

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board

MINUTES - REGULAR MEETING

January 15, 2009

Pursuant to notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma convened in open session at 5:30 P.M. on January 15, 2009 in the B. S. Barnes room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Ball, Bivin, Kennedy, Wentroth and Young.

MEMBERS ABSENT: Gregg, Moore, and Riley. Schieber resigned.

OTHERS PRESENT: Matthew Grudowski, 1317 N. Pine; Tom Henley, 2512 Oriole; Bryan Drake, 2105 E. Hartford; Jim Sindelar, Director of Park and Recreation; and Katie Goss, staff.

1. Kennedy called the Park and Recreation Advisory Board meeting to order at 5:30 p.m.

**CITIZEN COMMENTS**

2. Citizen Comments

None.

3. Consider and vote on the minutes of the November 20, 2008, meeting.

Minutes of the November, 2008 meeting was presented for approval. A motion was made by Young and seconded by Ball to approve the minutes as written. Vote was as follows: Yes - Ball, Bivin, Kennedy, Wentroth and Young. No – None. Abstention – None.

4. Comments from the Chairman and/or board members.

None.

5. Directors report.

Sindelar reported the groundbreaking for the Sports Complex was held Monday, January 12, 2009, and was well attended. The first bid opening for the project is January 29, 2009. Departments have received the budget calendar for the FY 2009-10 budgets. Sindelar asked board members to let us know of capital projects they would like submitted. One project mentioned was looking at the trail system at Lake Ponca from Prospect to Hubbard. Sindelar also reported a new arbor is in place at Cann Garden. The arbor was constructed by the Park Department and funded through a ConocoPhillips Grant and Garden Club funds.

**PUBLIC HEARING**

6. None.

**UNFINISHED BUSINESS**

7. None.

**OTHER BUSINESS**

8. Receive report from committee regarding Bow Hunting and take action as needed.

Staff recommended the committee report be tabled for further review and discussion. Several issues were discussed during the committee meeting; however, more history will be presented to the committee for further consideration. A motion was made by Ball and seconded by Bivin to table the committee report for further consideration by the committee. Vote was as follows: Yes - Ball, Bivin, Kennedy, Wentroth and Young. No – None. Abstention – None.

9. Receive report from Lake Committee and take action as needed.

Staff stated the committee was originally asked to discuss the need for a re-inspection fee for Lake Lots and determined the Lake Committee no longer needs to consider an additional fee. Staff will handle on a case by case need.

10. Discuss and take action as needed on request for letter of support for application for Marland Estate Trails Grant Phase III.

Sindelar explained the Marland Estate has requested a letter of support from the Park and Recreation Advisory Board for the expansion of the Marland Estate Trail. The trail will be 10 ft wide concrete trail, approximately 1,067 lf and will match the existing trail. There will be five lights installed along this section of the trail, benches, trash receptacles, and ash urns located at certain spots. The Marland Estate is applying for grant funding for the project and requested the letter of support since the Park Department maintains the Marland Estate grounds. The proposed letter of support was presented to the board for consideration. The motion was made by Wentroth and seconded by Young to issue a letter of support from the board for the application for the Marland Estate Trails Grant Phase II. Vote was as follows: Yes - Ball, Bivin, Kennedy, Wentroth and Young. No – None. Abstention – None.

11. Discuss Capital recommendations for FY 2009-10

Wentroth mentioned a trail around Dan Moran Park and tie into the Sports Complex.

Sindelar asked that suggested items be emailed to the department.

12. Discuss items for February 2009 agenda.

Pending committee - Bow Hunting Lake Committee

Capital Items

Update on Sports Complex

Review fees

Ball asked if the board needs to look at security at the lake again. He has noticed damage caused by vehicles and dumping. He stated we used to close Snake Road on Prospect at the cabins and asked if this was a feasible option to try to control the dumping. Staff said we no longer do that because of the number of lot lessees who access their leases during the winter. Dumping is an issue which continues to occur at certain times of the year and is difficult to stop if you cannot catch the people dumping.

13. Adjourn

There being no further business Bivin made a motion to adjourn and Ball seconded the motion. Vote was as follows: Yes - Ball, Bivin, Kennedy, Wentroth and Young. No – None. Abstention – None.