional fireworks like sparklers, smoke bombs, glowworms, roman candles, and fountains.

Stephenson informed the public that Monday, July 4, 2016 is a City holiday and City offices will be closed. There will be no residential refuse collection that day. Wentz Golf Course will be open from 7:30 a.m. to 4:00 p.m. Ambuc Pool and Wentz Pool will be open from 1:00 p.m. to 5:00 p.m.

Stephenson gave notice that the Household Hazardous Waste collection event will be held on September 24, 2016 this year. There will be more details to come in the near future but wanted to get it on the calendars. This is an every other year event and is extremely beneficial to the community. The City has partnered with Phillips 66, and their support is extremely important to the success of this event.

****NEW BUSINESS****

16. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Redbud Walking Trails Reconstruction—East Woodland Road To Hartford Avenue" Project No. GEN 17-2.

Commissioner Rathbun made the motion to approve item #16. Commissioner Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

17. Consider And Vote Upon Authorizing Advertisement Of Bids To Obtain Unit Prices For Items Of Work Performed For Sidewalk Maintenance During The Period August 1, 2016 Through December 31, 2016.

Commissioner Moore made the motion to approve #17 as presented. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

****CITIZENS COMMENTS****

18. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Austin made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Moore seconded.

Roll: Yeas; Austin, Moore, Nicholson, Rathbun. Nays; None. Motion carried.

Mayor Nicholson recessed to the Ponca City Utility Authority meeting at 5:57 p.m.

At 6:00 p.m. the Commission returned to regular session.

19. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307B Subsection 3 Oklahoma Statutes For Purposes Of Discussing The Purchase or Appraisal of Real Property.

At 6:00 p.m. a motion was made by Commissioner Moore to enter into executive session. Commissioner Austin seconded.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

20. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

21. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Rathbun.

Roll: Yeas; Austin, Rathbun, Nicholson, Moore. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:22 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF JULY 2016.

ATTEST




CITY CLERK


VICE MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 27, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Mary Beth Moore, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Terry Brown, Randy Tyner, Rob Dick, Mike Lane, Chris Henderson, Jim Fairbanks, Tyler Autry, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:57 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda as read. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 13, 2016.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 968

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None

6. ADJOURN

Trustee Moore made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

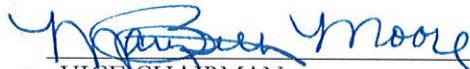
Chairman Nicholson adjourned the PCUA Board of Trustees at 6:00 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of JULY 2016.





TRUST SECRETARY



VICE CHAIRMAN