

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
July 11, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Mayor Mary Beth Moore presiding:

Present: Mary Beth Moore, Vice Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Nancy Rathbun, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor

Others Present: Tana McKinley, Anthony Rogers, Jim Fairbanks, Kacey Flannery, Rhonda Skrapke, Chris Henderson, Jim Sindelar, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Vice Mayor Mary Beth Moore called the meeting to order at 5:30 p.m.
2. INVOCATION – Larry Metzger, First Christian Church
3. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

4. Character Trait for July: Responsibility

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #5 through #16 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Moore, Rathbun. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held June 27, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6241**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.***

7. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #1, For Fiscal Year 2016-17.

**RESOLUTION NO. 6242**

***A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #1, FOR FISCAL YEAR 2016-17.***

8. Consider And Vote On A Resolution Readopting The Citizen Participation Plan For The City Of Ponca City, Oklahoma Dated June 11, 2001.

**RESOLUTION NO. 6243**

***A RESOLUTION READOPTING THE CITIZEN PARTICIPATION PLAN FOR THE CITY OF PONCA CITY, OKLAHOMA DATED JUNE 11, 2001.***

9. Consider And Vote On An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber To Operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting And Fostering The Convention And Tourism Development Of Ponca City.
10. Consider And Vote On Renewal Agreement In The Amount Of \$30,000 Between The City Of Ponca City And Ponca City Main Street.
11. Consider And Vote On Renewal Agreement In The Amount Of \$25,000 Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit.
12. Consider And Vote On Renewal Agreement In The Amount Of \$15,000 Between The City Of Ponca City And The Northern Oklahoma Youth Services Center & Shelter, Inc. (NOYS).
13. Consider And Vote On An Agreement In The Amount Of \$5,000 To Provide Funding For Santa Buck Giveaway.
14. Consider And Vote To On A Lease Agreement Between City Of Ponca City And Oklahoma Earthbike Fellowship-Ponca City (OEF-Ponca City).
15. Consider And Vote On The Annual Agreement Between The City Of Ponca City And Wheatheart Nutrition Project, Inc. To Provide A Weekday Hot Lunch Program Directed At The Needs Of Older Citizens At The City-Owned Senior Center Located At 319 West Grand.
16. Consider And Vote On A Request From Ponca City Main Street To Grant A Variance To The Alcoholic Beverage Ordinance To Allow For A "Beer Garden" Serving Low Point Beer At The Crazy Days Event To Be Held Thursday, August 4, 2016 From 5:00-9:00 pm On 4<sup>th</sup> Street From Grand Avenue To Cleveland Avenue.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

17. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

18. Vice Mayor Mary Beth Moore stated she was proud to be sitting in for the Mayor who is out of town on business. Moore also commented that she was glad to see a police presence in the audience as well as the community in light of the recent events in the nation.

**\*\*REPORTS\*\***

19. CITY MANAGER'S REPORT

City Manager Craig Stephenson reported that the Veteran's Plaza has been leased to City for five months while Main Street finalizes some outstanding items. The Park and Recreation Department will be responsible for its operation and getting it open for the public.

Stephenson introduced Jennifer Rogers with Oklahoma Municipal Power Authority (OMPA) who gave a brief update on the current rebates and programs that OMPA is involved in.

**\*\*NEW BUSINESS\*\***

20. Consider And Vote On Submission Of An Application For The Small Cities Community Development Block Grant (CDBG) Program To The Oklahoma Department Of Commerce For FY-2016 Funding In The Amount Of \$114,471.

Commissioner Austin made the motion to approve item #20. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Moore, Rathbun. Nays; None. Motion carried.

21. Consider And Vote On A Resolution To Affirm The City's Commitment To Take All Action Within Its Power To Facilitate The Receipt Of Assistance Of Community Development Funds If The City Of Ponca City Is Awarded A Community Development Block Grant From The Oklahoma Department Of Commerce.

**RESOLUTION NO. 6244**

***A RESOLUTION TO AFFIRM THE CITY'S COMMITMENT TO TAKE ALL ACTION WITHIN ITS POWER TO FACILITATE THE RECEIPT OF ASSISTANCE OF COMMUNITY DEVELOPMENT FUNDS IF THE CITY OF PONCA CITY IS AWARDED A COMMUNITY DEVELOPMENT BLOCK GRANT FROM THE OKLAHOMA DEPARTMENT OF COMMERCE.***

Commissioner Rathbun made the motion to approve item #21. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore, Chapman. Nays; None. Motion carried.

22. Consider And Vote On A Resolution Obligating Funds To Be Used As Leverage With The FY-16 Small Cities Community Development Block Grant (CDBG) Program.

**RESOLUTION NO. 6245**

***A RESOLUTION OBLIGATING FUNDS TO BE USED AS LEVERAGE WITH THE FY-16 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.***

Commissioner Rathbun made the motion to approve item #22. Commissioner Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Moore, Austin. Nays; None. Motion carried.

23. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Demolition And Removal Of The Hutchins Memorial Auditorium, 5<sup>th</sup> Street And Overbrook Avenue," Project No. GEN 16-7.

Commissioner Austin made the motion to approve item #23 as read. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Moore, Rathbun. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

24. None.

25. ADJOURN

The motion to adjourn was made by Commissioner Rathbun and seconded by Commissioner Chapman.

Roll: Yeas; Rathbun, Chapman, Moore, Austin. Nays; None. Motion carried.

Vice Mayor Moore adjourned the Board of Commissioners meeting at 6:02 p.m.

***PASSED IN SESSION AND APPROVED THIS 25<sup>TH</sup> DAY OF JULY 2016.***



ATTEST

  
CITY CLERK

  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
July 11, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Chairman Mary Beth Moore presiding.

Present: Mary Beth Moore, Vice Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Nancy Rathbun, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Homer Nicholson, Chairman

Others Present: Tana McKinley, Anthony Rogers, Jim Fairbanks, Chris Henderson, Butch Herring, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Vice Chairman Mary Beth Moore called the meeting to order at 6:02 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Austin, Chapman, Moore, Rathbun. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 27, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 969 :**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various Funds Of The Ponca City Utility Authority, As Detailed On Amendment #1, For Fiscal Year 2016-17.

**RESOLUTION NO. 970**

***A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS OF THE PONCA CITY UTILITY AUTHORITY, AS DETAILED ON AMENDMENT #1, FOR FISCAL YEAR 2016-17.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*NEW BUSINESS\*\***

None

6. ADJOURN

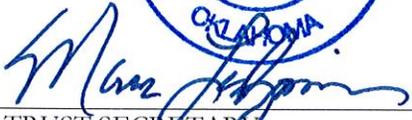
Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority.  
Trustee Austin seconded.

Roll: Yeas; Rathbun, Austin, Moore, Chapman. Nays; None. Motion carried.

Vice Chairman Moore adjourned the PCUA Board of Trustees at 6:04 p.m.

*PASSED IN SESSION AND APPROVED THIS 25<sup>TH</sup> DAY of JULY 2016.*

ATTEST:

  
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TRUST SECRETARY



  
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CHAIRMAN