

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 12, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Mary Beth Moore, Commissioner
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Janet Ivers, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: Tana McKinley, Don Nuzum, Candy Karpe, Kacey Flanery, Butch Herring, Chris Henderson, Jim Sindelar, Phil Johnston, John Warner, Anthony Rogers, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:32 p.m.
2. INVOCATION – Rick Hughes, Victory Tabernacle
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. PROCLAMATION: Local History Month/Ponca City's Birthday
5. Presentation of the National Register of Historic Places US Department of the Interior, Lake Ponca Duck Pond Historic District Official Certificate
6. Character Trait for September: Orderliness

****CONSENT AGENDA****

The Board of Commissioners found items #7, #8, #10 and #11 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda without item #9. Commissioner Rathbun seconded.

Roll: Yeas; Austin, Rathbun, Nicholson, Moore, Chapman. Nays; None. Motion carried.

7. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 22, 2016.
8. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6250

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

9. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Confirming Nominations Of The Mayor Of Ponca City, Oklahoma For Appointment Of Officers And Department Heads For The City Of Ponca City, Oklahoma And Setting The Term Of Office Thereof.

RESOLUTION NO. 6251

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, CONFIRMING NOMINATIONS OF THE MAYOR OF PONCA CITY, OKLAHOMA FOR APPOINTMENT OF OFFICERS AND DEPARTMENT HEADS FOR THE CITY OF PONCA CITY, OKLAHOMA AND SETTING THE TERM OF OFFICE THEREOF.

10. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6252

A RESOLUTION APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

11. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #2, For Fiscal Year 2016-17.

RESOLUTION NO. 6253

A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS, AS OUTLINED ON AMENDMENT #2, FOR FISCAL YEAR 2016-17.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. Mayor Nicholson removed item #9 stating that since the agenda was published last week, Assistant City Attorney Dave Garrison is now deceased and would like to amend item #9 to be approved without the Assistant City Attorney appointment.

Commissioner Chapman made the motion to approve item #9 with removal of Dave Garrison's name. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Austin, Rathbun. Nays; None. Motion carried.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. Mayor Homer Nicholson expressed condolences and prayers to the family of Dave Garrison.

****REPORTS****

14. CITY MANAGER'S REPORT

City Manager Craig Stephenson also expressed his sympathies to Dave Garrison's family.

Stephenson reiterated the date for the Household Hazardous Waste Day being held September 24, 2016.

15. RECEIVE BUDGET STATUS REPORT FOR THE FOURTH QUARTER ENDED JUNE 30, 2016.

This item was moved to the September 26, 2016 Commission meeting.

****NEW BUSINESS****

16. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Authorizing The Mayor Of Ponca City To Sign A Grant Agreement Between The City Of Ponca City And Federal Aviation Administration (FAA) To Install Omni-Directional Lighting System (ODALS) For Runway 35", AIP 3-40-0078-017-2016.

RESOLUTION NO. 6254

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, AUTHORIZING THE MAYOR OF PONCA CITY TO SIGN A GRANT AGREEMENT BETWEEN THE CITY OF PONCA CITY AND FEDERAL AVIATION ADMINISTRATION (FAA) TO INSTALL OMNI-DIRECTIONAL LIGHTING SYSTEM (ODALS) FOR RUNWAY 35", AIP 3-40-0078-017-2016.

Commissioner Chapman made the motion to approve item #16 as stated. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Moore, Rathbun. Nays; None. Motion carried.

17. Consider And Vote On Awarding Contract In The Amount Of \$244,315 To Libra Electric Company Of Oklahoma City, Oklahoma For AIP Project 3-40-0078-017-2016 To Install Omni-Directional Lighting System (ODALS) For Runway 35 And Alternate 1 Contingent Upon Receipt Of The FAA Grant Funding.

Commissioner Chapman made the motion to approve item #17 as stated. Commissioner Moore seconded.

Roll: Yeas; Chapman, Moore, Nicholson, Rathbun, Austin. Nays; None. Motion carried.

****CITIZENS COMMENTS****

18. None.

19. ADJOURN

The motion to adjourn was made by Commissioner Moore and seconded by Commissioner Austin.

Roll: Yeas; Moore, Austin, Nicholson, Rathbun, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:59 p.m.

PASSED IN SESSION AND APPROVED THIS 26TH DAY OF SEPTEMBER 2016.

ATTEST

CITY CLERK




VICE MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 12, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Mary Beth Moore, Trustee
Ryan Austin, Trustee
Lanita Chapman, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Janet Ivers, Assistant Secretary

Absent: Marc LaBossiere, Secretary

Others Present: Tana McKinley, Candy Karpe, Chris Henderson, Anthony Rogers, Butch Herring, Phil Johnston, John Warner, City staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:59 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Moore, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held August 22, 2016.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 974

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Formally Resolving And Terminating The Affordable Housing Incentive Program (AHIP) And The Housing Incentive Program (HIP), And Declaring The Effective Date.

RESOLUTION NO. 975

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, FORMALLY RESOLVING AND TERMINATING THE AFFORDABLE HOUSING INCENTIVE PROGRAM (AHIP) AND THE HOUSING INCENTIVE PROGRAM (HIP), AND DECLARING THE EFFECTIVE DATE.

Trustee Chapman made the motion to approve item #6 as stated. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun, Moore. Nays; None. Motion carried.

- 7A. Consider And Vote On Contract With Asplundh Tree Expert Co. In The Amount Of \$294,923 For Tree And Brush Trimming Of Areas 6, 9, 14, And 22.

PC Energy General Manager Phil Johnston explained to the Commission that there were some lower bidders for some of the areas; but they did not meet certification requirements established by OSHA to work around the power lines, or they did not have the required references.

Trustee Rathbun made the motion to approve item #7A. Trustee Moore seconded.

Roll: Yeas; Rathbun, Moore, Nicholson, Austin, Chapman. Nays; None. Motion carried.

- 7B. Consider And Vote On Contract With Asplundh Tree Expert Co. For Hourly Tree And Brush Trimming.

Trustee Moore made the motion to approve item #7B as presented. Trustee Rathbun seconded.

Roll: Yeas; Moore, Rathbun, Nicholson, Austin, Chapman. Nays; None. Motion carried.

8. ADJOURN

Trustee Rathbun made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Moore, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the PCUA Board of Trustees at 6:10 p.m.

PASSED IN SESSION AND APPROVED THIS 26TH DAY of SEPTEMBER 2016.



ATTEST:



TRUST SECRETARY



VICE CHAIRMAN

